

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
November 12, 2019
1:00 PM**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
1. Mark Barber – Curling Club/Golf Course Presentation
- C. MINUTES/NOTES
1. Council Committee Meeting Minutes
- October 22, 2019
2. Organizational Meeting Minutes
- October 22, 2019
3. Council Meeting Minutes
- October 22, 2019
4. Coffee with Council Notes – Twin Butte
- October 29, 2019
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- a) Code of Conduct
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
1. Councillor Quentin Stevick – Division 1
- Library/CARLS board governance workshop
 - ASB/WLNP Weed Concern
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
- Alberta Southwest
 - Beaver Mines Community Association
 - Family and Community Support Services
 - Habitat for Humanity
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
1. Operations
- a) Operations Report
- Capital Budget Summary, dated November 6, 2019
 - PW Call Log, dated November 5, 2019
2. Development and Community Services
- a) Agricultural and Environmental Services Activity Report
- Report from AES Technician, dated November 7, 2019
 - Report from AES Manager, dated November 7, 2019
 - AES Call Logs

- b) MD Enhanced Policing Stats
 - Report for October
 - c) Rural to Rural Intermunicipal Development Plans 2nd and 3rd Reading
 - Report from Director of Development and Community Services, dated November 5, 2019
 - d) Southern Alberta Land Trust Society Conservation Easements
 - Report from Director of Development and Community Services, dated November 5, 2019
 - e) Elevation of Invasive Plants within the MD of Pincher Creek
 - Report from Director of Development and Community Services, dated November 5, 2019
 - f) Plan Cancellation Bylaws (Bylaws 1305-19 and 1314-19)
 - Report from Director of Development and Community Services, dated November 6, 2019
 - g) TD Friends of the Environment Grant
 - Report from AES Technician, dated November 7, 2019
3. Finance
- a) Q3 Financial Report
4. Municipal
- a) Chief Administrative Officer Report
 - Report from CAO, dated November 7, 2019
 - b) Council Engagement for 2020
 - Report from Administration, dated November 4, 2019
 - c) Rural to Rural ICF Development
 - Report from CAO, dated October 31, 2019
 - d) Joint Council Funding Contribution for 2020
 - Report from Administration, dated October 28, 2019
 - Letter from Town of Pincher Creek dated November 7, 2019
 - e) Cancellation of December 24, 2019 Council Meeting
 - Report from Administration, dated October 28, 2019

H. CORRESPONDENCE

- 1. For Action
 - a) Recycling/MD Bin Concern
 - Letter from Pincher Creek United Church, dated November 4, 2019
 - b) Budget Consideration for 2020 Membership – Highway 3 Twinning
 - Request Letter from Highway 3 Twinning, dated October 29, 2019
 - c) Goat Grazing Proposal
 - Proposal from Suzanne and Murray Kirby, received October 29, 2019
 - d) Designated Broadband Contact Letter
 - Letter from Honourable Nate Glubish, Minister of Municipal Affairs
- 2. For Information
 - a) Informational Correspondence
 - Recommendation to Council, dated November 12, 2019
 - Recreation Advisory Committee Recommendations and Outcomes
 - Community Planning Association of Alberta 2020 Annual Conference Invitation
 - Municipal Climate Change Action Centre Information
 - Heritage Acres Thank You Letter
 - Let's Stop Ageism Campaign
 - Letter from RCMP Southern Alberta District
 - FCSS Funding Update
 - Community and Regional Economic Support (CARES) Information
 - A Message from RMA President Al Kemmere
 - RMA Cannabis Costing Submission

- Public Safety Communications Centre Letter
- Highway #3 Twinning Development Association Board Minutes – October 4, 2019
- Elected Officials Meeting 2020
- Mayors/Reeves Meeting Agenda

I. CLOSED MEETING SESSION

- a) Community Grants – FOIP Section 16

J. NEW BUSINESS

- a) Emerging Trends in Municipal Law

- Invitation from Brown Lee

- b) Recycling Agreement – Funding Increase

- Report from Director of Development and Community Services, dated November 7, 2019
- Letter from Town of Pincher Creek, dated November 7, 2019

K. ADJOURNMENT

Mark Barber
Box 3145
Pincher Creek, Alberta
T0K 1W0

November 4, 2019

MD of Pincher Creek
Box 279
Pincher Creek, Alberta
T0K 1W0
ATTN: Troy MacCulloch CAO

Dear Mr. MacCulloch 

RE: Curling Club/ Golf Course Presentation, Council Meeting

Over the past many months the Pincher Creek Golf Course, the Pincher Creek Curling Club and I have been working on a strategy that would ensure that golf and curling will continue to be recreational activities in our community.

As such, we would appreciate the opportunity to present the results of our program at your November 12th, 2019 council meeting.

Your consideration of our request is appreciated.

Kind regards,


Mark Barber
403-627-5257 (H)
403-627-8004 (C)

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, October 22, 2019, 9:00 am

Present: Reeve Brian Hammond, Councillors Councillor Rick Lemire, Quentin Stevick, Bev Everts, and Terry Yagos

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for October 22, 2019, be approved as presented.

Carried

2. Closed Meeting Session

Councillor Terry Yagos

Moved that Council close the Council Committee Meeting to the public for discussions regarding the following, the time being 9:02 am:

- a) Delegation 10:00am – Alberta Transportation Highway 3 Twinning– FOIP Section 16
- b) Draft 2020 Capital Budget Draft – FOIP Section 23
- c) Intermunicipal Collaboration Framework Update and Direction – FOIP Section 21

Carried

Councillor Quentin Stevick

Moved that Council open the Committee Meeting to the public, the time being 12:05 pm.

Carried

3. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 12:06 pm.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
ORGANIZATIONAL COUNCIL MEETING
OCTOBER 22, 2019

9187

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 22, 2019, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Rick Lemire, Quentin Stevick, Bev Everts, and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

A. CALL TO ORDER

CAO Troy MacCulloch called the Council Meeting to order, the time being 1:04 pm.

B. ELECTION OF REEVE

CAO Troy MacCulloch asked each Councillor if they were willing to let their name stand for the position of Reeve,
 Councillor Brian Hammond indicated he would let his name stand for the position of Reeve.
 Councillor Quentin Stevick nominated Councillor Rick Lemire for the position of Reeve.
 Councillor Rick Lemire declined the nomination due to time constraints and current position with Alberta Government.

CAO Troy MacCulloch asked for other nominations three times. With no other nominations, Councillor Brian Hammond was declared Reeve.

C. ELECTION OF DEPUTY REEVE

CAO Troy MacCulloch asked each Councillor if they were willing to let their name stand for the position of Deputy Reeve.

Councillor Rick Lemire indicated he would let his name stand for the position of Deputy Reeve.

CAO Troy MacCulloch asked for other nominations three times. No other nominations were received; Councillor Rick Lemire was declared Deputy Reeve.

Reeve Brian Hammond assumed the chair.

D. REVIEW OF CODE OF CONDUCT

Code of Conduct will be discussed at the next Council meeting.

E. APPROVAL OF AGENDA

Councillor Rick Lemire 19/419

Moved that the Organizational Agenda of October 22, 2019, be amended, the amendment as follows:

- Amend AAMDC to RMA
- Add Regional Council Meetings as its own bullet point
- Addition of:
 - Pincher Creek Early Learning Center, and
 - Town of Pincher Creek Recreation Advisory Committee;

And that the agenda be approved, as amended.

Carried

Minutes
 Organizational Council Meeting
 Municipal District of Pincher Creek No. 9
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F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Terry Yagos 19/420

Moved that Reeve Brian Hammond, or Deputy Reeve Rick Lemire, and the CAO, or the Director of Finance, are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9;

And that only one Elected Official and one Management Employee be authorized to sign any one cheque at any one time.

Carried

G. APPOINTMENT OF AUDITORS

Councillor Bev Everts 19/421

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2020.

Carried

H. MEETING TIMES AND DATES

Councillor Terry Yagos 19/422

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the second and fourth Tuesday of each month, starting at 9:00 am
- Council Meetings be held the second and fourth Tuesday of each month, starting at 1:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- RMA
- Finance and Budget Committee Foothills Little Bow
- Joint Town and MD Council Meetings Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Regional Water Joint Council - MD / Village of Cowley Subdivision Authority
- Joint Crowsnest Pass and MD Council Meetings

I. APPOINTMENTS TO COMMITTEES

(1) Agricultural Service Board

Councillor Bev Everts 19/423

Moved that the following be appointed to the Agricultural Service Board:

- Councillor Bev Everts as Member
- Councillor Quentin Stevick as Member
- Councillor Terry Yagos as Alternate

Carried

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(2) Oldman River Regional Services Commission – ORRSC

Councillor Terry Yagos 19/424

Moved that the following be appointed to the Oldman River Regional Services Commission (ORRSC):

- Councillor Bev Everts as Member
- Councillor Quentin Stevick as Alternate

Carried

(3) Pincher Creek Foundation

Councillor Bev Everts 19/425

Moved that the following be appointed to the Pincher Creek Foundation:

- Reeve Brian Hammond as Member
- Councillor Rick Lemire as Member
- Councillor Bev Everts as Alternate

Carried

(4) Pincher Creek Emergency Services Commission (Fire and Ambulance)

Councillor Rick Lemire 19/426

Moved that the following be appointed to the Pincher Creek Emergency Services Commission (Fire and Ambulance):

- Reeve Brian Hammond as Member
- Councillor Quentin Stevick as Member
- Councillor Terry Yagos as Alternate

Carried

(5) Pincher Creek Joint Emergency Management Committee

Councillor Terry Yagos 19/427

Moved that the following be appointed to the Pincher Creek Joint Emergency Management Committee:

- Councillor Rick Lemire as Member
- Councillor Terry Yagos as Member
- Councillor Bev Everts as Alternate

Carried

(6) FCSS (Family and Community Support Services)

Councillor Rick Lemire 19/428

Moved that the following be appointed to the FCSS (Family and Community Support Services):

- Councillor Bev Everts as Member
- Councillor Rick Lemire as Alternate

Carried

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(7) Pincher Creek Library Board/ Chinook Arch Regional Library Board

Councillor Bev Everts 19/429

Moved that the following be appointed to the Pincher Creek Library Board:

Councillor Quentin Stevick as Member
 Councillor Rick Lemire as Alternate

Carried

Councillor Bev Everts 19/430

Moved that the Councillor Quentin Stevick be appointed to the Chinook Arch Library Board.

Carried

(8) Alberta Southwest Regional Alliance

Councillor Terry Yagos 19/431

Moved that Councillors Rick Lemire, Bev Everts, and Terry Yagos share the appointment to the Alberta Southwest Regional Alliance, and be scheduled to attend the meetings on a rotating basis for the upcoming year.

Carried

(9) Crowsnest Pincher Creek Landfill Association

Councillor Rick Lemire 19/432

Moved that the following be appointed to the Crowsnest Pincher Creek Landfill Association:

Reeve Brian Hammond as Member
 Councillor Terry Yagos as Alternate

Carried

(10) Intermunicipal Development Committee

Councillor Rick Lemire 19/433

Moved that the following be appointed to the Intermunicipal Development Committee:

Councillor Quentin Stevick as Member
 Councillor Terry Yagos as Member
 Councillor Bev Everts as Alternate

Carried

(11) Recycling Management and Solid Waste Committee

Councillor Bev Everts 19/434

Moved that the following be appointed to the Recycling Management and Solid Waste Committee:

Reeve Brian Hammond as Member
 Councillor Rick Lemire as Alternate

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Carried

(12) Community Association Committees (Castle Mountain, Beaver Mines, Lundbreck)

Councillor Rick Lemire 19/435

Moved that Councillor Bev Everts be authorized to attend meetings of the Castle Mountain Community Association;
 AND THAT Councillor Bev Everts be authorized to attend meetings of the Beaver Mines Community Association.

Councillor Rick Lemire 19/436

Moved that Councillor Terry Yagos be authorized to attend meetings of the Lundbreck Citizens Council.

Carried

(13) Facilities Committee

Councillor Bev Everts 19/437

Moved that the following be appointed to the Facilities Committee:

Councillor Rick Lemire as Member
 Councillor Terry Yagos as Alternate

Carried

(14) Airport Committee

Councillor Bev Everts 19/438

Moved that the following be appointed to the Airport Committee:

Councillor Rick Lemire as Member
 Councillor Quentin Stevick as Member
 Councillor Terry Yagos as Alternate

Carried

(15) Economic Development Committee

Councillor Bev Everts 19/439

Moved that the following be appointed to the Economic Development Committee:

Councillor Rick Lemire as Member

Carried

(16) Transportation Committee

Councillor Rick Lemire 19/440

Moved that the no representation be appointed to the Transportation Committee, at this time.

Carried

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(17) Agricultural Appeal Board

Councillor Quentin Stevick 19/441

Moved that the following appointed to the Agricultural Appeal Board;

- Reeve Brian Hammond as Member
- Councillor Rick Lemire as Member
- Councillor Terry Yagos as Member

Carried

(18) Highway #3 Twinning Association

Councillor Bev Everts 19/442

Moved that no representation be appointed to the Highway #3 Twinning Association, at this time.

Carried

(19) Intercollaborative Framework Committee with the Town of Pincher Creek

Councillor Terry Yagos 19/443

Moved that the following be appointed to the Intercollaborative Framework Committee with the Town of Pincher Creek:

- Councillor Rick Lemire as Member
- Councillor Bev Everts as Member
- Reeve Brian Hammond as Alternate

Carried

(20) Regional Emergency Livestock Plan Committee

Councillor Rick Lemire 19/444

Moved to defer the appointment to Regional Emergency Livestock Plan Committee, pending further information from the Director of Disaster Services.

Carried

(21) Housing Committee

Councillor Rick Lemire 19/445

Moved that the following be appointed to the Housing Committee:

- Reeve Brian Hammond as Member
- Councillor Bev Everts as Member

Carried

(22) Regional Emergency Management Committee

Duplicate committee and was removed.

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(23) Ad Hoc Joint Council Grant Funding Process Review Committee

Councillor Bev Everts 19/446

Moved that the following be appointed to the Ad Hoc Joint Council Grant Funding Process Review Committee:

Reeve Brian Hammond as Member
 Councillor Terry Yagos as Member

Carried

(24) Pincher Creek Early Learning Center

Councillor Bev Everts 19/447

Moved that the following be appointed to the Pincher Creek Early Learning Center;

Reeve Brian Hammond

Carried

J. COUNCIL APPOINTMENTS TO COMMITTEES AND BOARDS

(1) Subdivision and Development Appeal Board

As this is a board dealt with through ORRSC, appointment by the MD is no longer required.

(2) Municipal Planning Commission

Councillor Terry Yagos 19/448

Moved that the following be appointed to the Municipal Planning Commission:

Jim Welsch
 Michael Gerrand

Carried

(3) Agricultural Service Board

Councillor Bev Everts 19/449

Moved that the following be appointed to the Agricultural Service Board:

Martin Puch
 Frank Welsch
 David Robbins

And that administration be directed to advertise to fill the other board position.

Carried

(4) Pincher Creek Library Board/ Chinook Arch Library Board

Councillor Quentin Stevick 19/450

Moved that the following be appointed to the Pincher Creek Library Board:

Blanche Lemire
 Michael Barkwith
 Sandra Baker

Carried

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Councillor Quentin Stevick 19/451

Moved that Sandra Baker be appointed to the Chinook Arch Library Board, as an Alternate.

Carried

(5) Airport Advisory Committee

Councillor Rick Lemire 19/452

Moved that be the following be appointed to the Airport Advisory Committee;

Gordon Berturelli
 Leo Reedyk
 Pierre Comeau

Carried

(6) Town of Pincher Creek Recreation Advisory Committee

Councillor Rick Lemire 19/453

Moved that the following be appointed to the Town of Pincher Creek Recreation Advisory Committee;

Chris Larson

Carried

K. ADJOURNMENT

Councillor Terry Yagos 19/454

Moved that Council adjourn the Organizational Meeting, the time being 2:17 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
OCTOBER 22, 2019

9195

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 22, 2019, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Rick Lemire, Quentin Stevick, Bev Everts, and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

Reeve Brian Hammond called the Council Meeting to order, the time being 2:23 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 19/455

Moved that the Council Agenda for October 22, 2019, amended to include:

- Business Arising from Minutes – Response to Concerned Landowners from October 15, 2019 Meeting
- For Action – Willow Creek Legacy of our Land Invitation

Carried

B. DELEGATIONS

C. MINUTES

1. Public Hearing Notes

Councillor Rick Lemire 19/456

Moved that the Public Hearing Notes for Bylaws 1308-19, 1309-19, 1310-19 and 1311-19 be approved as presented.

Carried

2. Council Committee Meeting Minutes

Councillor Quentin Stevick 19/457

Moved that the Council Committee Meeting Minutes of October 15, 2019, be approved as presented.

Carried

3. Council Meeting Minutes

Councillor Rick Lemire 19/458

Moved that the Council Meeting Minutes of October 15, 2019, be amended, with the amendments to include:

- Replacement of “in this manner” to “related to this matter” on page 9181
- Resolution 19/401 third bullet point to read “Advising him that Policy C-PW-012, Development and Improvement of Municipal Roads, is currently under review to ensure that adequate notification and consultation is done in the future as part of the approval process.”
- Resolution 19/405 replace “enhanced policing” to “Enhanced Policing”
- Resolution 19/412 replace wording to read “Move that the MD Council recommend to the Town of Pincher Creek that Reeve Brian Hammond be appointed to the Pincher Creek Community Early Learning Center (PCCELC) Board”

And that the minutes be approved as amended.

Carried

Minutes
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D. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - a) Soil Testing Workshop
 - b) Agricultural Service Board
 - c) Landfill Association
 - d) Emergency Services
2. Councillor Rick Lemire – Division 2
 - a) ICF
 - b) Pincher Creek and District Chamber of Commerce Awards Banquet
3. Councillor Bev Everts– Division 3
 - a) Beaver Mines Community Association
 - b) Family and Community Support Services
 - c) Pincher Creek and District Chamber of Commerce Awards Banquet
4. Reeve Brian Hammond - Division 4
 - a) Pincher Creek and District Chamber of Commerce Awards Banquet
5. Councillor Terry Yagos – Division 5
 - a) Landfill Meeting
 - b) Ducks Unlimited Banquet

Councillor Bev Everts 19/459

Moved to accept the Committee Reports and information.

Carried

Public Works Manager Jared Pitcher attended the meeting at this time to discuss the call log, the time being 2:43 pm, and left the meeting at 3:00 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Terry Yagos 19/460

Moved that Council receive for information the following Operations documents for the period ending October 17, 2019.

- Operations Report
- Public Works Call Log
- Projects Status Update

Carried

2. Development and Community Services

a) Agricultural and Environmental Services Activity Report

Councillor Bev Everts 19/461

Moved that Council receive for information, the Agricultural and Environmental Services Activity Reports for the period of September 2019, as well as the call logs.

Carried

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3. Finance

None

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos 19/462

Moved that Council receive for information, the Chief Administrative Officer's report for the period of October 9, 2019, to October 17, 2019.

Carried

E. BUSINESS ARISING FROM THE MINUTES

a) Response to Landowners from Last Meeting

Administration was directed to send a letter to the concerned landowners that presented at the October 15, 2019 Council meeting, thanking them for attending and bringing attention to this matter. That at this time Council is reviewing policies and product with regards to dust control.

H. CORRESPONDENCE

1. For Action

a) Willow Creek – Legacy of our Land Invitation

Councillor Bev Everts 19/463

Moved that Reeve Brian Hammond, and his spouse, attend the Legacy of our Land Banquet on November 29, 2019 in Stavely.

Carried

2. For Information

Councillor Quentin Stevick 19/464

Moved to receive the following as information:

- Alberta Transportation Regional Meetings Information, email received October 11, 2019
- ORRSC Meeting Minutes – September 12, 2019
- RMA Invitation – Casino Royale

Carried

Community Foundation Letter

Administration was directed to make plans to support the Random Act of Kindness Day utilizing social media.

I. NEW BUSINESS

There was no new business presented for discussion.

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October 22, 2019

J. ADJOURNMENT

Councillor Terry Yagos

19/465

Moved that Council adjourn the meeting, the time being 3:55 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Coffee with Council
October 29, 2019
Twin Butte Community Hall
6:30 pm

In attendance:

Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos
 Staff: CAO Troy MacCulloch and Executive Assistant Jessica McClelland

6 members of the public

Reeve Hammond opened the meeting and thanked everyone for attending the meeting. Council and Staff were introduced.

Discussions on the following topics were:

Rural Crime Watch

- MD supports \$500 a year to assist Rural Crime Watch starting in the MD
- Kimberly Hurst is challenged with finding representation and fill Director positions
- Rural Crime Watch signs will be posted at all entrances to the MD by Alberta Transportation
- A suggestion was made for the MD to host an evening with RCMP to have Constable Harvey discuss rural crime with residents

PCEMS - Fire Smart

- Fire Smart was discussed by Chief Dave Cox
- PCEMS is always available to talk to residents about Fire Smart program and mitigating risks to property
- Discussion took place around issue of rural addressing
 - Last incident was a fire alarm be set off, the security company contacted Fire Department and didn't have correct civic address
 - Comment was made to put this information out on social media as well as in next newsletter
 - People need to provide correct information and know their civic this is imperative for EMS
- Comment was made that when a rural road is closed, PCEMS is not always notified. Communication will take place between Director of Operations and PCEMS to ensure this doesn't happen again

Provincial Budget

- Discussion took place around the implications to the MD with the new release of Provincial Budget
 - Municipal Sustainability Initiative is taking a large budget cut and phasing out completely in 2 years
 - Will be replaced with Municipal Funding Framework with 30% lower budget
 - Small Communities Funds is disappearing
 - Water for Life is being phased out (MD was able to secure our portion for Beaver Mines Water project)
 - STIP being downgraded, MD receives this for our bridge structures
 - STEP is cancelled
- Reeve stated that with declining revenue we will be up for a major challenge and need to show fiscal restraint

ICF (Intercollaborative Framework)

- Discussion around why and how we are working with the Town
- Service sharing and possible financial benefit to both municipalities
- Possibility of developing airport

Early Childhood Learning Center

- 2 new learning centers are being developed by the Town at a \$4 million cost
- No one is sure where the funds will be coming from
- MD has a member on the board, but has not been officially “asked” for buy in
 - Comment was made that Pincher Creek and area is a vibrant community, and if we want to see if remain that way in another 20 years we need to look at current needs

Knapweed Concern from Waterton

- Resident commented that Leafy Spurge and Nap Weed are coming in from Waterton Park and spreading fast that the MD needs to get on top of it before it takes over
 - MD needs to go to Park and find a solution
 - Waterton Biosphere is aware but not sure what will come from that
- Possibility to speak to MP or MLA

Road Concern

- Resident concerns regarding road conditions
 - Graders doing damage to roads
 - Roads are terrible
- MD is currently working on a roads Masterplan
- It was suggested to residents to call Public Works and put concerns on the call log to be dealt with
 - Resident requested a communication follow-up

Social Media

- Resident appreciates the efforts being put forward by the MD to keep everyone informed via social media

The meeting ended at approximately 8:35 pm.



Pledge of the Code of Conduct Bylaw
from Members of Council and Council Appointed Committee Members

As a member of Council, or an appointed Committee Member, for the Municipal District of Pincher Creek No. 9, I recognize that I have a responsibility to assure that ethical standards are understood and met to ensure the public will have confidence in the integrity of Council and/or the Committee.

In recognition of my commitment as a Councillor, or appointed Committee Member, of the Municipal District of Pincher Creek No. 9, I pledge to uphold to the provisions contained within Bylaw No. 1281-17, being the Council and Council Committees Code of Conduct;

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a Council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 146.1(3) of the *Municipal Government Act*, a Council may, by bylaw, establish a code of conduct governing the conduct of members of Council Committees and other bodies established by the Council who are not councillors;

AND WHEREAS, pursuant to section 153 of the *Municipal Government Act*, councillors have a duty to adhere to the code of conduct established by the Council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to Council for the Municipality of Pincher Creek No. 9 and the individuals Council appoints to various Council Committees who are not councillors;

AND WHEREAS the establishment of a code of conduct for members of Council and appointees to Council Committees is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of Council and appointees to Council Committees share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors.

Witness to the Signature

Councillor / Committee Member

Signed this ___ day of _____, 20__

Operations Report November 6, 2019

1.0 Operations Activity Includes:

1.1 Beaver Mines and Capital Projects.

2.0 Upcoming:

2.1 Beaver Mines and Capital Projects.

2.2 Operations Budget for 2020.

3.0 Public Works Activity Includes:

3.1 Bridge Maintenance, inspections and Texas Gates

3.1.1 All Class B Bridge inspections have been completed. 46 bridge inspections have been submitted to the Province of Alberta and are awaiting final approval.

3.2 Cold Mix Asphalt Applications for minor repairs

3.2.1 Nothing to report.

3.3 Continuous Dust Suppression Program

3.3.1 Nothing to report.

3.4 Crushing

3.4.1 Contractor is crushing 20mm road crush at McCulloch Pit and 510 Pit. McCulloch Pit will be completed in November, 2019 and 510 Pit will be completed in December, 2019. Total crushing of 20 mm road crush is forecasted to be 95,000 cubic yards.

3.5 Gravel Hauling

3.5.1 Nothing to report.

3.6 Mowing, Snow Removal and maintenance

3.6.1 Roadside mowing with Public Works Department is still in progress with the Airport and Pincher Creek Station remaining. A completion date for the remaining locations is expected by the middle of November, 2019.

3.7 Permanent & Temporary Snow Fence Repairs

3.7.1 Temporary snow fence installation is estimated to be 60 percent completed. Proposed completion is by the end of November, 2019.

3.8 Signage Repairs

- 3.8.1 Sign installation for Waterton Colony, Gladstone turnoff located at NE12-6-2-W5 (30km/hr near the church) and on Summerview Road is scheduled to start after temporary fencing has been completed.
- 3.8.2 Public Works is reviewing new bus stop signage in all Divisions. This is to replace existing signage that is hard to read by the public – In progress.

3.9 Road Works & Monitoring

- 3.9.1 Traffic count data was done from September 16, thru 23, 2019 located on highway 3A Airport Road and RR 30-3. The following volume traffic count information is provided below.

- Location: 3A RR 30-3
- Total Count: 1345
- # of Days: 6.93
- Average Daily Traffic (ADT): **194 vehicles**

- Location: 3A Airport Hill
- Total Count: 1264
- # of Days: 6.93
- Average Daily Traffic (ADT): **182 vehicles**

4.0 Capital Projects Update:

4.1 Fleet Equipment

- 4.1.1 Nothing to report.

4.2 Bridges & Miscellaneous

- 4.2.1 **Bridge File 1744 Status:** Project started on September 12, 2019. Assembly of new culvert has been completed by contractor with only compacting and backfilling remaining. Completion date is expected to be at the end of November, 2019.

- Bridge File: 1744
- Location: Crook Road
- Scope of Work: Replacement of bridge sized culvert
- Contractor: Ossa Terra Ltd.

4.2.2 **Bridge File 1613 Status:** Project is currently on hold due to the Department of Fisheries & Oceans approvals not being received. DFO is requiring a 3DQ10 model be completed for fish passage, modeling has been completed and has submitted to DFO for review. Fish passage has been achieved as per Alberta Transportation requirements. The project has a fish window restriction where work is only allowed between the dates of August 15 and September 1. Without DFO approval project will move to a 2020 project.

- Bridge File: 6613
- Location: Cabin Creek
- Scope of Work: Replacement of bridge sized culvert
- Contractor: Ossa Terra Ltd.

4.2.3 **Bridge File 76293 Status:** Project is only to do the culvert design with the Engineering Company. Design has been completed.

- Bridge File: 76293
- Location: Grumpy Road
- Scope of Work: Replacement with Bridge Sized Culvert

4.2.4 **Bridge File 7235 Status:** Project is only to do the culvert design with Engineering Company. Design has been completed.

- Bridge File: 7235
- Location: Olin Creek -Scottons
- Scope of Work: Replacement with Bridge Sized Culvert

4.2.5 **Bridge File 84238 Status:** Vicary Resources Inc has completed all their work. All signage has been taken down and notification made to the public and bus routes.

- Bridge File: 84238
- Location: Willow Valley Road Culvert
- Scope of Work: Replace culvert
- Contractor: Vicary Resources Inc

4.3 Road & Miscellaneous

4.3.1 **Highway 3A – Landfill road repairs Status:** Project is on hold until 2020 due to grant funding.

4.3.2 **Kerr Road Status:** Project will be put on hold until 2020 due to tender pricing coming in higher than expected. There have been no costs for this project.

4.3.3 **Lundbreck Road Status:** Contract for 1st street has been awarded to East Butte Transport Inc. Contractor has completed all concrete drainage work. Proposed completion of asphalt is scheduled on November 8, 2019.

- Roads: 1st Street
- Location: Lundbreck
- Scope of Work: New concrete asphalt drainage improvement
- Contractor: East Butte Transport Inc.

4.3.4 **SummerView Road Status:** Contractor has completed this project. MD forces will work on improving slope conditions and add new signage along the road.

- Roads: Summerview Road Surface Treatment
- Location: Summerview Road
- Scope of Work: GBC and Double seal coat
- Contractor: TBL Construction

5.0 Beaver Mines Regional Water Supply Contracts 1

5.1.1 All restoration work has been completed with the exception of grass seeding at disturbed areas. Awaiting confirmation from LW Dennis when seeding will be completed.

5.1.2 LW Dennis has started on additional work around the Metering Station. Snow fence and a gravel pad are in progress with completion at the end of November, 2019.

6.0 Beaver Mines RWS Contract 2

6.1.1 DMT Mechanical achieved total completion by September 13, 2019. A site inspection by the MD is schedule for Thursday, November 14, 2019. A reminder that grass seeding and any further settlement over the winter will be considered warranty items for the contractor to address in the spring.

7.0 Beaver Mines Water & Waste Water Collection

7.1.1 Preliminary drawings have been sent to the MD for final review. Project plan to be finalized in November, 2019 with a tentative tender date in January, 2020.

7.1.2 MPE has reached out to discuss timing of the project with Alberta Environment.

8.0 Beaver Mines Waste Water Treatment

8.1.1 Land negotiations are ongoing and once finalized we can proceed with finalizing a tender or quote package for the initial phase of the project.

9.0 Castle Area Regional Water Supply Contracts 1:

9.1.1 LW Dennis has completed approximately 11,700 meters of pipeline installation.

9.1.2 Adverse ground conditions have continued to slow progress and a revised substantial completion date will be issued for the contract. The date will be discussed and agreed to by all parties prior to issuing. A revised contract date will need to be coordinated with the estimated completion date of the Beaver Mines W and WW system. No requests for additional funding will be allowed by contractor or consultant.

9.1.3 Clean up is required by the contractor to relocate water pipe and have equipment removed from the site because of winter conditions.

10.0 Castle Area Regional Water Supply Contracts 2:

10.1.1 Beaver Mines Booster Station:

- Final electrical work has almost been completed.
- Fortis has started on construction of the power services.

10.1.2 Castle Park Booster Station:

- Building exterior is 95 percent completed.
- Fencing has started with Fortis in progress with construction of the power services.

Attachments

Program Capital Projects Status

Call Logs

Recommendation:

That the Operations report for the period of November 6, 2019 Program Capital Projects Status update, and call log be received as information.

Prepared by: Aaron Benson

Date: November 6, 2019

Reviewed by: Troy MacCulloch

Date: November 6, 2019

Submitted to: Council

Date: November 6, 2019

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding				
				Grants	Debt	Reserves	Operations	Total Revenue
Infrastructure								
PW-R-1	Roads	Highway 3A - Landfill road repairs	1,070,000			1,070,000		1,070,000
PW-R-2	Roads	Summerview road surface treatment (4.4 km)	550,000	550,000				550,000
PW-R-3	Roads	Kerr road surface treatment (4.8 km)	600,000	600,000				600,000
PW-R-4	Roads	Lundbreck pave and drainage (1st & 3rd Street)	400,000	400,000				400,000
PW-R-5	Roads	Willow Valley road culvert	500,000	500,000				500,000
PW-BF-1	Bridges	BF 1744 Pincher Creek (Crook Road)	1,081,000			1,081,000		1,081,000
PW-BF-2	Bridges	BF 6613 Cabin Creek	982,000			982,000		982,000
PW-BF-3	Bridges	BF 70175 Spread Eagle deck	100,000			100,000		100,000
PW-BF-4	Bridges	BF 7235 Scottons	30,000			30,000		30,000
PW-BF-5	Bridges	BF 76293 Grumpy Road	30,000			30,000		30,000
PW-BF-6	Bridges	BF 70177 Upper Tennessee overflow	15,000			15,000		15,000
PW-BF-7	Bridges	BF 8860 Beaver Mines Creek	20,000			20,000		20,000
PW-BF-8	Bridges	BF 13957 Connelly Creek	18,000			18,000		18,000
RWCAST	Water	Castle Area water servicing	10,572,000	10,572,000				10,572,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	5,000,000	3,333,332	1,666,668			5,000,000
BML	Water/Wastewater	Beaver Mines waste water treatment system	5,360,000	4,020,000	1,340,000			5,360,000
PW-P-1	Parks	Patton Park shelterbelt	28,000			28,000		28,000
Infrastructure Total			26,356,000	19,975,332	3,006,668	3,374,000	0	26,356,000
Equipment								
	Public works	Grader	565,000			565,000		565,000
	Public works	Tandem axle truck with snow plow	500,000			500,000		500,000
	Water	Water meter reader	14,000			14,000		14,000
AG-01	Agriculture	Sprayer truck with tank/sprayer boom	131,500			131,500		131,500
	Administration	Postscript printer	8,000			8,000		8,000
Equipment Total			1,218,500	0	0	1,218,500	0	1,218,500
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
		GPS/GIS Upgrade	53,000	53,000				53,000
Information Services Total			53,000	53,000	0	0	0	53,000
Facilities								
ADMIN-SEC-1	Public works/Admin	Security camera system	30,000	30,000				30,000
PW-O-1	Public works	Electric sliding gate at Public Works yard	75,000	2,500			72,500	75,000
Facilities Total			105,000					
Grand Total			27,732,500					

LEGEND

- █ Projects on Hold
- █ Projects in Planning & Design Stage
- █ Projects in Tender Stage
- █ Projects in Construction Stage
- █ Projects in Close Out Stage
- █ Proposed Preliminary Engineering Costs

Progress Report for Projects as of November 6, 2019

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Follow-Up DATE	Completion Date
1558	Division 1	SW36 T4 R30 W4		Re getting an <u>approach</u> built	Eric Blanchard	waiting on agreement with Development	April 18, 2018		
1617	Division 1	West Kerr		Trees on the west side of Kerr road need cut back signs/culverts MD's most dangerous area	Erik Blanchard	To meet w/Russell	May 30, 2018	was in Oct 30th Eric to be in touch	
1643	Division 4	SW22 T7 R1 W5		Would like a <u>culvert</u> put in to solve water problem	Eric/Bob M	To be scheduled	June 26, 2018	To inspect site	
1978	Division 1	NE28 3 29 W4		Would like an <u>approach</u> put in by gate TWP4-0 not living there yet (in Lethbridge) but will meet up	Eric Blanchard	Defer to Spring 2020	June 18, 2019	November 1, 2019	
1982	Division 2			The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	June 27, 2019	Talked w/colony	
1989	Division 5	SE27 T7 R2 W5	#2219 Hwy 3A	House to Tracks RQ <u>driveway</u>	Dave Sekella	Completed	July 8, 2019		
1995	Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	July 16, 2019	deferred	
2011	Division 4	SW16 T9 R1 W5	#9205 RR1-4	Requesting a "Slow" <u>sign</u> be put in	Eric Blanchard	No longer required	July 23, 2019	Called again Oct 22	October 28, 2019
2014	Division 3	NW3 T6 R2 W5		<u>Culvert</u> smashed	Bob Millar	On list to do	July 29, 2019	Deferred to 2020/approx Aug	
2021	Pincher Stn	403 Queen Street		re a new <u>approach</u>	Eric Blanchard	Completed	August 1, 2019	Owners responsibility	October 22, 2019
2027	Division 4	SE15 T8 R29 W4	N side/property	Permanent <u>snow fence</u> needs repairing before putting cattle in field	Tony Naumczyk	On the <u>snow fence</u> list	August 8, 2019	Made it safe until work is done	End of Nov 2019
2042	Lundbreck	Cell 403 582-0342		Speed <u>sign</u> needs fixing	Mechanic to fix	To check it out	August 19, 2019	Moved to shop Sept 26th	Spring 2020
2050	Division 2	NE1 T6 R28 W4	#6032	<u>Dust control</u> only lasted a week or so	Eric Blanchard	Completed	August 30, 2019	Called again Oct 15	October 22, 2019
2053	Division 5	SE24 T7 R3 W4	#7308 RR3-0	Re <u>Bus sign</u> on N. Burmis needs moving	Don Jackson/Eric	Completed	Sept. 04, 2019	Awaiting 1st call	November 1, 2019
2056	Division 3	NE27 T5 R2 W5	#5432	RQ <u>Mowing</u> on MD road to texas gate Also RQ grading driveway	Completed	On Mowing List	Sept. 05, 2019	Called re grading Sept 11	
2058	Division 1	NE3 T5 R29 W4		Needs existing <u>approach</u> widened for Super B's	Eric Blanchard	To be done	Sept. 09, 2019	October 16 followup	November 22, 2019
2069	Division 3	SW1 T6 R2 W5	#6011 RR2-1	Re <u>Snow fence</u> issue	Tony Naumczyk	On the <u>snow fence</u> list	Sept. 19, 2019	n/a	End of November
2070	Division 4	SE15 T8 R1 W5		Re <u>Snow fence</u> issue	Tony Naumczyk	On the <u>snow fence</u> list	Sept. 19, 2019	n/a	End of November
2074	Division 4	A/P road n.of Cowley		complaining of big rocks on road needs proper gravel pounded down	Eric/Brian	On to do list	Sept. 23, 2019	Spring 2020	
2075	Division 1	SE35 T3 R30 W4		RQ road maintenance On unimproved road	Eric/Jared	In process	Sept. 24, 2019	Eric will be in touch	
2077	Lowland Hgts	#9		3 potholes in pavement need filling	Eric Blanchard	To be done	Sept. 24, 2019	Altalink contacted Oct 21 To DO	
2081	Division 3			Requesting Hagglund road be graded	Tony Tuckwood	Completed	Sept. 26, 2019		September 28, 2019
2082	Division 3	NW21 T5 R2 W5	#2319 RR5-W4	RQ to have driveway graded	Tony Tuckwood	On the list	Sept. 26, 2019	RQ cancelled	September 30, 2019
2085	Division 5	NE28 T8 R2 W5	#8516 RR2-3	Thinks a <u>snow fence</u> would be a good idea 1st approach up to son's (Cole) place where Dave parks the grader	Eric/Dave/Tony N	Will check it out	Sept. 26, 2019		
2090	Division 1	SE26 T4 R1 W5	#4408 RR30-3	RQ to have driveway graded	Rod Nelson	Completed	October 15, 2019		October 24, 2019
2091	Division 3	NW15 T6 R30 W4	By water tower ChristieMinesRd	Wanting a new access for newly purchased land	Eric Blanchard	Completed	October 10, 2019	Owners responsibility	October 22, 2019
2093	Division 5	#8911 Chapelrock Rd		RQ to have driveway graded	Dave Sekella	Completed	October 8, 2019		October 9, 2019
2102	Division 2	NW20 T5 R29 W4		Crook road badly needs attention	Eric Blanchard	Completed	October 16, 2019		October 18, 2019

Environmental Services Technician November 1st – 15th, 2019

November 1st – 15th, 2019

- ASB Agenda Package – November 1
- AES newsletter articles – November 4
- Cows and Fish report for AAAF AGM – November 4
- Preparation of documents for November 12 Council Meeting – November 5
- ASB Meeting – November 6
- “Grazing and Guardians” workshop planning conference call – November 7
- COR Audit Interview – November 7
- Remembrance Day – November 11
- MISTAKIS Institute planning webinar – November 12
- Meeting with M.D. of Ranchland regarding collaborative weed control – November 12
- Nutrient Management Workshop in Lethbridge – November 13
- Departmental meeting – November 14

November 16th – 30th, 2019

- Mortality Composting Workshop in Fort MacLeod – November 19th
- Canadian Agricultural Partnership intake deadline – November 20th
- South West Invasive Managers (SWIM) meeting – November 25th

Sincerely,

Lindsey Davidson,
Environmental Services Specialist

Ag Services, October 16 – 31, 2019

October 16 – 31, 2019 (happening now)

- October 16 – 31, MRF mapping & records, billing
- October 16 – 31, Roadside (weather permitting), all Divisions (Canada Thistle & Perennial Sow Thistle control)
- October 16 – 31, spot spraying crews, Blueweed (return to all patches, is behaving as winter annual/annual this year)(Pincher Creek), Nodding thistle (behaving as an annual), Hoary Cress in Oldman PRA, fall spraying in Oldman PRA & on watercourses (Summerview SRD a specific focus)
- October 16 – 31, rentals going out almost daily
- October 16, roadside unit prep and maintenance (too windy to use)
- October 17, formal hazard assessment meeting, prep for Regional meeting on 21st
- October 18, office and shop work
- October 21, travel to Drumheller for Regional meeting on 22nd
- October 22, South Region ASB Meeting in Hand Hills
- October 23, AES Operating Budget meeting
- October 24, staff meeting
- October 25, roadside & spot crews (weather permitting)
- October 28, SWIM meeting
- October 29, ASB Package, final exit interviews for seasonal staff
- October 30, winterize everything
- October 31, last day for seasonal staff (no summer or seasonal staff left at AES after this)

November 1 – 15, 2019 (coming up)

- November 1, day off
- November 4, 5, billing, records, rental equipment maintenance
- November 5, crop report
- November 6, ASB Meeting
- November 7, COR Audit meeting
- November 8, day off
- November 11, STAT (Remembrance Day)
- November 12 – 14, billing and records
- November 12, shop work for new Roadside Unit, formal hazard assessments
- November 13, Joint Health and Safety
- November 14, AES Operating Budget & review
- November 15, day off

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Agricultural Services Call Log

WORK ORDER	NAME	Land Location	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	Calls, emails & texts for Premix, Rentals and other Ag items	Number of People	14		People calling, emailing or texting for premix or renting equipment (dealt with by Shane, does not include office visits)			October 30 - November 7, 2019	
2	Calls, emails & texts for advice on how to deal with weeds	Number of People	2		People calling for advice on how to deal with their weed problems, that aren't asking for Premix or need more than Premix (larger area of infestation)			October 30 - November 7, 2019	
3	Calls, emails & texts to report a weed sighting	Number of People	0		People calling to tell us about a weed sighting, not with the intention to complain but with the intention to help (which we appreciate very much!)			October 30 - November 7, 2019	
4	Field Office Visits (Weed ID, Premix, Ag advice, Rentals, Airport functions etc.)	Number of People	3		Visits (not calls) for Weed ID and control advice (beyond Premix Sales) but sometimes inquiries about rental equipment, airport functions and/or facilities, etc.			October 30 - November 7, 2019	

**MD OF PINCHER CREEK ENHANCED POLICING
MONTHLY REPORT OCTOBER 2019**

Cst. Laurence Harvey
RCMP Pincher Creek

Shifts worked :12

Monthly Traffic Ticket Summary

MD Hamlet Patrols

Speeding	29	Beaver Mines: 5 Lundbreck: 7 Castle Mountain & provincial Parks: 3 Twin Butte: 4
Stop Sign Violations	1	
Administrative Violations		
Equipment Violations		
Other		
Warnings Given	11	

Monthly Total:

Distance Driven: 3480 km

Number of Violation Tickets Issued: 30

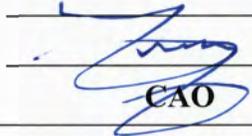
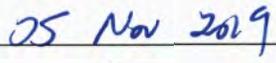
Violation ticket location:

Beaver Mines:
Hwy 3/6/507:9
Hwy 22: 21

Public Meetings/Events/Training:

Patrolled Provincial Parks, Old man Dam, Waterton Dam
Patrolled the Shell road, Chapel Rocks road, Willow Creek road, and Snake trail road.
Assisted general duty members with investigation
Annual vacation October 4th to October 15th 2019.
School talk St-Michaels school October 2nd 2019
Lockdown practice St-Michael school, October 17th 2019
Board meeting and AGM meeting Family Center October 3rd 2019
Met with Chad JENSEN, principal at Lundbreck school, to discuss of safety issues in their parking lot.
Assisted CNP RCMP with parking complaint in Lundbreck.
Multi-mode moving radar training, October 24th 2019
Beaver Mines Community Board Meeting, October 26th 2019
Abandoned vehicle complaint, Maycroft Road.
Served hot lunch at Lundbreck school, October 28th 2019.

Recommendation to Council

TITLE: Rural to Rural Intermunicipal Development Plans Second and Third and Final Readings			
PREPARED BY: Roland Milligan		DATE: November 5, 2019	
DEPARTMENT: Planning and Development			
			ATTACHMENTS: 1) Public Hearing Minutes, Bylaws 1308-19, 1309-19, 1310-19, and 1311-19.
Department Supervisor	Date		
APPROVALS:			
			
Department Director	Date	CAO	Date

RECOMMENDATION (Eight Separate Resolutions of Council)

That Council give both Second, and Third and Final Reading to Bylaw 1308-19, being the Intermunicipal Development Plan for the Municipal District of Pincher Creek No. 9 and Cardston County.

That Council give both Second, and Third and Final Reading to Bylaw 1309-19, being the Intermunicipal Development Plan for the Municipal District of Pincher Creek No. 9 and Municipality of Crowsnest Pass.

That Council give both Second, and Third and Final Reading to Bylaw 1310-19, being the Intermunicipal Development Plan for the Municipal District of Pincher Creek No. 9 and Municipal District of Willow Creek No. 26.

That Council give both Second, and Third and Final Reading to Bylaw 13011-19, being the Intermunicipal Development Plan for the Municipal District of Pincher Creek No. 9 and Municipal District of Ranchland No. 66.

Recommendation to Council

BACKGROUND:

In cooperation with the Oldman River Regional Services Commission and our neighboring rural municipalities, four draft Intermunicipal Development Plans have been prepared to meet the requirements of the Municipal Government Act.

The four draft bylaws were given first reading at the September 10th, 2019 Council Meeting.

Public Hearings were advertised and held on October 15th, 2019. For each on the bylaws.

Attached are the Public Hearing minutes for each bylaw.

FINANCIAL IMPLICATIONS:

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1311-19
Tuesday, October 15, 2019
Following public hearing for 1310-11
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1311-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, October 15, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobic, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:08 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on September 25 and October 2, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1311-19. The purpose of Bylaw No. 1311-19 is to adopt an Intermunicipal Development Plan between the Municipal District of Pincher Creek No. 9 and the Municipal District of Ranchland No.66.

4. Overview of Bylaw No. 1311-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1311-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated his or her desire to speak.

b. Written

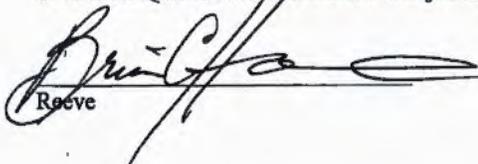
Reeve Hammond asked if any there were written correspondence received regarding the Bylaw. None were received at this time.

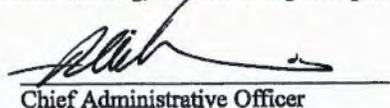
6. Closing Comments / Further Questions

There was no further discussion.

7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:09 pm.


Reeve


Chief Administrative Officer

MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1310-19
Tuesday, October 15, 2019
Following Public Hearing for 1309-10
MD Council Chambers

In order to receive public input on proposed Bylaw No. 1310-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, October 15, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:07 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on September 25 and October 2, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1310-19. The purpose of Bylaw No. 1310-19 is to adopt an Intermunicipal Development Plan between the Municipal District of Pincher Creek No. 9 and the Municipal District of Willow Creek.

4. Overview of Bylaw No. 1310-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1310-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated his or her desire to speak.

b. Written

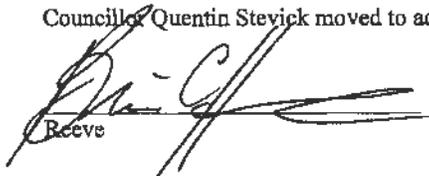
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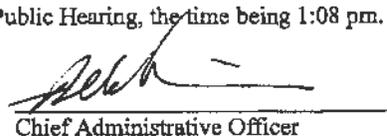
6. Closing Comments / Further Questions

There was no further discussion.

7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:08 pm.


Reeve


Chief Administrative Officer

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1309-19
Tuesday, October 15, 2019
Following Public Hearing for 1308-19
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1309-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, October 15, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:06 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on September 25 and October 2, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1309-19. The purpose of Bylaw No. 1309-19 is to adopt an Intermunicipal Development Plan between the Municipal District of Pincher Creek No. 9 and the Municipality of the Crowsnest Pass.

4. Overview of Bylaw No. 1309-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1309-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated his or her desire to speak.

b. Written

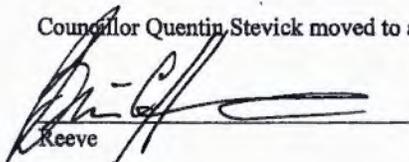
Reeve Hammond asked if any there were written correspondence received regarding the Bylaw. None were received at this time.

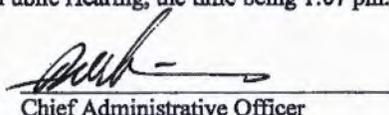
6. Closing Comments / Further Questions

There was no further discussion.

7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:07 pm.


Reeve


Chief Administrative Officer

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1308-19
Tuesday, October 15, 2019
1:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1308-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, October 15, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, and Terry Yagos

Staff: Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobic, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on September 25 and October 2, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1308-19. The purpose of Bylaw No. 1308-19 is to adopt an Intermunicipal Development Plan between the Municipal District of Pincher Creek No. 9 and Cardston County.

4. Overview of Bylaw No. 1308-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1308-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated his or her desire to speak.

b. Written

Reeve Hammond asked if any there were written correspondence received regarding the Bylaw. None were received at this time.

6. Closing Comments / Further Questions

There was no further discussion.

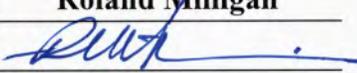
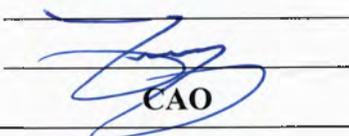
7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:06 pm.


Reeve


Chief Administrative Officer

Recommendation to Council

TITLE: Southern Alberta Land Trust Society Conservation Easements			
PREPARED BY: Roland Milligan		DATE: November 4, 2019	
DEPARTMENT: Planning and Development			
Department Supervisor	Date	ATTACHMENTS: 1. Letter from SALTS – Calvez 2. Letter from SALTS - Goodwin 3. Location Maps	
APPROVALS:			
Roland Milligan 	2019-11-04		05 Nov. 2019
Department Director	Date	CAO	Date

RECOMMENDATION:

**That Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society’s Calvez and Goodwin projects, and further;
 That Council waive the 60-day notice period prior to registration for the Conservation Easement.**

BACKGROUND:

On October 8, 2019, the MD received the attached two letters (*Attachment No. 1 and Attachment No. 2*) from the Southern Alberta Land Trust Society.

These are Form 1, Notice Prior to Registration of a Conservation Easement on the following two projects:

Calvez
 Plan 901 1610, Block 1, within the NW -10-8-2 W5M, containing 118.6 acres (47.9 ha) more or less.

Goodwin
 NE 23-8-3 W5M and NW 24-8-3 W5M, containing 317.9 acres (128.6 ha) more or less.

Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.

NCC is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easements immediately.

While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.

However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.

Recommendation to Council

FINANCIAL IMPLICATIONS:

None.



October 8, 2019

Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

Re: Conservation easement Form 1 – Calvez, MD of Pincher Creek No. 9

Dear **Mr. MacCulloch**,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2019



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.
2. The conservation easement will affect the land described as:

PLAN 9011616
BLOCK 1
EXCEPTING THEREOUT ALL MINES AND MINERALS AREA: 47.9 HECTARES (118.36 ACRES) MORE OR LESS
ATS REFERENCE: 5;1;8;10; NW

MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
3. The name and phone number of the registered owners of the affected land is Chris and Janifer Calvez telephone: (403) 660-0453.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 8th day of October, 2019

A handwritten signature in blue ink, appearing to read "Justin Thompson", is written over a light grey rectangular background.

Justin Thompson
Executive Director



Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property.
2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “Ranching” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals. “Roads” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “Trails” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.
3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
 - (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
 - (iii) to corrals for Ranching purposes, and;
 - (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed.
4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Forage Management Area, if identified on map 3 of Schedule C and the Baseline



Report. "Forage Management Areas" means the areas that may be cultivated periodically to rejuvenate lands for hay production.

5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located on top of the well casing.

Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

6. **Non-native Plants** –The intentional introduction of Non-native Species of plants including all those listed and designated in the Alberta Weed Control Act. The Landowner may practice livestock winter feeding on the Property but will endeavour to do so in the Forage Management Areas, tame grass areas, or areas already highly modified by invasive agronomic species so as not to introduce non-native plants into predominantly native areas. Further, the Landowner agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. "Non-native Species" means plants and animals that have been introduced to Alberta and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching and those species that could be used as approved biological control agents for Non-native Species.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property's Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
- (d) erosion or compaction of the soil;
 - (e) impact on the natural appearance of the Property;
 - (f) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or



(g) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV's for normal Ranching operations is allowed.

10. **Permanent or Seasonal Recreational Vehicles** –the parking of recreational vehicles or trailers on a permanent or seasonal basis anywhere on the property. Occasional camping with a tent or RV is permitted subject to Restriction 2 regarding no construction of Trails.
11. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.
12. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials. “**Surface Materials**” means any loam, clay, sand, gravel, rock, or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
13. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides except in the Forage Management Area, if any. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. For parcels smaller than a quarter section, the Landowner can spray up to five percent (5%) of the parcel area in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
14. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, front-end loader, bobcat, or other appropriate equipment, or chemicals subject to Restriction 13.
15. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of



example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof. Commercial activities conducted by the Landowner and exclusively within the farmstead, if defined in Part 2 of the Restrictions and in Schedule C, are allowed, except those creating noise or emissions that may impact the Conservation Values of the Property in the sole opinion of SALTS.

16. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
 - (h) any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (i) any other animal which could interbreed with any of the foregoing species.
17. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.
19. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:
 - (j) stating the name of the owner of the Property;
 - (k) advising that the Property is protected by this Agreement;
 - (l) deterring any unauthorized entry or use; or



(m) advertisement for the sale of the Property.

20. **Utility Structures** –The installation of Utility Structures except:

(n) as required by law;

(o) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Retain the right for a single future 7 acre farmstead and associated access road somewhere within the area identified on Map 2 of Schedule C, including a single dwelling and associated buildings, structures, and activities which are consistent with residential use and Ranching.
2. Retain the right to cultivate and re-seed into a permanent cover crop the Forage Management Area identified on Map 3 of Schedule C.

Any permits or approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees that, notwithstanding SALTS has permitted any of the forgoing to be exceptions to the Restrictions and notwithstanding anything to the contrary, SALTS shall have no responsibility or liability in connection with the Landowner undertaking any of the activities listed under Part 2 above. For greater certainty, the indemnity provisions of Section 15.1 shall be applicable to all such activities of the Landowner without exception.



SCHEDULE "C"

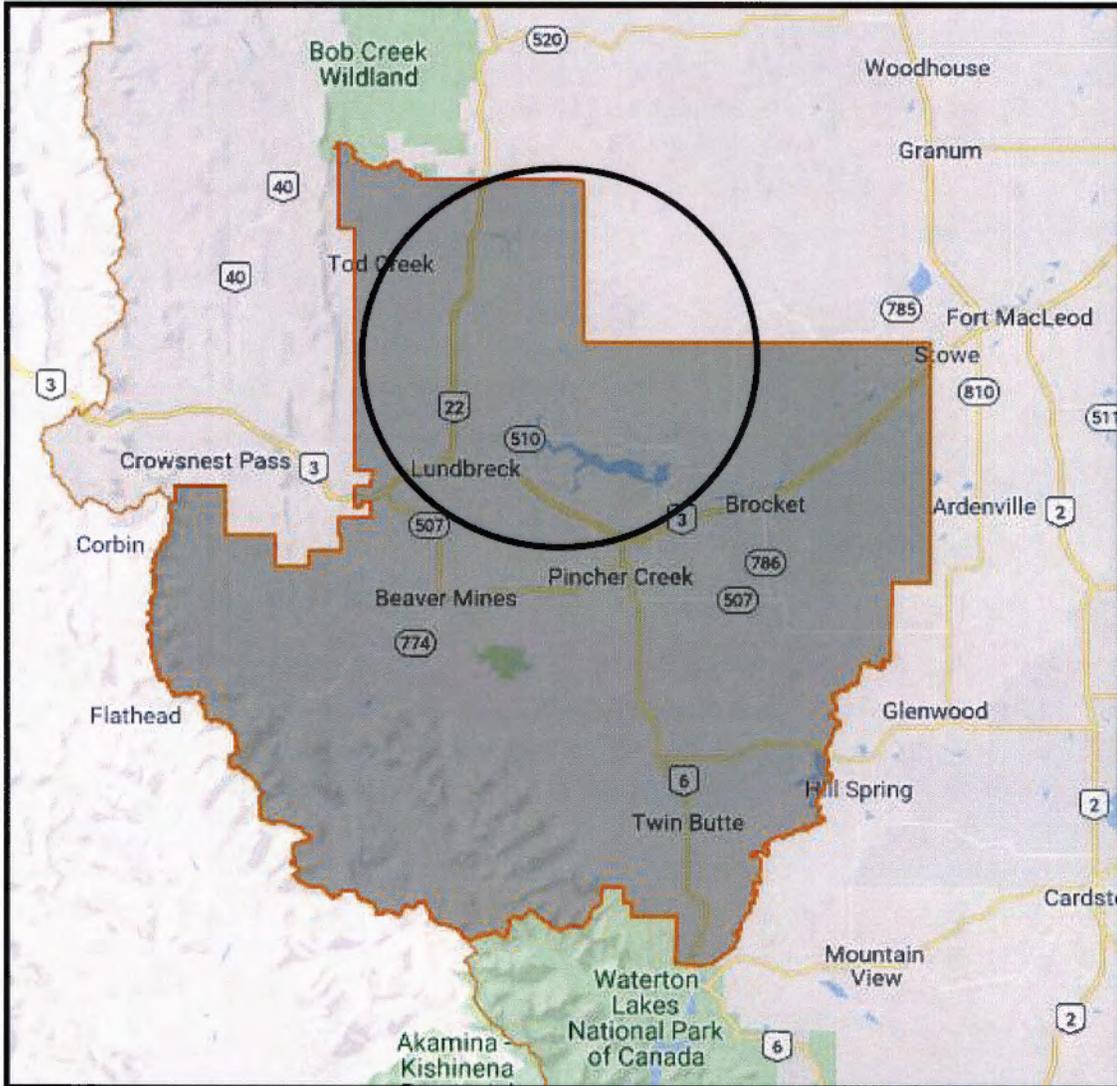
Map One (Property)

**Calvez Conservation Easement
Property Context**



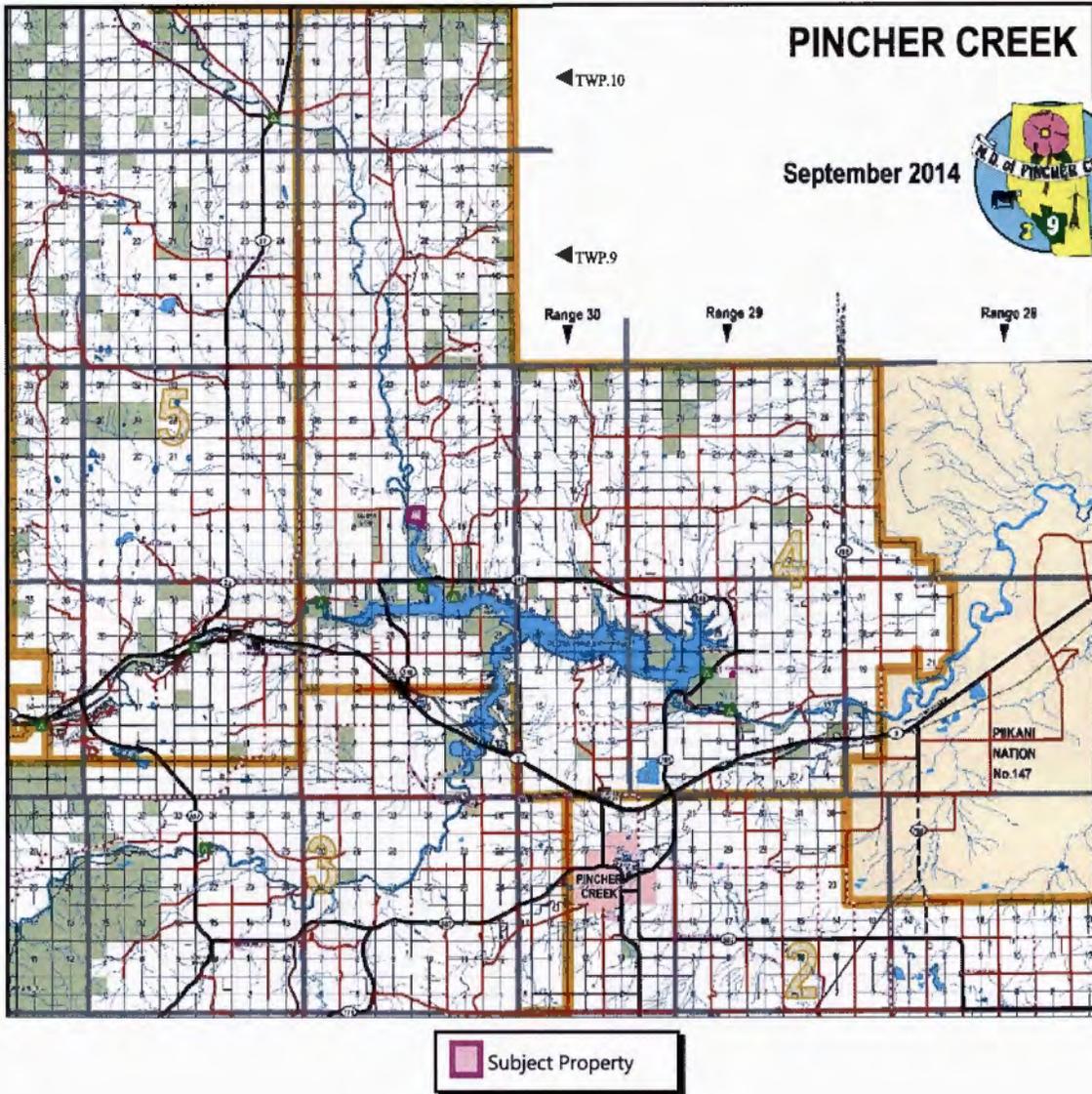


Map Two (Boundary Map of MD of Pincher Creek No. 9)





Map Three (Area Map)





October 8, 2019

Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

Re: **Conservation easement Form 1 – Goodwin, MD of Pincher Creek No. 9**

Dear Mr. MacCulloch,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2019



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
 C/o Mr. Troy MacCulloch, CAO
 1037 Herron Avenue
 PO Box 279
 Pincher Creek, Alberta T0K1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.

2. The conservation easement will affect the land described as:

MERIDIAN 5 RANGE 3 TOWNSHIP 8
SECTION 23
QUARTER NORTH EAST
CONTAINING 65.2 HECTARES (161 ACRES) MORE OR LESS EXCEPTING THEREOUT:
HECTARES (ACRES) MORE OR LESS
A) PLAN 9410256 ROAD 1.108 (2.74)

MERIDIAN 5 RANGE 3 TOWNSHIP 8
SECTION 24
QUARTER NORTH WEST
CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS EXCEPTING THEREOUT:
HECTARES (ACRES) MORE OR LESS
A) PLAN 9410256 ROAD 0.157 (0.388)

ALL EXCEPTING THEREOUT ALL MINES AND MINERALS
ALL IN MUNICIPALITY: PINCHER CREEK NO. 9

3. The name and phone number of the registered owners of the affected land is Glen Goodwin telephone: (403) 274-0507.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.



5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 8th day of October, 2019

A handwritten signature in blue ink, appearing to read "Justin Thompson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Justin Thompson
Executive Director



Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property.
2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “Ranching” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals. “Roads” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “Trails” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.
3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
 - (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
 - (iii) to corrals for Ranching purposes, and;
 - (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed.
4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Forage Management Area, if identified on map 3 of Schedule C and the Baseline



Report. “**Forage Management Areas**” means the areas that may be cultivated periodically to rejuvenate lands for hay production.

5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located on top of the well casing.

Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

6. **Non-native Plants** –The intentional introduction of Non-native Species of plants including all those listed and designated in the Alberta Weed Control Act. The Landowner may practice livestock winter feeding on the Property but will endeavour to do so in the Forage Management Areas, tame grass areas, or areas already highly modified by invasive agronomic species so as not to introduce non-native plants into predominantly native areas. Further, the Landowner agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. “**Non-native Species**” means plants and animals that have been introduced to Alberta and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching and those species that could be used as approved biological control agents for Non-native Species.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
- (d) erosion or compaction of the soil;
 - (e) impact on the natural appearance of the Property;
 - (f) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or
 - (g) disturbance to riparian zones.



Responsible use of off-highway vehicles such as tractors, trucks, or ATV's for normal Ranching operations is allowed.

10. **Permanent or Seasonal Recreational Vehicles** –the parking of recreational vehicles or trailers on a permanent or seasonal basis anywhere on the Property. Occasional camping with a tent or RV is permitted subject to Restriction 2 regarding no construction of Trails.
11. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.
12. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials. “**Surface Materials**” means any loam, clay, sand, gravel, rock, or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
13. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides except in the Forage Management Area, if any. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. For parcels smaller than a quarter section, the Landowner can spray up to five percent (5%) of the parcel area in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
14. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, front-end loader, bobcat, or other appropriate equipment, or chemicals subject to Restriction 13.
15. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of example, low-impact activities directly related to eco-tourism, scientific research, arts and



crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof. Commercial activities conducted by the Landowner and exclusively within the farmstead, if defined in Part 2 of the Restrictions and in Schedule C, are allowed, except those creating noise or emissions that may impact the Conservation Values of the Property in the sole opinion of SALTS.

16. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
 - (h) any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (i) any other animal which could interbreed with any of the foregoing species.
17. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.
19. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:
 - (j) stating the name of the owner of the Property;
 - (k) advising that the Property is protected by this Agreement;
 - (l) deterring any unauthorized entry or use; or
 - (m) advertisement for the sale of the Property.



20. **Utility Structures** –The installation of Utility Structures except:

(n) as required by law;

(o) as may be required by the Landowner for Ranching and domestic purposes.

“Utility Structures” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Retain the current farmstead in the NW24 as shown on Map 2 of Schedule C, including the maintenance and/or replacement of the existing buildings in a similar size anywhere within the farmstead area. The current cabin may, however, be expanded in size or replaced with a larger dwelling.
2. Further develop the spring located to the east of the Farmstead for water to be used in the Farmstead or for livestock and run either above or below ground piping from the spring to the Farmstead.
3. Given that the Farmstead spans Connelly Creek, the above exemptions are still subject to Restriction 5 with respect to no damming or alteration of the creek.

Any permits or approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees that, notwithstanding SALTS has permitted any of the forgoing to be exceptions to the Restrictions and notwithstanding anything to the contrary, SALTS shall have no responsibility or liability in connection with the Landowner undertaking any of the activities listed under Part 2 above. For greater certainty, the indemnity provisions of Section 15.1 shall be applicable to all such activities of the Landowner without exception.



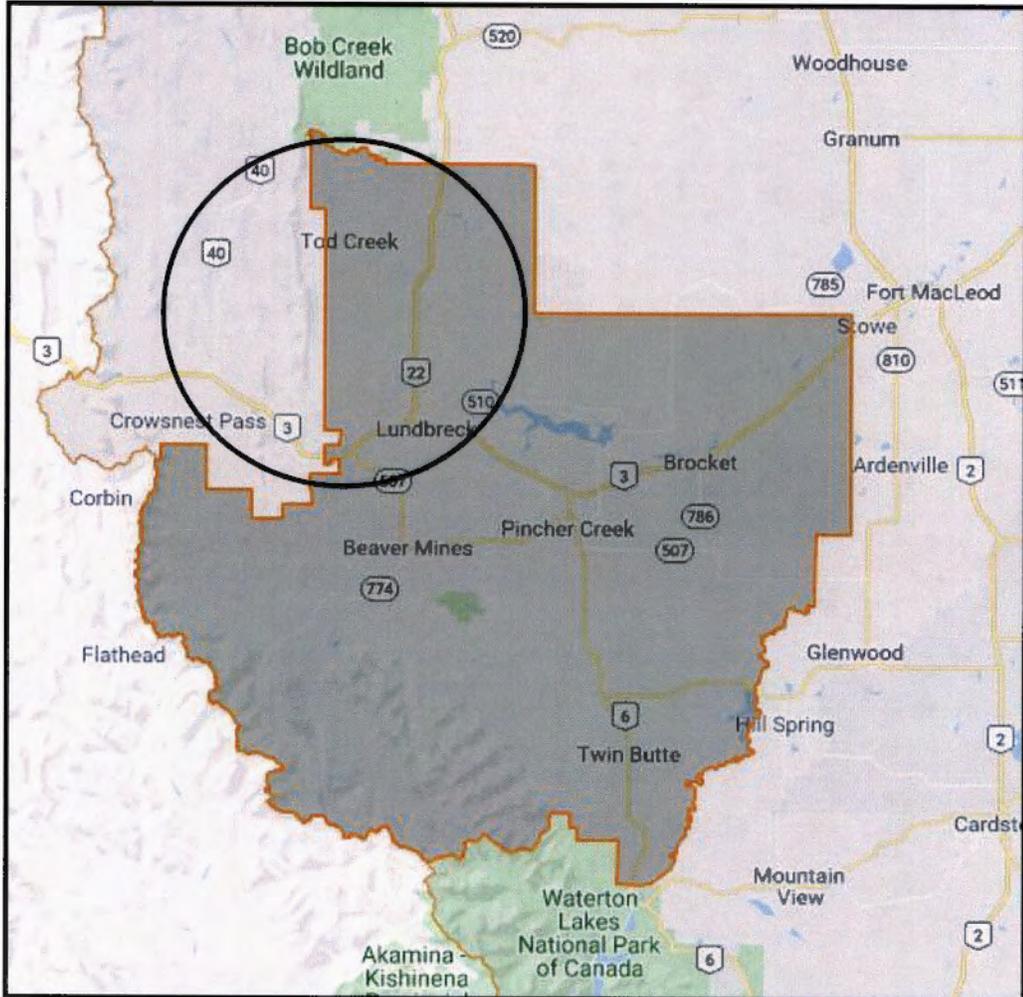
SCHEDULE "C"

Map One (Property)



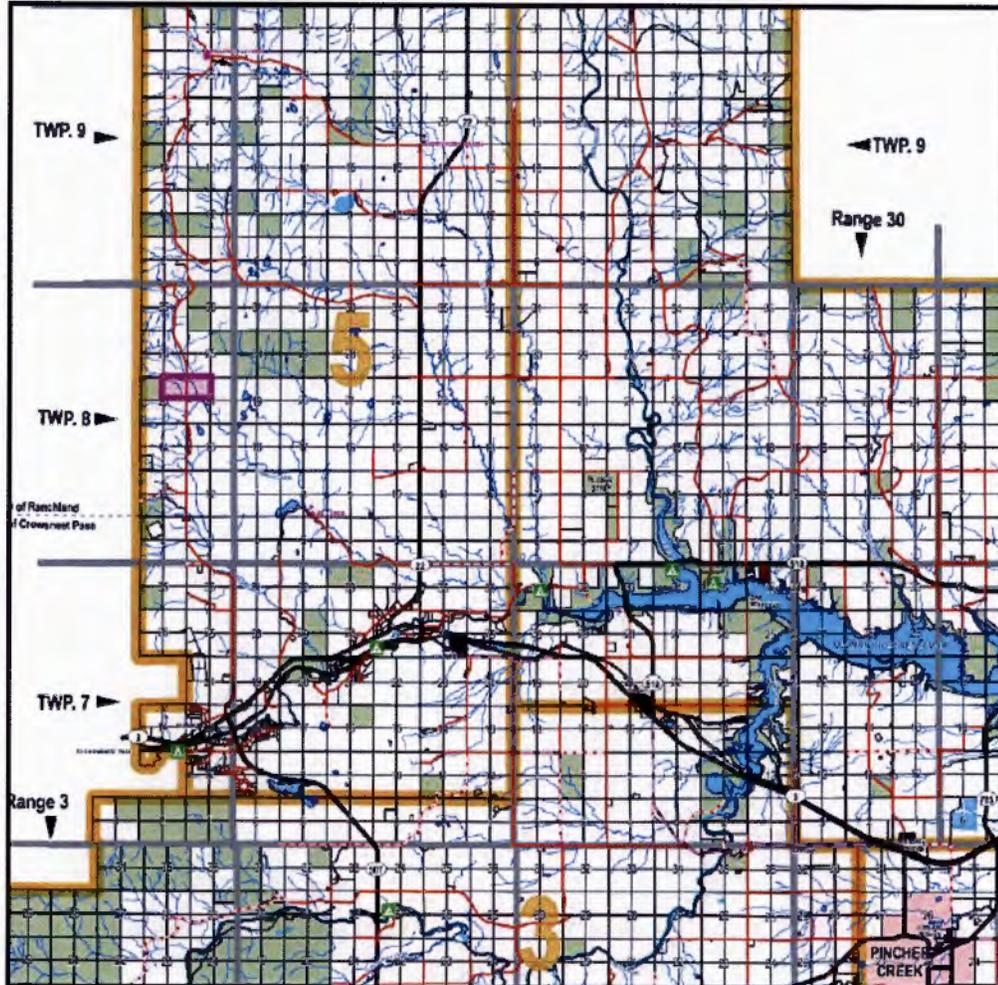


Map Two (Boundary Map of MD of Pincher Creek No. 9)



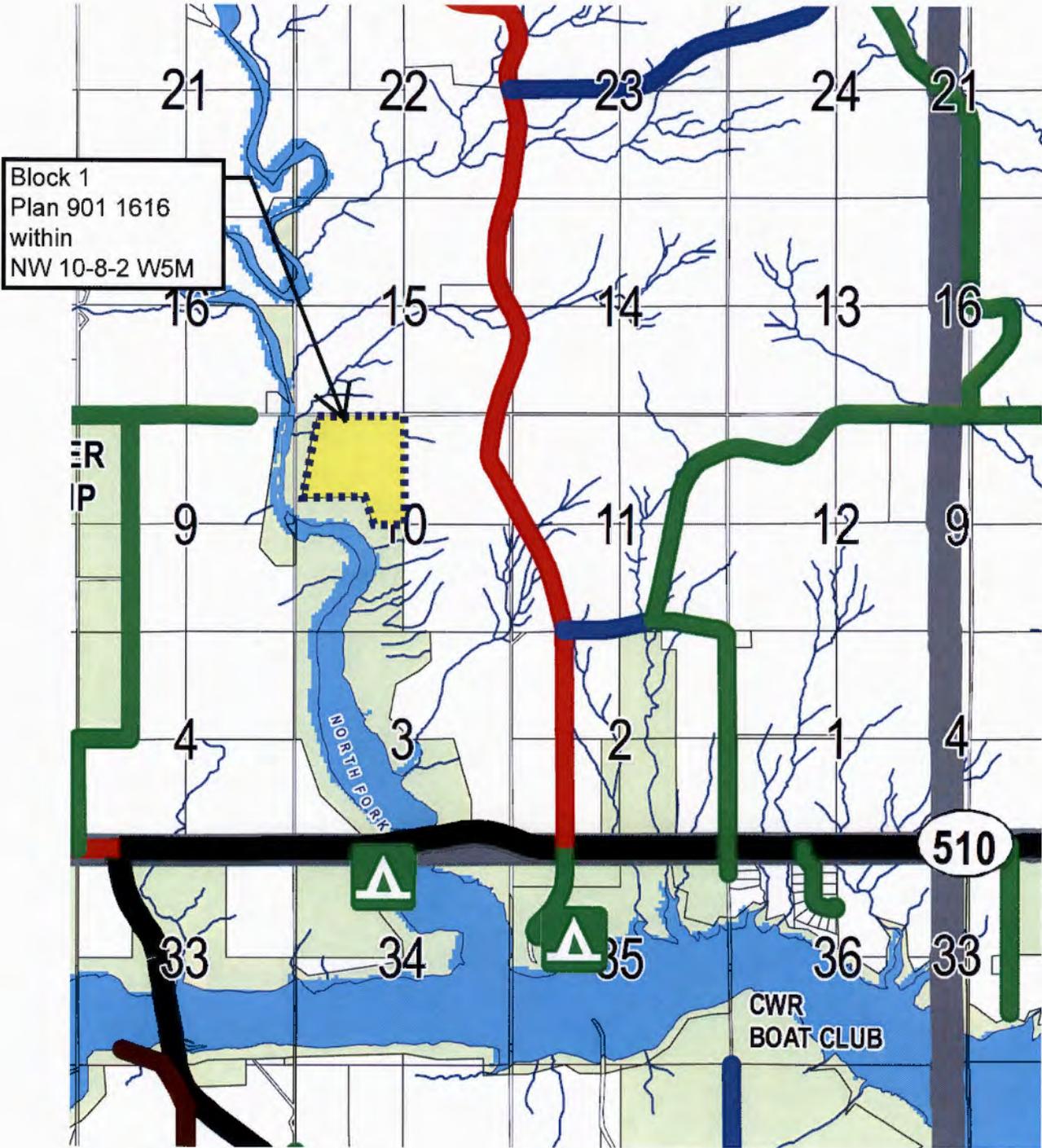


Map Three (Area Map)

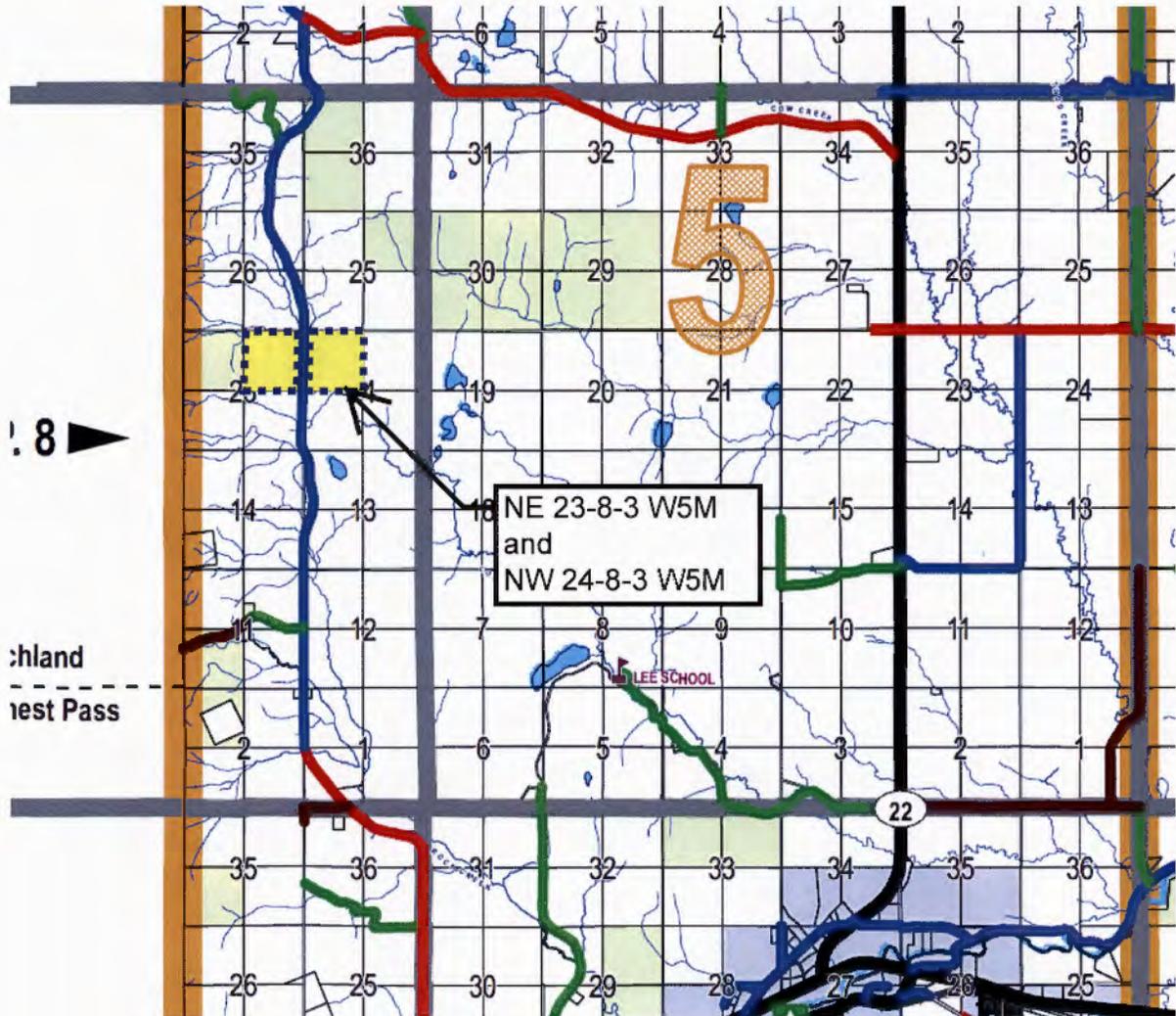


 Subject Properties

SALTS Calvez Project

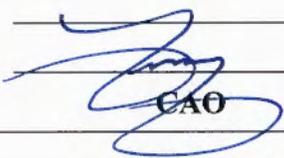


SATLS Goodwin Project



Recommendation to Council

G2e

TITLE: Elevation of Invasive Plants within the M.D. of Pincher Creek			
PREPARED BY: Lindsey Davidson		DATE: November 5, 2019	
DEPARTMENT: AES			
Roland Milligan		ATTACHMENTS: 1. M.D. of Ranchland Bylaw 2019-03 2. Alberta Invasive Species Council Fact Sheets	
Department Supervisor	Date		
APPROVALS:			
 _____ Department Director	2019/11/05 _____ Date	 _____ CAO	05 Nov. 19 _____ Date

RECOMMENDATION:
 THAT Council, in addition to Alberta Regulation 19/2010, designate, through municipal bylaw, the following weed species as noxious:
 Caraway (*Carum carvi L.*)
 Queen Anne's Lace (*Daucus carota L.*)
 Yellow-devil hawkweed (*Hieracium glomeratum*)
 King-devil hawkweed (*Hieracium x floribundum*)
 European hawkweed (*Hieracium sabaudum*)
 Tall hawkweed (*Hieracium piloselloides*)
 Spotted hawkweed (*Hieracium maculatum*)
 Wall hawkweed (*Hieracium murorum*)
 Whiplash hawkweed (*Hieracium flagellare*)

AND FURTHER, that Council direct administration to prepare the required bylaw, to be returned to Council for consideration.

BACKGROUND: Over the past 5 years, the M.D. of Pincher Creek has experienced a significant increase in the volume of caraway (*Carum carvi*). Resources have been allocated to the control of this plant within M.D. right of ways. Unfortunately, infestations are appearing on private lands, and lands under the authority of Alberta Transportation where weed control is carried out as per an annual agreement. The M.D. of Pincher Creek cannot reasonably expect landowners to take responsibility for caraway, or utilize contract funds for its control, as this species is not currently regulated within the Province.

Recommendation to Council

Small infestations of Queen Anne's lace are present within the M.D. It seems likely that this species will be given provincial designation in the near future and this is an opportunity to strategize control before this occurs.

Regarding the yellow hawkweed species:

- Not all of the species listed have been identified within our municipality but are present in British Columbia and Montana
- Currently, meadow hawkweed and mouse ear hawkweed are prohibited noxious, and yellow-devil hawkweed is "proposed" within the province
- The majority of infestation is within Castle Parks where an internal strategy involving active control, is currently in place
- Only small infestations occur outside of the green zone and should be controlled before they become large infestations
- It is difficult to distinguish between species of yellow hawkweed but they all behave similarly and have the potential to establish a severe infestation. By treating them all as noxious species, we ensure that adequate control measures are taken. For the purpose of having a bylaw recognized and approved by the Ministry of Agriculture and Forestry, all species must be identified individually and "all yellow hawkweeds" is not an adequate statement.

At their regular meeting on October 3, 2019, the Agricultural Service Board moved to make recommendation to Council that in addition to Alberta Regulation 19/2010, the M.D. of Pincher Creek designate, through municipal bylaw, the above listed species as noxious. (19/092)

FINANCIAL IMPLICATIONS:

Financial implication has been ongoing in recent years as resources have been applied to the control of caraway, Queen Anne's lace and yellow hawkweeds. Over the next 5 years, the portion of the AES budget designated for their control will increase until the desired level of control is achieved. Beyond this, the financial commitment is expected to subside as private landowners take control of their own infestations and additional money can be sought and maintained through contract agreements with Alberta Transportation and other agencies as required. Regarding yellow hawkweed, a provincial budget supports control within Castle Parks (currently) but this may be in jeopardy under the new budget.



MUNICIPAL DISTRICT OF RANCHLAND NO. 66

P.O. Box 1060, NANTON, ALBERTA T0L 1R0 • Ph. 403-646-3131 Fax 403-646-3141

July 17, 2019

Honourable Minister Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Minister Dreeshen,

RE: Municipal District of Ranchland No. 66, Bylaw No. 2019-03

Please find enclosed three copies of Bylaw No. 2019-03, a bylaw of the Municipal District of Ranchland No. 66 to designate plants within the M.D. as prohibited noxious or noxious weeds.

We respectfully ask that you review the enclosed Bylaw, and if it meets with your approval, that you sign page 2 on all three copies of the Bylaw. Upon signing we would ask that you return two copies to our office for a third and final reading.

If you have any questions regarding the contents of the enclosed Bylaw, please do not hesitate to contact the writer.

Yours truly,

Rick Niwa
Agriculture Fieldman

/kw
Encls.



MUNICIPAL DISTRICT OF RANCLAND NO. 66

P.O. Box 1060, NANTON, ALBERTA T0L 1R0 • Ph. 403-646-3131 Fax 403-646-3141

BYLAW No. 2019-03

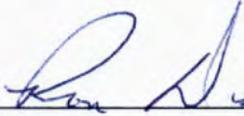
A BYLAW OF THE MUNICIPAL DISTRICT OF RANCLAND No. 66 IN THE PROVINCE OF ALBERTA TO DESIGNATE PLANTS WITHIN THE MUNICIPAL DISTRICT OF RANCLAND No. 66 AS PROHIBITED NOXIOUS OR NOXIOUS WEEDS

PURSUANT to the *Weed Control Act*, S.A. 2008, c.W-5.1 and as stated in Section 9 of the *Weed Control Regulation*, A.R. 19/2010, the Council of the Municipal District of Ranchland No. 66 in the Province of Alberta enacts as follows:

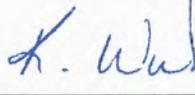
1. That attached hereto and forming party of this Bylaw is Schedule "A," which contains a list of weed species which within the municipality shall be designated as noxious.
2. Upon the third reading of Bylaw No. 2019-03, Bylaw No. 2010-06 is hereby repealed.

Received first reading this 4th day of June 2019.

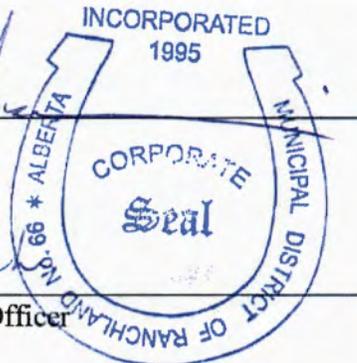
Received second reading this 4th day of June 2019.



Reeve



Chief Administrative Officer



APPROVED this _____ day of _____, 20____.

Minister of Agriculture and Forestry

<seal>

Received third reading this _____ day of _____, 2019.

Reeve

Chief Administrative Officer

SCHEDULE A:

To accompany Bylaw No. 2019-03

Noxious:*Bull Thistle (Cirsium vulgare (Savi) Ten.)**Caraway (Carum carvi L.)**Yellowdevil hawkweed (Hieracium glomeratum Froel.)**Kingdevil hawkweed (Hieracium x floribundum Wimmer & Grab.)**European hawkweed (Hieracium sabaudum L.)**Tall hawkweed (Hieracium piloselloides Vill.)**Spotted hawkweed (Hieracium maculatum Sm.)**Wall hawkweed (Hieracium murorum L.)**Whiplash hawkweed (Hieracium flagellare Willd.)**Queen Anne's loce (Daucus carota L.) – excluding Daucus carota ssp. sativus (Hoffm.) Arcang.**North Africa grass (Ventenata dubia (Leers) Coss.)*



Wild Caraway

Carum carvi

Provincial Designation:
Not Regulated*

*Noxious in several M.D./Counties



Alberta Sustainable Resource Development



Alberta Sustainable Resource Development

Overview:

Wild caraway is a biennial plant, producing a low growing rosette of leaves in its first year of growth, and then a flowering stalk (bolt) in the second year – it can even bolt and flower a third year before dying. It develops a narrow, parsnip-like taproot with a black skin and white core. This is the same plant that produces the caraway spice used in rye breads and as an ingredient in some liquor. All parts of the plant are edible. Native to Eurasia, it has escaped cultivation as a spice crop in Canada.

Habitat:

Wild caraway grows in a wide variety of soil types, pH, and climates. It will successfully reproduce under deciduous forest canopy but seems intolerant of complete shade. Bolting plants can tolerate some spring flooding and seedlings can survive light frosts.

Identification:

Stems: Are erect, branched, and grow 60

to 90 cm tall. There can be several stems per plant.

Leaves: Are alternate and very finely divided (very carrot-like). The leaves of first-year rosettes can be very similar to yarrow, a native plant.

Flowers: Are white, but occasionally pinkish, and occur in groups at the top of stems (compound umbels). Flowers hermaphroditic (having both male & female organs) and therefore self-fertile. Fruits (seeds) are crescent-shaped with ridges, and about 2 mm long.

Prevention:

Wild caraway is very difficult to detect when not in flower. Learn to recognize Wild caraway rosettes – early detection provides the best chances for eradication.

Control:

Grazing: It is not utilized by livestock and can quickly displace nearly all other vegetation where infestations go uncontrolled. Infestations in forage crops have led to weed

seed dispersal in baled hay. Invasive plants should never be considered as forage.

Cultivation: Repeated cultivation before seed set are be effective. Hand pulling pre-bloom is also effective, especially in soft soils. After flowering the plants are very fragile and seeds are easily scattered – at this stage a plastic bag can be carefully placed over the mature plant, and closed tightly around the stem. Collected seed should be disposed of in landfill-bound garbage or thoroughly burned. Several years' effort is required to deplete the seed bank.

Mechanical: Repeated mowing is not effective, as plants re-bloom below cutting height.

Chemical: Currently no selective herbicides are registered for use on wild caraway. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Always read and follow label directions. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

continued next page

Wild Caraway (Continued)

Biological: None researched to date.



Alberta Sustainable Resource Development



Alberta Sustainable Resource Development



Alberta Sustainable Resource Development



Alberta Sustainable Resource Development



Alberta Sustainable Resource Development



Queen Anne's Lace

Daucus carota (Aka Wild Carrot)

Provincial Designation:
Not Regulated



Chris Evans, Illinois Wildlife Action Plan, Bugwood.org



John D. Byrd, Mississippi State University, Bugwood.org

Overview:

Queen Anne's Lace is a biennial or short-lived perennial herb of the parsley family which produces a rosette of leaves in the first year of growth and in the second year dies after flowering and setting seed.² Queen Anne's Lace reproduces by seed only and the flowers are self-fertile, but can also be pollinated by insects. Native to western Asia and Europe, Queen Anne's Lace is sometimes believed to be the wild ancestor of the domesticated carrot, however both wild and domesticated carrots co-existed more than 5000 years ago.⁴ Queen Anne's Lace infestations growing near domesticated carrot grown for seed can hybridize with the crop and ruin the seed.³

Seed germination can occur anytime throughout the growing season when sufficient moisture is present. Queen Anne's Lace develops a whitish, cylindrical taproot which is tough and bitter tasting, but with a carrot odour. Flowering occurs July to September. When seeds ripen the umbels contract into the shape of a nest, the seeds falling gradu-

ally as weathering occurs.³

Flowers are borne in large umbels (upside-down umbrellas) which have one or a few purplish florets in the center. Two anecdotal reasons for the common name of Queen Anne's Lace are; the purple floret is the Queen and the white florets make up her collar, or Queen Anne of England pricked her finger while stitching lace and stained the florets with her blood.⁵

Queen Anne's Lace can be confused with wild caraway, another non-native, invasive plant which produces white flowers in umbels. Queen Anne's Lace seeds do not have the odour of caraway when crushed, and wild caraway stems and foliage are smooth and hairless, and the umbels lack bracts.¹

Habitat:

Queen Anne's Lace grows in gravelly or sandy soils in full sun but can also grow in harder clay soils. It does best with some regular precipitation or irrigation. Growth and seed production both decrease with increased

shading.³

Identification:

Stems: Are erect, have few branches, and grow to 1 m tall. Stems can be smooth¹ or covered with stiff, white hairs.³

Leaves: Are pinnately compound, covered with coarse, firm hairs, the segments linear to oval, and margins deeply toothed (carrot-like).¹ Lower leaves are stalked, the upper leaves sessile.³

Flowers: White flowers are borne in flat-topped umbels on hairy peduncles (stems) up to 30 cm long. The petals of the central flower are often purple-red. Umbels generally measure 5 to 10 cm in diameter. The umbels are surrounded at the base by long bracts.³ Seeds are oval, 2-3 mm long,¹ and one side covered with bristly ridges.³

Prevention:

Queen Anne's Lace is often a weed of crops, pasture, and hayfields. Infested hayfields will experience a spurt of Queen Anne's Lace

continued next page

Queen Anne's Lace (Continued)

growth after a first cut - any second cut will contain a high degree of mature weed and be a pathway of seed dispersal.³ The spiny seeds can attach themselves to animal hair and aid in seed dispersal. Maintaining vigorous, desirable plant cover can exclude Queen Anne's Lace through competition for light and resources. As with any biennial, control is best done in the first year of growth.

Control:

Grazing: There have been reports from Europe that Queen Anne's Lace can be mildly toxic to livestock. Animals generally avoid it but Queen Anne's Lace in baled forage is a potential problem. Ingestion of large quantities can irritate the digestive tract.³ *Invasive plants should never be considered as forage.*

Mechanical: Both mowing and cultivation can prevent seed production and help deplete the seed bank. Frequent cultivation (several times per season) encourages seed germination and then destroys the seedlings before flowering. Mowing before flowering can prevent seed production.³ Hand pulling in loose soils would be effective for small infestations before flowering.

Chemical: Acetic acid, Chlorsulfuron, Dichlorprop (in product combination with 2,4-D), Dicamba, Glyphosate, Hexazinone, Imazapyr, MCPA, and picloram (in product combination with 2,4-D) are registered for use on wild carrot or Queen Anne's Lace. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Always read and follow label directions. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

Biological: None researched to date.



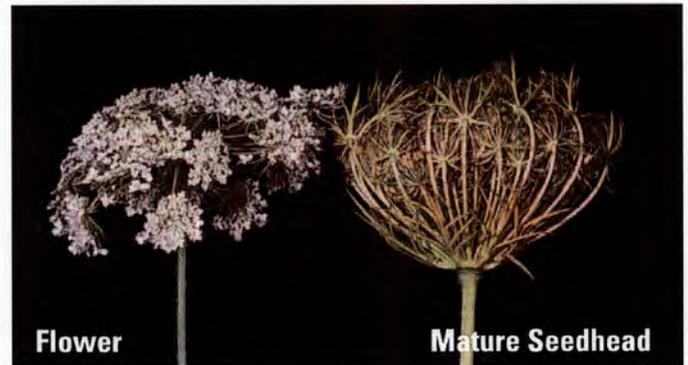
John D. Byrd, Mississippi State University, Bugwood.org



Ken Chamberlain, The Ohio State University, Bugwood.org



John Cardina, The Ohio State University, Bugwood.org



Joseph M. DiTomaso, University of California - Davis, Bugwood.

REFERENCES

- 1 Daucus carota in Flora of Pakistan. www.efloras.org
- 2 Eckardt, N. Element Stewardship Abstract for Daucus carota. The Nature Conservancy. <http://www.invasive.org/weedcd/pdfs/tncweeds/daucar.pdf>
- 3 Colquhoun, J., Fitzsimmons, J.P., Burrill, L.C. Wild Carrot. Pacific Northwest extension, Oregon State University. <http://extension.oregonstate.edu/catalog/pdf/pnw/pnw447-e.pdf>
- 4 Daucus carota subsp. sativus. Encyclopedia of Life. www.eol.org
- 5 World Carrot Museum. www.carrotmuseum.co.uk/queen.html



Yellowdevil Hawkweed

Hieracium glomertum (aka Queendevil)

Alberta Regulation:
Proposed



Alberta Agriculture & Rural development



Alberta Agriculture & Rural development

Overview:

Yellowdevil hawkweed is a member of the Aster Family native to Europe. It is a fibrous rooted, perennial herb with a milky latex in the stems and leaves. Yellowdevil hawkweed reproduces by seeds and vegetatively by rhizomes underground.² Seeds are produced by apomixis - asexually - as non-native hawkweeds are polyploids ($n=9$), as opposed to the native diploid hawkweeds.¹ Occasional sexual reproduction occurs, facilitating outcrossing and hybridization.¹

Non-native hawkweeds exhibit many characteristics of an invasive plant: high seed production and germination rates, asexual seed production, wind-dispersed seed, vegetative reproduction via rhizomes, stolons, and root fragments, and rapid growth.¹ A few invasive hawkweed species are popular ornamentals. All of these characteristics facilitate rapid colonization and monopolizing of resources. An undetected patch of hawkweed has great potential to become an un-eradicable infestation.

Hawkweeds develop a low rosette of basal leaves before producing a flowering stem.

Dandelion-like flowers are borne at the ends of stems.

The hairs on the leaves and stem give the plant a rough appearance.¹

Habitat:

Hawkweeds prefer well drained, coarse textured soils, moderately low in organic matter, in mesic habitats.¹

Identification:

Stems: Are erect and plants grow 25-90 cm. Lower stems with sparse to dense stellate and short simple hairs. Stolons are absent.¹

Leaves: Are bright to yellow-green, narrowly to broadly lance-shaped to elliptic and tapering to the petiole. Upper and lower surfaces of leaves have numerous stellate hairs and simple, short, and stiff hairs.¹

Flowers: Yellow ray flowers are borne in an open, round-topped clusters of 15-25. Involucral bracts are densely covered with stellate and glandular hairs. Achenes are ribbed with a dirty white to tawny pappus.¹

Prevention:

Learning to recognize hawkweeds from the many yellow-flowered members of the Aster Family is key to prevention. Hairs are an important characteristic of non-native hawkweeds and also in distinguishing between species. Long term management of hawkweeds requires maintaining healthy forbs and grasses - fertilization of desirable vegetation can result in out-competition of hawkweeds. Re-seed disturbance in areas susceptible to hawkweed invasion.

Control:

Grazing: Unknown. Invasive plants should never be considered as forage.

Mechanical: Mowing before flowering will prevent seed production of taller plants but will not inhibit reproduction via rhizomes. Hand digging of small infestations where all root pieces can be removed may be effective. Root fragments can generate new plants, therefore any mechanical tilling/cultivation would be ineffective.

continued next page

Yellowdevil Hawkweed (Continued)

Chemical: Hexazinone, 2,4-D, and glyphosate are registered for use on *Hieracium* spp./hawkweeds. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

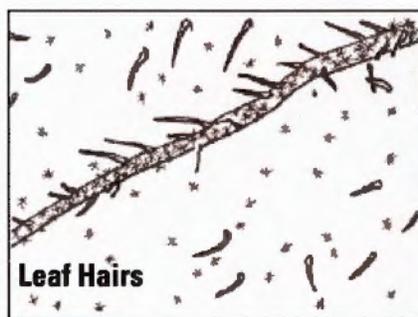
Biological: Yellowdevil hawkweed has been one of the species used in host-range investigations of potential biological control agents.³



Alberta Agriculture & Rural development



Alberta Agriculture & Rural development



C. Roche¹



Alberta Agriculture & Rural development

REFERENCES

- 1 Wilson, Linda. Key to Identification of Invasive and Native Hawkweeds in the Pacific Northwest. British Columbia Ministry of Forests and Range, Forest Practices Branch, Invasive Alien Plant Program.
- 2 Wilson, L., Fehrer, J., Brautigam, S., and Grosskopf, G. A new invasive hawkweed, *Hieracium glomeratum* (Lactuceae, Asteraceae) in the Pacific Northwest. 2006 NRC Canada.
- 3 Grosskopf, G., Wilson, L.M., and Littelfield, J.L. Host-range investigations of potential biological control agents of alien invasive hawkweeds (*Hieracium* spp.) in the USA and Canada: an overview.



Kingdevil Hawkweed

Hieracium floribundum Wimm. & Grab (Aka Yellow devil hawkweed)

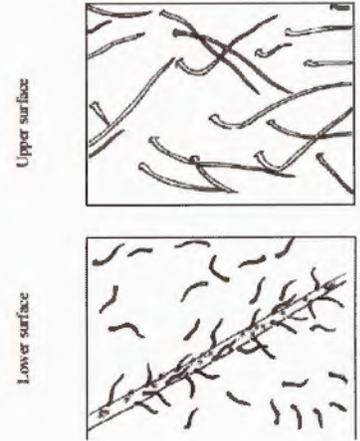
Alberta Regulation:
Unregulated



BC MOFR



BC MOFR



C. Roche

Overview:

Kingdevil hawkweed is a member of the Aster Family native to Europe. It is a fibrous rooted, perennial herb with a milky latex in the stems and leaves. Hawkweeds reproduce by seeds and vegetatively by numerous horizontal stolons, and rhizomes underground.² Seeds are produced by apomixis - asexually - as non-native hawkweeds are polyploids (n=9), as opposed to the native diploid hawkweeds.¹ Occasional sexual reproduction occurs, facilitating outcrossing and hybridization.¹

Hawkweeds develop a low rosette of basal leaves before producing a flowering stem. Dandelion-like flowers are borne at the ends of stems.

Non-native hawkweeds exhibit many characteristics of an invasive plant: high seed production and germination rates, asexual seed reproduction via rhizomes, stolons, and root fragments, and rapid growth.¹ A few invasive hawkweed species are popular ornamentals. All of these characteristics facilitate rapid colonization and monopolizing of resources. An undetected patch of hawkweed has great potential to become an un-eradicable infestation.

Habitat:

Hawkweeds prefer well drained, coarse textured soils, moderately low in organic matter, in mesic habitats.¹

Identification:

Stems: Are erect and leafless or with leaves only on lower part of stem and much reduced. Plants grow 15-50 cm. Stolons are present and leafy.¹

Leaves: Basal leaves are narrowly lance-shaped. Leaves are dark green and the upper surface and margin with sparse, long, simple hairs, or hairs lacking. Lower leaf surface and midrib have short, simple hairs. No stellate hairs.¹ Stolon leaves have more hairs than basal leaves.²

Flowers: Yellow ray flowers are borne in loose, open clusters of 15-25. Involucral bracts have numerous stellate, glandular, and simple hairs. Achenes are ribbed with a dirty white to tawny pappus.¹

Prevention:

Learning to recognize hawkweeds from the

many yellow-flowered members of the Aster Family is key to prevention. Hairs are an important characteristic of non-native hawkweeds and also in distinguishing between species. Stolons facilitate rapid colonization of a patch of ground. Long term management of hawkweeds requires maintaining healthy forbs and grasses - fertilization of desirable vegetation can result in out-competition of hawkweeds. Re-seed disturbance in areas susceptible to hawkweed invasion.

Control:

Grazing: Unknown. Invasive plants should never be considered as forage.

Mechanical: Mowing before flowering will prevent seed production of taller plants but will not inhibit reproduction via stolons and rhizomes. Hand digging of small infestations where all stolons and root can be removed may be effective. Root fragments can generate new plants, therefore any mechanical tilling/cultivation would be ineffective.

Chemical: Hexazinone, 2,4-D, and glyphosate are registered for use on *Hieracium* spp./hawkweeds. Always check product labels to ensure the herbicide is registered for use on

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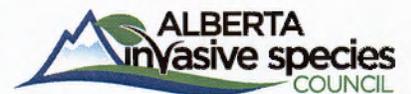
Kingdevil Hawkweed (Continued)

the target plant in Canada by the Pest Management Regulatory Agency. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

Biological: The stolon-tip gall wasp *Aulacidea subterminalis* was first released in BC in 2011. Results are pending.³

REFERENCES

- 1 Wilson, Linda. Key to Identification of Invasive and Native Hawkweeds in the Pacific Northwest. British Columbia Ministry of Forests and Range, Forest Practices Branch, Invasive Alien Plant Program.
- 2 *Hieracium flagellare* in Flora of North America. www.efloras.org. Accessed June 8, 2014.
- 3 Target Invasive Plants and Biocontrol Agents Undergoing Screening. BC Ministry of Forests, Lands and Natural Resource Operations. <http://www.for.gov.bc.ca/hra/plants/biocontrol/screenagents.htm#Hawkweedcomplex>. Accessed June 10, 2014.



abinvasives.ca
infa@abinvasives.ca



European Hawkweed

Hieracium sabaudum

Alberta Regulation:
Unregulated



King County, Washington



King County, Washington

Overview:

European hawkweed is a member of the Aster Family and native to Europe. It is a fibrous rooted, perennial herb with a milky latex in the stems and leaves. European hawkweed reproduces by seed and primarily vegetatively by long, leafy stolons and also by rhizomes.¹ Seeds are produced by apomixis - asexually - as non-native hawkweeds are polyploids (n=9), as opposed to the native diploid hawkweeds. Occasional sexual reproduction occurs, facilitating out-crossing and hybridization.¹

Hawkweeds develop a low rosette of basal leaves before producing a flowering stem. Dandelion-like flowers are borne at the ends of stems and when mature produce a dandelion-like puffball of seeds which are wind dispersed. European hawkweed booms mid to late summer.²

Non-native hawkweeds exhibit many characteristics of an invasive plant: high seed production and germination rates, asexual seed production, wind-dispersed seed, vegetative reproduction via rhizomes, stolons,

and root fragments, and rapid growth.¹ A few invasive hawkweed species are popular ornamentals. All of these characteristics facilitate rapid colonization and monopolizing of resources. An undetected patch of hawkweed has great potential to become an un-eradicable infestation.

Habitat:

Hawkweeds prefer well drained, coarse textured soils, moderately low in organic matter, in mesic habitats.¹

Identification:

Stems: Are erect and strong, and the lower stem is densely covered with bulbous-based, long simple hairs. Multiple stems. Plants grow 40-130 cm tall.¹

Leaves: Are oblong and narrowly tapered to a long petiole. Leaf margins are toothed and the margins flat (not rolled). Lower leaf surfaces bear hairs similar to the stems, the upper surfaces may bear the same hairs or be hairless. Basal leaves are absent or fall

off during flowering. Stems leaves are many (-+50), clustered at the base and become reduced in size going up the stem. Leaf size ranges from 2-18 cm long and 1-4cm wide.²

Flowers: Plants produce 3-12 yellow flower heads in open, flat-topped clusters at the ends of stems.¹ Involucral bracts lance-shaped and graduated, and are covered with glandular as well as long, simple hairs.² Flower stems bear non-glandular and stellate hairs. Fruits are achenes 2.5-3.5 mm long with a pappus tan to off- white..²

Prevention:

Learning to recognize hawkweeds from the many yellow-flowered members of the Aster Family is key to prevention. Hairs are an important characteristic of non-native hawkweeds and also in distinguishing between species. Rhizomes and stolons facilitate rapid colonization of a patch of ground. Long term management of hawkweeds requires maintaining healthy forbs and grasses - fertilization of desirable vegetation can result in out-competition of hawkweeds. Re-seed disturbance in areas susceptible to hawk-

continued next page

European Hawkweed (Continued)

weed invasion.

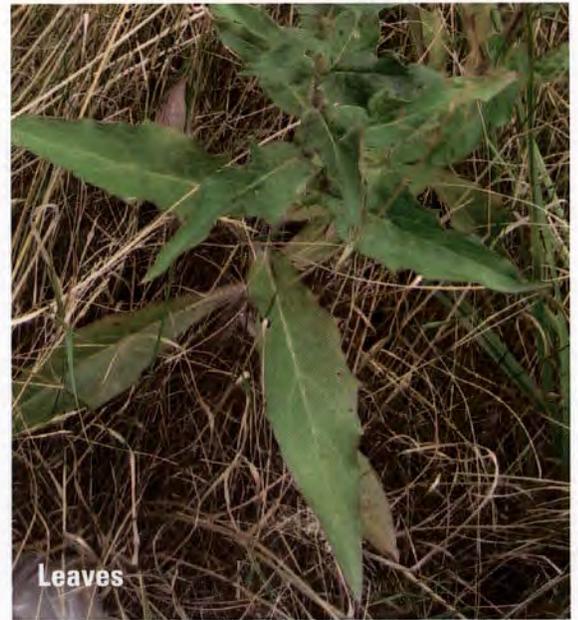
Control:

Grazing: Unknown. Invasive plants should never be considered as forage.

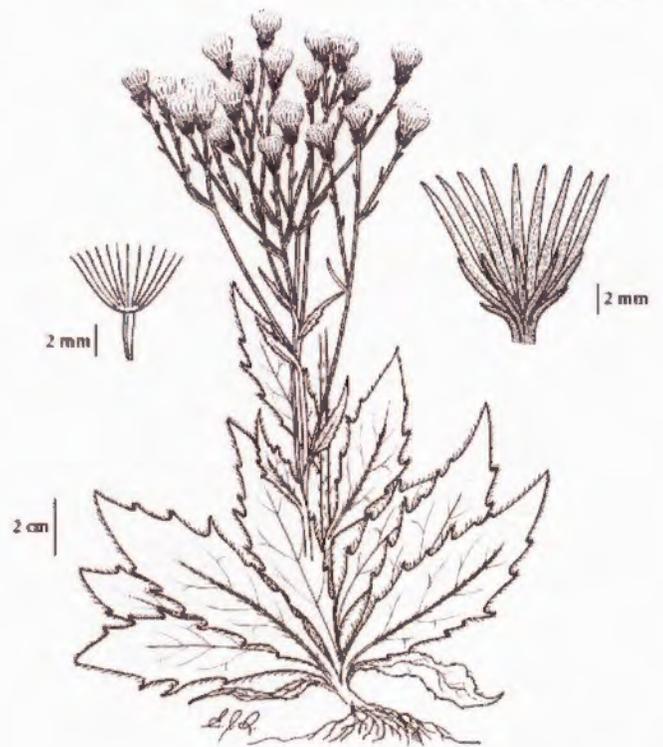
Mechanical: Mowing before flowering will prevent seed production of taller plants but will not prevent reproduction via rhizomes. Hand digging of small infestations where all root can be removed may be effective. Root fragments can generate new plants, therefore any mechanical tilling/cultivation would be ineffective.

Chemical: Hexazinone, 2,4-D, and glyphosate are registered for use on *Hieracium* spp./hawkweeds. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

Biological: None researched to date specifically for *Hieracium sabaudum*.



KING COUNTY, WASHINGTON



ILLUSTRATED FLORA OF BRITISH COLUMBIA

REFERENCES

- 1 Wilson, Linda. Key to Identification of Invasive and Native Hawkweeds in the Pacific Northwest. British Columbia Ministry of Forests and Range, Forest Practices Branch, Invasive Alien Plant Program.
- 2 *Hieracium sabaudum*. Written Findings of the Washington State Noxious Weed Control Board. Draft stage, July 2007.. Accessed: October 2014.



Spotted Hawkweed

Hieracium maculatum Sm. (Aka Mottled Hawkweed)

Alberta Regulation:
Unregulated



Overview:

Spotted hawkweed is a member of the Aster Family and native to Europe. It is a fibrous rooted, perennial herb with milky latex in the stems and leaves. Spotted hawkweed reproduces by seed, and short, stout rhizomes.² It lacks stolons.¹ Seeds are produced by apomixis - asexually - as non-native hawkweeds are polyploids (n=9), as opposed to the native diploid hawkweeds. Occasional sexual reproduction occurs, facilitating out-crossing and hybridization.¹

Non-native hawkweeds exhibit many characteristics of an invasive plant: high seed production and germination rates, asexual seed production, wind-dispersed seed, vegetative reproduction via rhizomes, stolons, and root fragments, and rapid growth.¹ A few invasive hawkweed species are popular ornamentals. All of these characteristics facilitate rapid colonization and monopolizing of resources. An undetected patch of hawkweed has great potential to become an un-eradicable infestation.

Spotted hawkweed is occasionally cultivated as an ornamental due to the purple-mottled

leaves.

Hawkweeds develop a low rosette of basal leaves before producing a flowering stem. Dandelion-like flowers are borne at the ends of stems and when mature produce a dandelion-like puffball of seeds which are wind dispersed.

Habitat:

Hawkweeds prefer well drained, coarse textured soils, moderately low in organic matter, in mesic habitats.¹

Identification:

Stems: Are erect and usually solitary, with or without bristly or stellate hairs.² Plants grow 20-80 cm tall.¹

Leaves: Basal leaves are well developed and persistent. Leaves are narrowly to broadly elliptic, stalked, with toothed edges, and 1.5-15 cm long, 0.3-2.0 cm wide.² Upper surface are purple-mottled or blotched.¹ Upper leaf surfaces have non-glandular hairs or are glabrous, and sometimes stellate hairs on lower

surfaces. Stem leaves are similar and number 2-4 or rarely up to 8, and reduced upwards on stems.²

Flowers: Clusters of several to numerous flowers with strap-shaped yellow petals occur at the ends of stems. The flower stalks bear glandular or non-glandular, stellate hairs. The involucre is 8-11 mm tall, the bracts graduated, obtuse to sharply pointed, with glandular or non-glandular, stellate hairs. Fruits are achenes 2 mm long with a tawny pappus.²

Prevention:

Learning to recognize hawkweeds from the many yellow-flowered members of the Aster Family is the key to prevention. Hairs are an important characteristic of non-native hawkweeds and also in distinguishing between species. Long term management of hawkweeds requires maintaining healthy forbs and grasses - fertilization of desirable vegetation can result in out-competition of hawkweeds. Re-seed disturbance in areas susceptible to hawkweed invasion.

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Spotted Hawkweed (Continued)

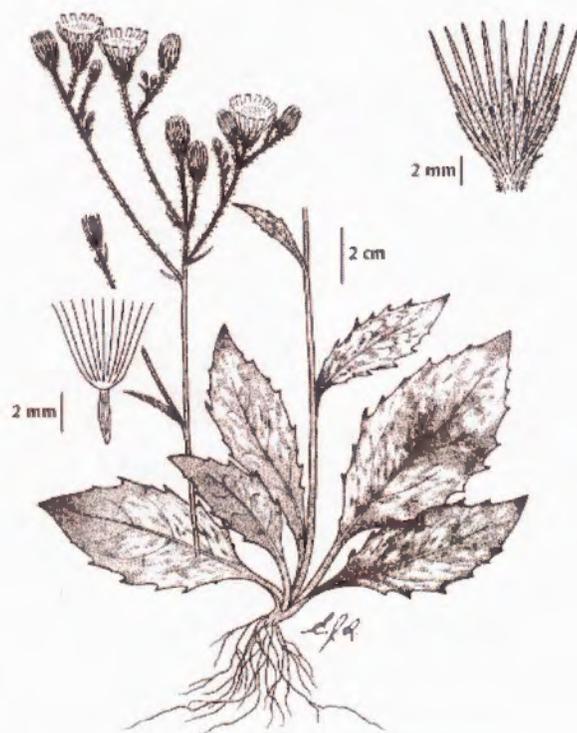
Control:

Grazing: Unknown. Invasive plants should never be considered as forage.

Mechanical: Mowing before flowering will prevent seed production of taller plants but will not prevent reproduction via rhizomes. Hand digging of small infestations may be effective, taking care to remove all root and rhizome pieces.

Chemical: Hexazinone, 2,4-D, and glyphosate are registered for use on *Hieracium* spp./hawkweeds. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

Biological: None researched to date specifically for *Hieracium maculatum*.



REFERENCES

- 1 Wilson, Linda. Key to Identification of Invasive and Native Hawkweeds in the Pacific Northwest. British Columbia Ministry of Forests and Range, Forest Practices Branch, Invasive Alien Plant Program.
- 2 *Hieracium maculatum*. The Illustrated Flora of British Columbia. [http://linnet.geog.ubc.ca/Atlas/Atlas.aspx?sciname=Hieracium maculatum&redblue=Both&lifeform=7](http://linnet.geog.ubc.ca/Atlas/Atlas.aspx?sciname=Hieracium%20maculatum&redblue=Both&lifeform=7). Accessed August 6, 2014.



Whiplash Hawkweed

Hieracium flagellare Willd.

Alberta Regulation:
Unregulated



R. De Clerck-Floate, AAFC

R. De Clerck-Floate, AAFC

Overview:

Whiplash hawkweed is a member of the Aster Family native to Europe. It is a fibrous rooted, perennial herb with a milky latex in the stems and leaves. Hawkweeds reproduce by seeds and vegetatively by long, thick, leafy³ stolons, rhizomes, and adventitious root buds.¹ Seeds are produced by apomixis - asexually - as non-native hawkweeds are polyploids (n=9), as opposed to the native diploid hawkweeds. Occasional sexual reproduction occurs, facilitating out-crossing and hybridization.¹

Non-native hawkweeds exhibit many characteristics of an invasive plant: high seed production and germination rates, asexual seed production, wind-dispersed seed, vegetative reproduction via rhizomes, stolons, and root fragments, and rapid growth.¹ A few invasive hawkweed species are popular ornamentals. All of these characteristics facilitate rapid colonization and monopolizing of resources. An undetected patch of hawkweed has great potential to become an un-eradicable infestation.

Hawkweeds develop a low rosette of basal leaves before producing a flowering stem.

Dandelion-like flowers are borne at the ends of stems.

Whiplash hawkweed may be confused with mouse ear hawkweed, which also has silvery leaves, is the same height when in flower, and grows in mats. Although, mouse ear only has one flower per stem.⁵

Habitat:

Hawkweeds prefer well drained, coarse textured soils, moderately low in organic matter, in mesic habitats.¹

Identification:

Stems: Are erect and branched, covered with dense, stellate (star-like), glandular or non-glandular hairs. Plants grow 12-40 cm tall.³

Leaves: Are mostly basal, stalked, lance to spoon-shaped with narrow bases,¹ edges are entire, 3-13 cm long, 0.5-2.5 cm wide. The upper leaf surface is dark green¹ with non-glandular, stellate hairs³, the lower leaf surfaces have moderately dense stellate hairs and long simple hairs.¹ Stem leaves are few, reduced, or

lacking.³

Flowers: Are borne on heads of 2-6 flower-heads.¹ Peduncles (flower stems) are stellate and sometimes glandular hairy. The round involucre are 9-13 mm in diameter with 30-40 stellate/glandular hairy bracts. Florets are composed of 90-120+ yellow petals, often with a red stripe, and 6-10+ mm long.² Fruits are achenes 1.5-2.0 mm long with a dirty white pappus³ 4-5+ mm long.²

Prevention:

Learning to recognize hawkweeds from the many yellow-flowered members of the Aster Family is key to prevention. Hairs are an important characteristic of non-native hawkweeds and also in distinguishing between species. Stolons facilitate rapid colonization of a patch of ground

Long term management of hawkweeds requires maintaining healthy forbs and grasses - fertilization of desirable vegetation can result in out-competition of hawkweeds. Re-seed disturbance in areas susceptible to hawkweed invasion.

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Whiplash Hawkweed (Continued)

Control:

Grazing: Unknown. Invasive plants should never be considered as forage.

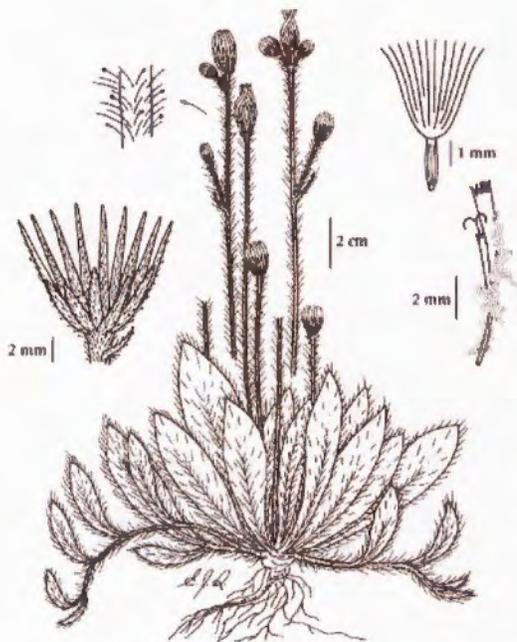
Mechanical: Mowing before flowering will prevent seed production of taller plants but will not inhibit reproduction via stolons and rhizomes. Hand digging of small infestations where all stolons and root can be removed may be effective. Root fragments can generate new plants, therefore any mechanical tilling/cultivation would be ineffective.

Chemical: Hexazinone, 2,4-D, and glyphosate are registered for use on *Hieracium* spp./hawkweeds. Always check product labels to ensure the herbicide is registered for use on the target plant in Canada by the Pest Management Regulatory Agency. Consult your local Agricultural Fieldman or Certified Pesticide Dispenser for more information.

Biological: The stolon-tip gall wasp *Aulacidea subterminalis* was first released in BC in 2011. Results are pending.⁴



R. De Clerck-Floate, AAFC

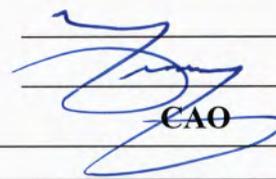


The Illustrated Flora of British Columbia

REFERENCES

- 1 Wilson, Linda. Key to Identification of Invasive and Native Hawkweeds in the Pacific Northwest. British Columbia Ministry of Forests and Range, Forest Practices Branch, Invasive Alien Plant Program.
- 2 *Hieracium flagellare* in Flora of North America. www.efloras.org. Accessed June 9, 2014.
- 3 *Hieracium flagellare* Willd. E-Flora BC: Electronic Atlas of the Flora of British Columbia. <http://linnet.geog.ubc.ca/Atlas/Atlas.aspx?sciname=Hieraciumflagellare&redblue=Both&lifeform=7>. Accessed June 9, 2014.
- 4 Target Invasive Plants and Biocontrol Agents Undergoing Screening. BC Ministry of Forests, Lands and Natural Resource Operations. <http://www.for.gov.bc.ca/hra/plants/biocontrol/screenagents.htm#Hawkweedcomplex>. Accessed June 10, 2014.
- 5 Personal comment. RoseDe Clerck-Floate. July 24, 2014.

Recommendation to Council

TITLE: Plan Cancellation Bylaws Bylaw 1305-19 to Cancel Plan No. 111 3123 Bylaw 1314-19 to Cancel Plan No. 111 3141			
PREPARED BY: Roland Milligan		DATE: November 6, 2019	
DEPARTMENT: Planning and Development			
Department Supervisor	Date	ATTACHMENTS: 1) Bylaw No. 1305-19 2) Bylaw No. 1314-19 3) Landowner Consent 4) Consent from Chief Mountain Gas Co-op Ltd. 5) Consent from Boralex/AWEC	
APPROVALS:			
			
Department Director	Date	CAO	Date

RECOMMENDATION)

That Council give all three readings to Bylaw 1305-19, being a bylaw prepared for the purpose of cancelling Registered Plan No. 111 3123, and returning the lands to the two former quarter section descriptions.

That Council give all three readings to Bylaw 1314-19, being a bylaw prepared for the purpose of cancelling Registered Plan No. 111 3141, and returning the lands to the two former quarter section descriptions.

BACKGROUND:

In 2011, the MD issued the required development permits for the Windy Point Wind Farm.

Due to the proximity of some of the proposed turbine locations, the Development Authority placed a condition on the development that certain parcels be consolidated by plan of survey. The purpose of the consolidation was to remove property lines and thereby eliminating waiver issues and optimizing turbine spacing the of proposed turbine locations.

Two of the consolidation plans registered were, Plan No. 111 3123 (consolidated NE and NW 2-8- 29 W4M) and Plan No. 111 3141 (consolidating NW and SW 25-7-29 W4M)

Recommendation to Council

The MD of Pincher Creek received a request from landowners Frank, Doug and Susan Zieffle to have Registered Plans No. 111 3123 and 111 3141 cancelled in order to return the land to its previous quarter section descriptions.

The Zieffles have had discussions with the wind farm developer and they have agreed to the plan cancellation.

In March of 2019, Windy Point Wind Park Limited send a letter requesting the cancellation of development Development Permit No. 2011-41 for the installation of three (3) Category 3 WECS, being Turbine No. 2, Turbine No. 3 and Turbine No. 4, as a portion of Windy Point Wind Park, on lands described as Lot 1, Block 1, Plan 111 3123; N ½ 2-8-29 W4M, and Development Permit No. 2011-49 for the installation of two (2) Category 3 WECS, being Turbine No. 19 and Turbine No. 20, as a portion of Windy Point Wind Park, on lands described as Lot 1, Block 1, Plan 111 3141; W ½ 25-7-29 W4M.

The lands are no longer part of the wind farm development.

Attached are two bylaws prepared in conjunction with our planner. Once adopted the bylaws, are sent to Land Titles to cancel the plans and establish the lands as the former quarter sections.

The landowners have also agreed to the plan cancellation (*Attachment No.3*).

As part of the bylaw adoption, all parties with interests registered on the titles are notified to see if there were any concerns. All parties agree to the plan cancellation (*Attachment Nos. 4 and 5*).

FINANCIAL IMPLICATIONS:

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1305-19

Attachment No. 1

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta,
to cancel Descriptive Plan 1113123.

WHEREAS Section 658 of the *Municipal Government Act* empowers a municipality to
cancel a plan of subdivision in whole or in part;

AND WHEREAS the owners of the parcel of land to be cancelled have consented to the
proposed cancellation;

AND WHEREAS every person shown on the certificate of title of the land in the plan of
subdivision as having an estate or interest in it have consented to the proposed cancellation;

NOW THEREFORE the Council of the Municipal District of Pincher Creek No. 9 in the
Province of Alberta, duly assembled, hereby enacts as follows:

1. It is hereby ordered that the lands described as:

DESCRIPTIVE PLAN 1113123
BLOCK 1
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 130.1 HECTARES (321.48 ACRES) MORE OR LESS

be cancelled from the plan of subdivision of Record which is registered with
Alberta Land Titles.

2. It is further ordered the cancelled lands be established as their former quarter
section descriptions:

MERIDIAN 4 RANGE 29 TOWNSHIP 8
SECTION 2
QUARTER NORTH WEST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

MERIDIAN 4 RANGE 29 TOWNSHIP 8
SECTION 2
QUARTER NORTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

3. This order shall not be effective unless filed by the applicant in the office of the
Registrar within ninety (90) days from the date of this Order.
4. The registrar shall make all cancellations, issue all certificates of title and do such
things as necessary, in his opinion, to give effect to this Order; including, but not
restricted to, carrying forward all encumbrances, charges, liens, interests, and
reservations as to mines and minerals in the existing certificate(s) of title.
5. Any expenses in the connection with carrying out this Order shall be borne by the
applicant.
6. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally PASSED this _____ day of _____, 2019.

Reeve

Chief Administrative Officer



200 0 200 400 600 800 Meters

10
8-29 W4M

11
8-29 W4M

12
8-29 W4M

Lot 1
Block 1
Plan 111 3123
NW 2-8-29 W4M NE 2-8-29 W4M

3
8-29 W4M

2
8-29 W4M

1
8-29 W4M

34
7-29 W4M

Lot 1
Block 1
Plan 111 3130

35
7-29 W4M

36
7-29 W4M

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1314-19

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta,
to cancel Descriptive Plan 1113141.

WHEREAS Section 658 of the Municipal Government Act empowers a municipality to
cancel a plan of subdivision in whole or in part;

AND WHEREAS the owners of the parcel of land to be cancelled have consented to the
proposed cancellation;

AND WHEREAS every person shown on the certificate of title of the land in the plan of
subdivision as having an estate or interest in it have consented to the proposed
cancellation;

NOW THEREFORE the Council of the Municipal District of Pincher Creek No. 9 in the
Province of Alberta, duly assembled, hereby enacts as follows:

1. It is hereby ordered that the lands described as:

DESCRIPTIVE PLAN 1113141
BLOCK 1
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 128 HECTARES (316.29 ACRES) MORE OR LESS

be cancelled from the plan of subdivision of Record which is registered with
Alberta Land Titles.

2. It is further ordered the cancelled lands be established as their former quarter
section descriptions:

MERIDIAN 4 RANGE 29 TOWNSHIP 7
SECTION 25
QUARTER NORTH WEST
CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
EXCEPTING:
PLAN NO. ACRES MORE OR LESS
ROADWAY 7820Q 0.49
EXCEPTING THEREOUT ALL MINES AND MINERALS

MERIDIAN 4 RANGE 29 TOWNSHIP 7
SECTION 25
QUARTER SOUTH WEST
CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
EXCEPTING:
PLAN NO. ACRES MORE OR LESS
ROADWAY 7820Q 1.20
EXCEPTING THEREOUT ALL MINES AND MINERALS

3. This order shall not be effective unless filed by the applicant in the office of the
Registrar within ninety (90) days from the date of this Order.
4. The registrar shall make all cancellations, issue all certificates of title and do such
things as necessary, in his opinion, to give effect to this Order; including, but not
restricted to, carrying forward all encumbrances, charges, liens, interests, and
reservations as to mines and minerals in the existing certificate(s) of title.
5. Any expenses in the connection with carrying out this Order shall be borne by the
applicant.

6. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2019.

READ a second time this _____ day of _____, 2019.

READ a third time and finally PASSED this _____ day of _____, 2019.

Reeve
Brian Hammond

Chief Administrative Officer
Troy MacCulloch



200 0 200 400 Meters

Lot 1
Block 1
Plan 1113141
to be returned to
Quarter Sections

NW 25-7-29 W4M

Lot 1

Block 1

Plan 1113141

SW 25-7-29 W4M

Rge. Rd. 29-1

Highway 785

Highway 785

Rege. Rd. 29-1

Rge. Rd. 29-0

35
7-29-4

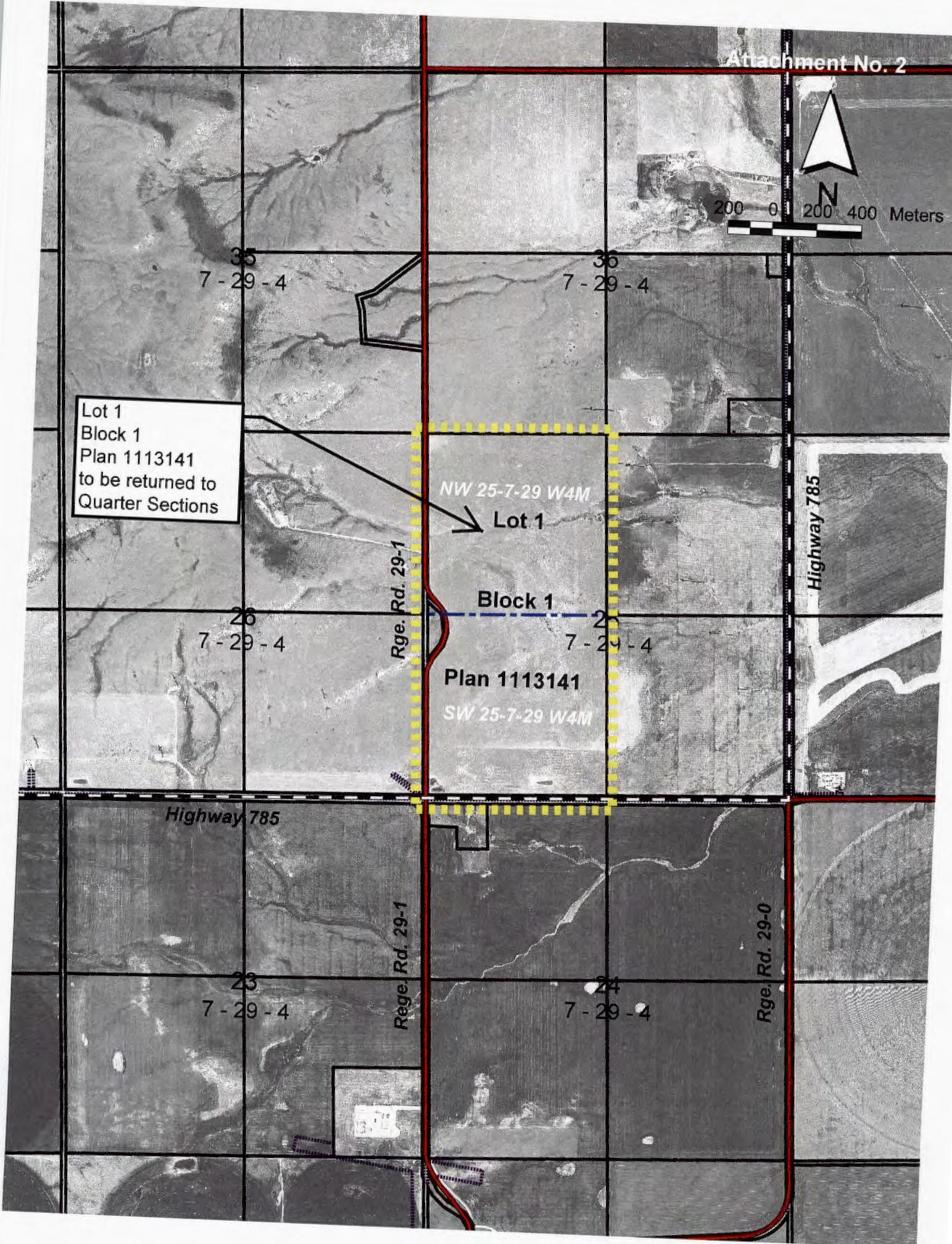
36
7-29-4

26
7-29-4

27
7-29-4

23
7-29-4

24
7-29-4



Attachment No. 3

RECEIVED
OCT 21 2019
M.D. OF PINCHER CREEK

P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 403-627-3130 • fax 403-627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca



October 17, 2019

~~Frank~~, Doug and Susan Zieffle

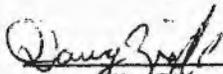
Dear Frank, Doug and Susan:

RE: Lot 1, Block 1, Plan 1113123
Zieffle Parcel

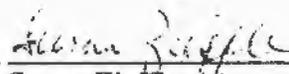
To accommodate your request, application to Council is being made to have the Consolidation Plan Lot 1, Block 1, Plan 1113123 cancelled and have the parcel put back to the original two parcels of the NW 2-8-29 W4M and the NE 2-8-29 W4M with separate titles (Attachment No. 1).

Pursuant to Section 658(1) of the *Municipal Government Act* (the Act), Council may by bylaw order the plan cancelled at the request of the owner. Proposed Bylaw No. 1305-___ has been prepared for this purpose. Further, pursuant to Section 658(1)(b) of the Act, the consent of every person shown on the Certificate of Title of the land in the plan of subdivision, as having an estate or interest in it, is required.

As each of you are listed on Certificate of Title No. 111 282 704 (Attachment No. 2) as having ownership, please sign below giving consent to the plan cancellation.



Doug Zieffle



Susan Zieffle

Please return this written consent no later than November 6, 2019.

Should further information or clarification be required, please do not hesitate to contact us.

Regards,



Roland Milligan
Director of Development and Community Services

Attachments (2)

Attachment No. 3



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 403-627-3130 • fax 403-627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

October 10, 2019

Frank, Doug and Susan Zieffle

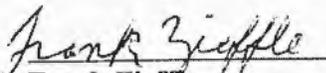
Dear Frank, Doug and Susan:

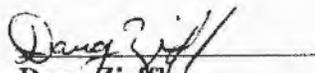
RE: Lot 1, Block 1, Plan 1113141
Zieffle Parcel

To accommodate your request, application to Council is being made to have the Consolidation Plan Lot 1, Block 1, Plan 1113141 cancelled and have the parcel put back to the original two parcels of the NW 25-7-29 W4M and the SW 25-7-29 W4M with separate titles (Attachment No. 1).

Pursuant to Section 658(1) of the *Municipal Government Act* (the Act), Council may by bylaw order the plan cancelled at the request of the owner. Proposed Bylaw No. 1305-19 has been prepared for this purpose. Further, pursuant to Section 658(1)(b) of the Act, the consent of every person shown on the Certificate of Title of the land in the plan of subdivision, as having an estate or interest in it, is required.

As each of you are listed on Certificate of Title No. 111 283 888 (Attachment No. 2) as having ownership, please sign below giving consent to the plan cancellation.


Frank Zieffle


Doug Zieffle


Susan Zieffle

Please return this written consent no later than November 6, 2019.

Should further information or clarification be required, please do not hesitate to contact us.

Regards,



Roland Milligan
Director of Development and Community Services

Attachments (2)

Attachment No. 4

From: Delbert Beazer
To: Roland Milligan
Subject: Lot 1, Block 1, Plan 1113123 - Zieffle
Date: May 23, 2019 2:53:28 PM

Roland,

In regards to this cancellation and recreation of 2 titles, we have no objections to this as long as our registered Utility Right of Ways remain in place.

Thank you,

--

Delbert G. Beazer, Chief Executive Officer
Chief Mountain Gas Co-op Ltd.
190 - 1st Street East,
P.O. Box 38
Cardston, Alberta, T0K 0K0
403 653-3011
1 866 653-3011

Roland Milligan

From: Delbert Beazer <cmgasc@gmail.com>
Sent: October 19, 2019 5:57 PM
To: Joyce Mackenzie-Grieve
Cc: Roland Milligan
Subject: Re: Consent for Consolidation Plan Cancellation - Lot 1 Block 1 Plan 1113141

Roland,

Please accept this as notice that Chief Mountain Gas Co-op Ltd. has no objection to the plan cancellation, Lot 1, Block 1, Plan 1113141.

I would note that the URW registered as # 771137152 is not a Caveat as mentioned in letter.

We would ask that the above mentioned URW remain on both created new titles.

Thank you

On Thu, Oct 10, 2019 at 12:38 PM Joyce Mackenzie-Grieve <AdminTaxClerk@mdpincercreek.ab.ca> wrote:

Hi Delbert;

Please see attached letter requesting consent from Chief Mountain Gas Co-op for a Consolidation Plan cancellation.

Thanks Delbert,

Joyce

Joyce Mackenzie-Grieve

Financial Services and Planning Clerk

Municipal District of Pincher Creek No. 9

Phone: 403.627.3130

Fax: 403.627.5070

Email: AdminTaxClerk@mdpincercreek.ab.ca

BORALEX



**Alberta Wind
Energy Corporation**

Windy Point Wind Park Limited - Suite 1320, 966-11th Ave. SW - Calgary, AB, T2R 0C5

June 13, 2019

Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, Alberta T0K 1W0
Attn: Mr. Roland Milligan, Director of Development and Community Services
SENT VIA EMAIL

RE: Zieffle Parcel Consolidation Plan cancellation

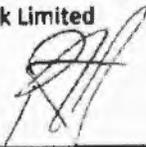
To Municipal Council of the M.D. of Pincher Creek:

Windy Point Wind Park Limited, as caveator of registration number 091 357 652 and Alberta Wind Energy Corporation, as caveator of registration number 071 202 569, each with a registered caveat interest on Certificate of Title 111 282 704 for Lot 1, Block 1, Plan 1113123, hereby give their consent for the consolidation plan cancellation.

Should you have any questions, please contact the undersigned.

Sincerely,

Windy Point Wind Park Limited



Pascal Hurtubise
Secretary

Alberta Wind Energy Corporation



Marc Statchiw
President



Alberta Wind
Energy Corporation

Windy Point Wind Park Limited - Suite 1320, 396-11th Ave. SW - Calgary, AB, T2R 0C5

October 15, 2019

Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, Alberta T0K 1W0
Attn; Mr. Roland Milligan, Director of Development and Community Services
SENT VIA EMAIL

RE: Zieffle Parcel Consolidation Plan cancellation

To Municipal Council of the M.D. of Pincher Creek:

As caveat holders on Lot 1, Block 1, Plan 1113141 (NW and SW of 25-7-29 W4M), Windy Point Wind Park Limited hereby gives consent for the consolidation plan cancellation.

Should you have any questions, please contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "M Stachiw".

Marc Stachiw, Director
Windy Point Wind Park Limited

A handwritten signature in black ink, appearing to read "P Hurtubise".

Pascal Hurtubise, Secretary
Windy Point Wind Park Limited

Recommendation to Council



TITLE: TD Friends of the Environment Fund			
PREPARED BY: Lindsey Davidson		DATE: November 6, 2019	
DEPARTMENT: AES			
Roland Milligan		ATTACHMENTS: 1. TD Friends of the Environment Fund grant overview	
Department Supervisor	Date		
APPROVALS:			
Department Director	Date	CAO	Date

RECOMMENDATION:
 THAT Council direct Administration to proceed with a grant application for funding through the “TD Friends of the Environment Fund” to procure trees and shrubs for M.D. owned parks and properties.

BACKGROUND:
 M.D. owned properties and parks such as Patton Park, Foothills Park and the M.D. Administration Building grounds could benefit from the addition of native shrubs and trees. The M.D. has an opportunity to apply for grant funding through the “TD Friends of the Environment Fund” to purchase plants for these properties. The submission deadline for the grant application is January 15th, 2020 and applicants will be informed if they are successful in April 2020.
 At their regular meeting on November 6, 2019, the Agricultural Service Board moved to make a recommendation to Council to direct Administration to submit an application for funding through the “TD Friends of the Environment Fund.”

FINANCIAL IMPLICATIONS:
 Grant funds will cover 100% of the cost of plants and plant materials and small equipment and 75% of H.R. related expenses. In-kind labour would be provided by M.D. staff and volunteers.

Environmental Grants & Funding for Environmental Projects

Tabs Menu: to navigate this menu, use the left & right arrow keys to change tabs. Press tab to go into the content. Shift-tab to return to the tabs.



Organizations eligible to receive funding:

- Registered Canadian charities with a Charitable Registration Number (CRN)
- Educational institutions (primary/secondary/post-secondary)
- Municipalities
- Aboriginal groups

Projects eligible to receive funding:

The Foundation supports a wide range of environmental initiatives, with a primary focus on environmental education and green space programs.

Eligible projects include schoolyard greening, park revitalization, community

gardens, park programming and citizen science initiatives. For a full list, please see the [Common Questions](#).

Expenses that we do NOT fund

Internal or external salaries or other people-costs where they make up more than 75% of the amount requested (includes web design, graphic design, writers, translation, labour, etc.,)

- Capital costs or infrastructure (sheds, gazebos, solar panels etc.)
- Administrative or operating expenses
- Landscaping/beautification
- Ornamental structures
- Conferences
- Land acquisition
- Expenses related to advocacy activities
- Projects occurring on private land
- Scholarships, grants or bursaries

- Awards and prizes
- Playground equipment
- Mileage, accommodation, meal costs or other travel expenses
- Expenses incurred prior to the application date
- Advertising expenses (print media, radio, online, etc.)
- Postage and shipping costs
- Venue or equipment rentals
- Projects taking place outside of Canada
- Research projects

Submit your application for funding prior to the start of your project

When planning your project, please keep in mind that TD FEF has set deadlines and response times throughout the year. To ensure timely review of your application, please refer to the following schedule:

- **Submission deadline**

January 15

- **Regional advisory board meeting**

March

- **Applicants notified**

April

- **Submission deadline**

July 15

- **Regional advisory board meeting**

September

- **Applicants notified**

October

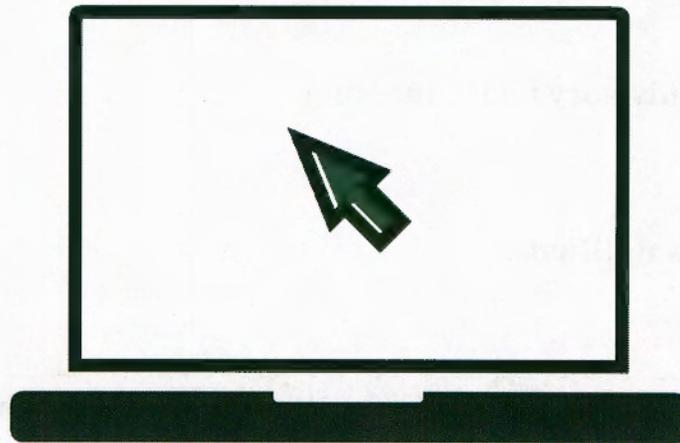
	Winter submission	Summer submission
Submission deadline	January 15	July 15
Regional advisory board meeting	March	September
Applicants notified	April	October

Apply online



All grant applications must be submitted online.

Once successfully submitted, you will receive an automatic acknowledgement. Applicants must attach a budget to their application form. [Download a budget template](#) and submit along with your application.



New for 2019!

We now have an application form that is specific to school projects. If you are an elementary or secondary school (or equivalent), please apply below. [Download a budget template](#) and submit along with your application.

Municipal District of Pincher Creek No 9.
Actual vs Budget
Segmented Net Income
September 30, 2019

	2019 Actual	2019 Budget	Variance	% of Budget Remaining
Wages				
Council	(97,549)	(172,310)	74,761	43.4%
Administration	(1,011,813)	(1,459,550)	447,737	30.7%
AES	(248,122)	(329,070)	80,948	24.6%
Public Works	(1,661,969)	(2,468,580)	806,611	32.7%
Taxes and Requisitions	12,228,772	11,717,010	511,762	-4.4%
				Timing - Tax Revenue is recorded in Q2; however the M.D. has not made Q4 requisition payments. ASFF Levy is 44k more then what was collected. It will be added in the 2020 tax bylaw
Investment Income	41,285	265,000	(223,715)	84.4%
				Investment income for bonds is a year end entry
Council	(44,739)	(82,210)	37,471	45.6%
				15k remaining in travel and subsistence, 5k budgeted for Council requested workshop has not been used, timing - 3k RMA Fall Convention hasn't come through on the credit yet, 3k AB south west invoice not yet received. 5k Favorable spending on coffee supplies, election costs, and misc expenses.
Administration	(791,971)	(1,057,320)	265,349	25.1%
				On track to fully spend. 25% of the year remaining - monthly expenses include telephone, janitorial, assessment contract, utilities. Spending on freight, computer expenses and repair and maintenance over by more than 10% of the total budgeted line item. The combined total is 15k, thus it is not material at this point. It is expected the Admin segment will still be within budget at year end as various other line items are below budget
Fire	(10,865)	(11,500)	635	5.5%
				Immaterial
Emergency Management	(41,505)	(56,000)	14,495	25.9%
				PC REMO is shared between the Town (49%) MD (49%) and Cowley (2%). MD is the Administer and invoices semi-annually. Second invoice has not yet been sent. Therefore MD portion is currently \$32k.
Bylaw	(89,032)	(186,520)	97,488	52.3%
				Timing as result of RCMP Contract. Invoice received for Q1/Q2, approx. 80k to be expensed for the remainder of the year.
Public Works	(2,958,091)	(4,054,480)	1,096,389	27.0%
				See note (A) below
Lundbreck	(90,476)	(186,810)	96,334	51.6%
				Due to the labour allocation from PW done at year end (budget 75k) and favorable repair and maintained (20K)
Airport	(26,150)	(26,590)	440	1.7%
				Unfavorable airport lease revenue 32K, higher repairs 16K (lighting) offset by labour allocation from PW done at year end (budget 40k)
WasteWater	(47,891)	(41,380)	(6,511)	-15.7%
				Timing - service fees and charges still need to be billed in Q4.
Waste Management	(228,484)	(335,280)	106,796	31.9%
				Favorable landfill fees (tipping fees) of 75k and timing as still 3 months of recycling and landfill charges
Regional Water	(382,079)	(568,460)	186,381	32.8%
				Labour allocation from PW done at year end (budget 115k), remaining debenture payments
Cemetery - Town of Pincher Creek	(45,960)	(45,960)	-	0.0%
Planning	(11,358)	(145,000)	133,642	92.2%
				Superior Safety Code Timing - 33k higher than anticipated revenue from safety codes, 37k not yet expensed from Superior. 30k remaining is Municipal Development Plan Subdivision Policy Review, 20k in Road Alignment Purchases
Agricultural and Environmental Services	118,745	40,040	78,705	-196.6%
				Timing - have not received all the invoices for pesticide use and contracted services. Pesticide use expected to be favorable at year end as 60k remaining.
Recreation	(430,136)	(483,130)	52,994	11.0%
				Have not yet received invoice from the Town for Summer Games (58k)
Comm. Services	(326,155)	(311,900)	(14,255)	-4.6%
				Timing - Haven't received Q4 grant from F.C.S.S. offset by payments to food bank and humane society and an outstanding bill from the town for the shell appreciation event.
EMA	-	-	-	
Surplus (Deficiency) Before Depreciation	3,844,459	-	3,844,459	

* Transfers to and from reserves are not recorded on the statement of operations under Generally Accepted Accounting Principles (GAAP) until the expense is incurred. For tracking purposes they are included in the above summary.

** Q1: Jan - Mar; Q2: Apr - Jun; Q3: Jul - Sep; Q4: Oct - Dec

(A) Labour Allocation to other segments (entry done at YE)	(251,000)
Sale of Gravel and Dust Control lower as less work required by Shell	(47,000)
Sale of Equipment - Unit 413 (plow)	53,000
Favorable Gravel Crushing invoice not yet received	502,500
Favorable Gravel Royalties paid in Q4	270,000
Favorable Dust Control Products - Timing on invoices and less product used on shell roads	314,000
Favorable Fuel and Grease (on track to fully spend)	153,000
P.W. - Gravel Inventory Change (is not included in the budget - to investigate)	(236,000)
Electric Sliding Gate - Work in progress	71,300
Budgeted transfer to reserves not yet booked as based on actuals (thus booked at YE)	250,000
Debenture payment/revenue (landfill) not yet recorded	62,250
	<u>1,142,050</u>

**Spending on surveys and engineering, repair and maintenance, culverts, fencing materials and bridge repairs are over by more than 10% of the total budgeted line item. The combined total is 35k, thus it is not material at this point.

GL ACCOUNT STRING	Restricted Surplus	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance	Notes
6-12-0-735-6735	Tax (Mill) Rate Stabilization	1,156,383	197,416	(165,887)	1,187,912	(A) Transfer to: Budget Amendment Res 19/177, Reclass from Carry Forward 19/391
6-12-0-740-6740	Airport	329,771	-	-	329,771	
6-12-0-742-6740	Bridge Repair and Replacement	2,552,521	456,921	(350,459)	2,658,982	(B) Transfer to: Budgeted transfer 220k + Budget Amendment Res 19/177 15k + LRB Grant Funding 221k
6-12-0-744-6740	Seniors Housing	200,000	-	-	200,000	
6-12-0-746-6740	Emergency Management	47,622	-	-	47,622	
6-12-0-748-6740	GravelPit StrippingReclamation	912,461	-	-	912,461	(C) Transfer to: done at year end - gravel reclamation adjustment
6-12-0-751-6740	M.D. Buildings	200,000	-	-	200,000	
6-12-0-752-6740	Equipment Replacement	2,337,570	893,420	(960,944)	2,270,047	(D) Transfer to: Budgeted transfer 878K + Budget Amendment Res 19/177 15k
6-12-0-753-6740	Next Year Completions	273,136	25,000	(143,559)	154,577	(E)
6-12-0-754-6740	Town Recreation Facilities	464,213	133,430	(7,599)	590,044	(F) Transfer to: budgeted transfer. Transfer from: Town of Pincher Creek curling rink compressor
6-12-0-755-6740	Recycle Equipment M.D.	89,388	-	-	89,388	
6-12-0-757-6740	Road Construction	2,320,532	50,000	(7,689)	2,362,843	(G) Transfer to: budgeted transfer
6-12-0-758-6740	Water Infrastructure	373,181	28,140	(91,028)	310,293	(H) Transfer to: budgeted transfer
6-12-0-759-6740	Wastewater Infrastructure	685,970	-	(225,591)	460,378	(I)
		<u>11,942,749</u>	<u>1,784,327</u>	<u>(1,952,757)</u>	<u>11,774,318</u>	

(A) Res 16/052 Watertonfront Broadband Infra Project
Res 19/335 Write off of Lexin Property Taxes

Transfers	10,000
	<u>155,887</u>
	165,887

(B) Bridge Files

	Completed	Open	Total
BF 1744 Crook Road		236,284	236,284
BF 6613 Cabin Creek		22,803	22,803
BF 70177 Upper Tennessee Overflow		6,015	6,015
BF 70175 Spread Eagle Deck		23,684	23,684
BF 7235 Scottons		26,823	26,823
BF 76293 Grumpy Road		17,892	17,892
BF 8860 Beaver Mines Creek		13,694	13,694
BF 13957 Connelly Creel		3,267	3,267
		<u>350,459</u>	<u>350,459</u>

(D) Purchases

	Purchase Price
Postscript Printer	6,950
Tandem Axel Truck With Snow Plow	337,314
Grader	556,600
AES Spray Truck	60,080
	<u>960,944</u>

Budget was 131k, doesn't not include attachment yet.

	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance	Notes
(E) REMO Surplus	16,698			16,698	Carryforward surplus for EMA committee - Request for use of funds sent to EMA Committee
Admin Artwork	10,000		(140)	9,860	Carryforward - Art Committee
Admin Webpage Redesign	3,500		(3,500)	-	New Host in 2019 - Internet Solutions. Actual costs 10.5k, 3.5k funded through carry forward reserve
Admin Safety Vests	1,970			1,970	Carryforward -
AES Conservation Projects	32,536		(32,536)	(0)	Res. 19/391 Transfer to Tax Rate Stabilization
Bylaw RCMP Contract	39,700		(39,500)	200	
Planning Documents	47,500			47,500	
Planning Superior Safety Codes	59,614		(59,614)	0	Carry Forward - MD Review and Development Plans 2019/2020 Timing with Superior - 75% of revenue received, but not billed until permit is closed
PW Gravel Crushing & Royalties	22,620			22,620	Carryforward -
PW Line Painting	-	20,000		20,000	Project was incorrectly budgeted for in 2019, will be complete in 2020.
Recreation - Ag Society Roof	5,000			5,000	Res: 17/435 Contribution to Ag Society for roof repairs, 2018 - MD Supports Grant Application for new roof. Keep reserve if grant not given
Airport AC Unit	4,000		(4,000)	-	Airport AC work complete in 2019
Diamond Software Upgrades		5,000		5,000	Upgraded scheduled for 2019, complete in 2020
Maycroft Road	30,000		(4,269)	25,731	Maycroft Road- Legal fees 4.2k
Rounding	(2)			(2)	
	<u>273,136</u>	<u>25,000</u>	<u>(143,559)</u>	<u>154,577</u>	

(G) Project Name

Highway 3A	Transfers Out	7,689
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(H) Project Name

Raw Water Intake (CP-WS-RWIN)	11,731	Arrow Archaeology Invoice - Too late to capitalize Res 19/151
Beaver Mines Water Servicing (BMWS)	69,320	
Beaver Mines Distribution & Collection (BMDC)	9,977	Hookups to pipe
	<u>91,028</u>	

(I) Project Name

Waste Water Solution	Transfers Out	225,591
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CHIEF ADMINISTRATIVE OFFICER'S REPORT

October 23, 2019 – November 12, 2019

DISCUSSION :

Oct 23	Post Council meeting and letters Elected Officials Meeting
Oct 24	Staff Meeting Joint Council Meeting at Town
Oct 28	Senior Management Team Meeting (SMT) Rural to Rural ICF prelim meeting with Willow Creek
Oct 29	Beaver Mines Water and Waste Water (W&WW) conference call Pincher Creek Emergency Services Membership Agreement Review Coffee with Council - Twin Butte
Oct 30	Beaver Mines W&WW Land Negotiation Meeting – MD Office Willow Creek ICF Meeting – Fort McLeod PW HR meeting
Oct 31	Full Staff Meeting – PW Lunchroom Council Meeting Prep – Rural to Rural Recommendation
Nov 01	Council Meeting Prep - Code of Conduct COR Safety Audit – Audit Prep meeting
Nov 04	MRF Meeting (MD's GIS, GPS and work order form software) DMO Meeting Foodbank follow-up
Nov 05	Staff Grid Meeting and review form Planning Meeting with ORRSC – MDP Municipal Subdivision Authority Meeting
Nov 06	Ag Services Meeting
Nov 07	Police Webinar with Solicitor General of Alberta (funding formula) CUPE Meeting COR Safety Audit Council Package Day

Upcoming Meetings

Nov 12	Committee and Council Meeting
Nov 13 - 15	RMA Conference
Nov 18	EAC Meeting – MD Chambers Stats Can Meeting with Dir. of Finance
Nov 21	Joint Council with Town

Points of Interest

- Numerous meetings throughout this period to review all departments, both for budget and delivery of service.
- Ongoing work with Director of Ops to move the land negotiations forward for the Beaver Mines Water and Waste Water Project.
- Staff assisted with the Kootenai Brown Halloween Village this year that saw over 500 visitors to their spooky village. Kudos to all those that participated in this community event.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of October 23, 2019 to November 12, 2019

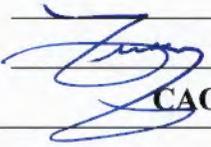
Prepared by: Troy MacCulloch, CAO

Date: November 07, 2019

Respectfully presented to: Council

Date: November 12, 2019

Administration Guidance Request

TITLE: COUNCIL ENGAGEMENT FOR 2020			
PREPARED BY: JESSICA MCCLELLAND		DATE: November 4, 2019	
DEPARTMENT: ADMINISTRATION			
ATTACHMENTS: None			
Department Supervisor	Date		
APPROVALS:			
_____	_____		<u>04 Nov. 19</u>
Department Director	Date	CAO	Date

REQUEST:

**That Council determine which events they will sponsor, host and/or attend in 2020;
And that Council schedule any dates necessary.**

BACKGROUND:

Throughout the year, Council attends multiple events within the community. Some events are sponsored by the MD, and some are hosted by the MD.

To assist in preparation and scheduling, confirmation of attendance and/or scheduling of these event are being requested.

Some events for consideration are

- RMA Convention -there are two (2) conventions each year.
- Beaver Mines Clean Up -the MD typically provides lunch for this event, 2019 MD sponsored a meal but did not attend.
- Foothills BBQ-was cancelled due to weather in 2019.
- Coffee with Council-the MD hosted three (3) sessions in 2019; In Cowley, at MD Office and Twin Butte.

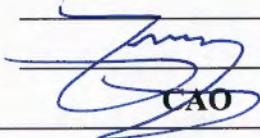
FINANCIAL IMPLICATIONS:

Each event has financial implications and will require inclusion in the 2020 budget.

Request for Decision of Council

Council Meeting, November 12, 2019

G4c

TITLE: Rural to Rural ICF development		
PREPARED BY: CAO		DATE: 31 Oct, 2019
DEPARTMENT: Admin		
Department Supervisor	Date	ATTACHMENTS: 1. Nothing at this time
APPROVALS:		
_____	_____	 CAO
Department Director	Date	31 Oct. 2019 Date

RECOMMENDATION:
 To authorize Administration to undertake the development of intermunicipal collaboration framework agreements with rural municipalities.

SUMMARY
 The Municipal Government Act requires that municipalities enter into intermunicipal collaboration framework agreements with all municipalities who contact municipal boundaries. The deadline for the development of ICF agreements is April 1, 2020.
 ICF agreements with rural municipalities are less complicated than those undertaken with urban neighbors as the number of agreements and the complexity of the agreements are considerably less complicated. Undertaking the ICF agreement negotiation process Administration to Administration should be relatively quickly.
 Authorization is sought by Administration from Council to begin the rural to rural ICF process in earnest.

BACKGROUND
 The ICF is a new legislated requirement that was introduced in the Modernized Municipal Government Act in 2016.
 The ICFs must align with the requirements outlined in:
Part 17.2 of the Municipal Government Act
Intermunicipal Collaboration Framework Regulation

Frameworks are intended to:

- provide for integrated and strategic planning, delivery and funding of intermunicipal services
- allocate scarce resources efficiently in the providing local services
- ensure municipalities contribute funding to services that benefit their residents

Request for Decision of Council

Council Meeting, November 12, 2019

Municipal councils adopt their framework by passing matching bylaws that:

- list services currently provided by each municipality; services being shared on an intermunicipal basis by the municipalities; and services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

Municipalities have until March 31, 2020 to complete the ICF.

ICF requirements

Municipalities are not required to provide an intermunicipal service if they agree that the service is better provided on their own.

What should be in an ICF

Each framework must address the following services:

1. transportation
2. water and wastewater
3. solid waste
4. emergency services
5. recreation, and
6. any other services that benefit residents in more than one of the municipalities that are parties to the framework

For each service, the ICF must:

- list the services currently provided by each municipality
- list the services being shared on an intermunicipal basis by the municipalities
- list the services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

The ICF must also include:

- a time frame for implementing intermunicipal services
- an Intermunicipal Development Plan (IDP) unless municipalities have separately adopted one
- provisions for a binding dispute resolution process to resolve implementation disputes

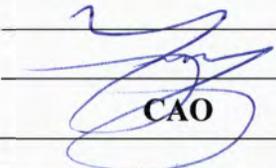
The ICF may contain:

- details required to implement intermunicipal services
- provisions for developing infrastructure for common benefit

FINANCIAL IMPLICATIONS:

Non substantive – some mileage and possibly some meals.

Recommendation to Council

TITLE: JOINT COUNCIL FUNDING CONTRIBUTION FOR 2020			
PREPARED BY: JESSICA MCCLELLAND		DATE: October 28, 2019	
DEPARTMENT: ADMINISTRATION			
		ATTACHMENTS: None	
Department Supervisor	Date		
APPROVALS:			
_____	_____		<i>28 Oct. 19.</i>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council increase the 2020 per capita funding, for Joint Funding, from \$39.58 to \$40.00, totaling \$264,280.00;

And that Council agrees to fund the following organizations for 2020:

- 5 Pin Bowling Association, Pincher Creek
- Allied Arts Council, Pincher Creek
- Chamber of Commerce, Pincher Creek
- Citizens on Patrol, Pincher Creek
- Community Centre Hall Society, Pincher Creek
- Cowley Lions Club
- Disc Golf, Pincher Creek
- Family Resource Centre, Pincher Creek
- Food Bank, Pincher Creek
- Handi-Bus Society, Pincher Creek
- Health Professionals, Pincher Creek
- High School Rodeo Club, Pincher Creek
- Historical Society, Pincher Creek
- Livingstone Ski Academy Society
- Lundbreck Citizens Council
- Lundbreck Gardeners Club
- Mustangs Football Society, Pincher Creek
- Napi Friendship Centre
- Oldman River Antique Equipment Society



TOWN OF PINCHER CREEK
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. TOK 1W0
PHONE: 403-627-3156 FAX: 403-627-4784
e-mail: reception@pinchercreek.ca
web page: www.pinchercreek.ca



November 7, 2019

Reeve and Council
M.D. of Pincher Creek #9
Box 279
Pincher Creek, AB
TOK 1W0

Re: 2020 Joint Funding Per Capita Approval

Dear Reeve and Council,

Pleased be advised that Council for the Town of Pincher Creek passed the following resolution at their November 6, 2019 regular meeting of Council;

That Council for the Town of Pincher Creek approve the October 10, 2019 Joint Council funding formula of \$40.00 per capita for 2020, and the attached list of organizations approved for funding.

Trusting this information to be satisfactory.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh LGA, CAO
Town of Pincher Creek

/lg

Recommendation to Council

- **Historical Society, Pincher Creek**
- **Livingstone Ski Academy Society**
- **Lundbreck Citizens Council**
- **Lundbreck Gardeners Club**
- **Mustangs Football Society, Pincher Creek**
- **Napi Friendship Centre**
- **Oldman River Antique Equipment Society**
- **Oldman Rose Society**
- **Pincher Planters**
- **SASCI**
- **Trailbreakers**
- **Twin Butte Community Hall Society**
- **Windsor Heritage Drop-In Centre**
- **Windy Hollow Players**

BACKGROUND:

On October 10, 2019, the Joint Funding Committee, comprised of Councilors with the Town of Pincher Creek and the MD of Pincher Creek, met to discuss Joint Funding for 2020.

In 2019 Joint Funding totaled \$261,500 for 20 organizations at a per capita rate of \$39.58.

For 2020 Joint Funding there were 29 separate applications submitted, with a total funding request of \$455,493. After careful deliberation, 26 applications were approved. The total Joint Funding contribution was \$264,280.00.

\$118,600.00 is the MD's contributions, based on a population of 2,965 residents.

FINANCIAL IMPLICATIONS:

An increase of \$1,245.30 is required for the 2020 budget for Joint Funding.

Recommendation to Council

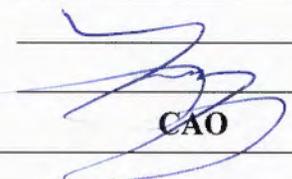
TITLE: CANCELLATION OF DECEMBER 24, 2019 COUNCIL MEETING	
---	---

PREPARED BY: JESSICA MCCLELLAND	DATE: October 28, 2019
--	-------------------------------

DEPARTMENT: ADMINISTRATION

		ATTACHMENTS: None
Department Supervisor	Date	

APPROVALS:

			
Department Director	Date	CAO	28 Oct 19 Date

RECOMMENDATION:

That the regularly scheduled Council Committee Meetings and Council Meeting of December 24, 2019, be cancelled.

BACKGROUND:

The MD offices are closed from December 24, 2019 to January 2, 2020 this year for the Holiday Break. The regularly scheduled Council meeting is on December 24, 2019.

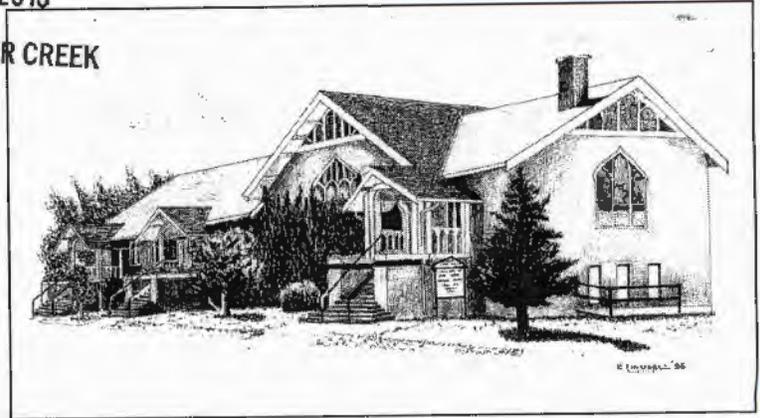
FINANCIAL IMPLICATIONS:

None at this time.

RECEIVED

NOV - 4 2019

Pincher Creek Pastoral Charge
Box 667 - church
Pincher Creek, Alberta
T0K 1W0
403-627-3734
pcreekus@gmail.com
website: www.pcreekuc.ca
Minister - Judith Walker

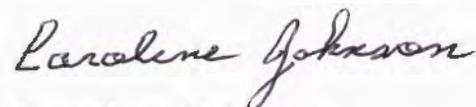


Dear Council Members,

The Pincher Creek United Church Council brainstormed needs in our community at our October 22nd meeting. One area we identified is recycling. Our concern is the overcrowding of materials at the recycle depot and the general unkempt appearance of that area and the M.D. bins. We know moving the materials on from the recycle depot is an increasing challenge.

We appreciate all you have done and are trying to do.

Sincerely yours,



Caroline Johnson,

United Church Council member



Highway 3 Twinning Development Association

October 29, 2019

To: Adjacent Member Municipalities

RE: Budget Consideration for 2020 Membership Fee and Inclusion in ICF

Highway 3 Twinning Development Association initiated a detailed work-plan in June of 2019, which has resulted in Government recognition of positive advocacy for twinning of Highway 3, increased stakeholder engagement, and membership growth. The Association would like to continue the momentum and, as such, has approved the 2020 budget inclusive of membership contributions from our Adjacent Municipalities.

The Board of Highway 3 Twinning Development Association asks our members to continue to show support toward our mutual goals and include the 2020 membership fee in your 2020 Budget.

The 2020 Membership Fee for MD of Pincher Creek is: **\$1,482.50**
(*Based on 2018 Population 2965 X .50 and 2019 fee)

Invoices will be issued January 1, 2020.

If further information is required, we are happy to address any questions by phone, email, or a scheduled presentation to Administration, Board or Council.

Additionally, we ask that advocacy for Twinning of Highway 3 is considered for inclusion in your municipalities Intermunicipal Collaboration Frameworks (ICF).

Sincerely,

Bill Chapman, President
Highway 3 Twinning Development Association

Admin@twin3.ca

403-929-3593

FOLLOW US! www.facebook.com/twin3.ca/

We speak louder with one voice!

Murray and Suzanne Kirby
403-627-8261
403-627-9509
October /2019

Proposal

Goat Grazing For Grass, Weed and Bush Control



Summary

Goats are an ecofriendly alternative to harmful sprays and equipment. They tend to grind their food and their stomachs are highly acidic, therefore their digestive system will destroy any seeds that pass through their systems, removing the risk of spreading weeds.

We have 275 goats that can clean an acre of bush, grass and weeds in approximately three days. In addition, they can be used to mow and trim using less concentrated penning. We are currently grazing fence lines and bush on our own property along Drywood Creek, five miles from Shell Waterton.

Procedures/Scope of Work

We provide a pen made of electric mesh fencing, connected to a portable solar fencer. The goats are trained to the fence and respect it well. There are some areas where mesh fencing cannot be installed, in which case a herder would be required to move the goats throughout the day. Before taking on a project, we will consult with you to determine the best strategy.

A portable water tank will be provided for areas without a water source. For protection from predators, we have guard dogs that live with the goats in the pen. We feed the dogs and check on the herd daily.

Timetable

The herd will be ready to work from June to October. In early spring we will meet with you to assess any problem areas and determine the plan for weed control. Goats prefer certain weeds at different times.

Budget

The rate for renting goats, including labor, is \$4.00-\$6.00 per goat per day depending on location and area.

Photos are provided for visual examples of the equipment and results. For more information on the benefits of using goats for weed, grass and bush control, please consult the following resources:

<https://organicweedcontrol.ca/hitting-the-target/>

<https://globalnews.ca/news/5812111/targeted-goat-grazing-lethbridge-2019/>

We have several areas on our ranch that can be toured to see our results over 3 years



3 days with 275 goats in a pen 160feet by 320 feet



An example of mesh fencing



Portable electric fencer



Portable water tank



Bush clearing



Mowing grass



Clearing fence line



Grazing a coulee



ALBERTA
SERVICE ALBERTA

*Office of the Minister
MLA, Strathcona-Sherwood Park*

H1d

RECEIVED
NOV - 5 2019
M.D. OF PINCHER CREEK

AR36637

October 31, 2019

Reeve Brian Hammond
Reeve, Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

I am reaching out to you with regard to the important issue of broadband internet. On my recent tour of Alberta, I met with hundreds of Albertans including elected officials, community representatives, small business leaders, and concerned citizens across 36 communities.

It quickly became clear the pressing need for improved access to high-speed broadband and the challenges that rural and remote communities are facing in its absence. I also heard inspiring examples of communities working together to overcome the connectivity challenges head-on with innovative local solutions, often in partnership with regional neighbours.

As Minister of Service Alberta, I am committed to continue working with municipalities, telecommunications providers, and infrastructure owners to find ways to expand high-speed broadband services across the province. During my tour I was able to strengthen relationships with key stakeholders, and I want my department to foster this dialogue with elected representatives, municipal officials, and business leaders across the province. To help nurture this ongoing collaboration and dialogue, I am requesting the following information:

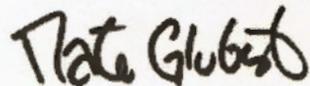
- The name of a designated contact within your organization for broadband.
- Contact information for that individual, including an email address and telephone number.
- If applicable, a short summary of current plans or initiatives your municipality is involved in for expanding access to high-speed broadband to your community.

.../2

My department's contact person is Richard Bates, Provincial Broadband Business Analyst, and he can be reached at richard.bates@gov.ab.ca. Please use the subject line, "Designated broadband contact". If you have any questions, you may contact Richard by telephone at 780-422-0198. To call toll-free, dial 310-0000 and then the number.

Thank you for your cooperation. I look forward to working with you on these issues.

Sincerely,

A handwritten signature in black ink that reads "Nate Glubish". The signature is written in a cursive, slightly slanted style.

Honourable Nate Glubish
Minister of Service Alberta

cc: Honourable Kaycee Madu
Minister of Municipal Affairs

Recommendations and Outcomes
As Supported by Recreation Advisory Committee
2015 – 2019

Trail Open House - feedback and results is trails are being added onto each year. 2 dog parks completed in 2018.

Bench Project – installed park benches throughout the trail system. Memorial benches available for purchase.

Community Recreation Activity Guide – a fall and spring guide were done for 2015/ 16. An annual fall guide for 2017/18. Will try a fall/spring guide again for 2019/20. 🐦

Town Signage Project – to be completed by 2020.

Pool Fee's – Free swim for 2017.

50th Southern Alberta Summer Games – Pincher Creek puts in bid to host the 50th SASG. Successful in bid and games held in 2019.

Pool Water Slide – Water slide completed in 2018.

Healthy Eating in Facility – Arena concession lease includes healthy eating options. Healthy vending machine installed at pool.

Dog Waste- Council decides to encourage public awareness and education, signage. Dog waste dispensers installed.

Spray Park – Completed Summer of 2018

Disc Golf- 8 holes completed fall of 2019

Toddler Park - A toddler park is in the works at the old Central Park – Day Care site. To be completed by 2020

5 Year Capital Plan – This committee has submitted their 5 year capital plan. 2019

Recreation Survey - A survey has gone out to the community and feedback received. The Recreation team continues to move forward on the responses received.

Programming- The recreation department continues to improve, add programs that are affordable and accessible by all. There has been a steady increase in participation in activities.

Education and Information - Through the use of social media, digital sign, paper articles the public is continuously being informed, updated and educated in all aspects of Parks and Recreation.



COMMUNITY PLANNING
ASSOCIATION of ALBERTA



October 23, 2019

RECEIVED

OCT 31 2019

M.D. OF PINCHER CREEK

Attention: Reeve Mr. Brian Hammond
M.D. of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

**Re: Community Planning Association of Alberta (CPAA) 2020 Annual Conference
Request for Attendance and Sponsorship Support**

The Community Planning Association of Alberta (CPAA) is a non-profit group incorporated in 1977 as an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for all stakeholders to discuss community planning-related concepts, ideas and issues with a view towards solutions.

The CPAA has been and remains instrumental at bringing together varying perspectives on community planning related challenges and prides itself on broad based representation and participation from rural and urban environments. Events and outreach coordinated throughout the year and the annual CPAA conference bring together individuals with varying and diverse perspectives from political, planning, administrative and academic backgrounds throughout Alberta.

The 2020 annual conference will be held from April 27th – April 29th 2020 at the Black Knight Inn in Red Deer, Alberta. This year's conference is themed the **"Take the Initiative! Exploring Innovations & Resiliency in Community Planning"**. This theme was chosen as a means to celebrate those communities and groups that are taking the risk and trying something new. For this year's conference we will be presenting various case studies to inspire attendees and provide learning opportunities. The conference creates a space for planners, administrators and elected officials to explore how planning can help influence, shape and enhance our communities and municipalities.

As part of CPAA's conference planning this year, the committee is reaching out directly to municipalities, previous and new conference partners throughout the Province to consider attendance for Council members, Chief Administrative Officers, SDAB and MCP members, Planners, Development Officers, Association and Post-Secondary Education professionals who may benefit from conference participation and to consider sponsorship, funding or in kind contributions to support the CPAA conference. Donations to the Silent Auction which fund student scholarships are always welcome.

All sponsorship funding or in kind contributions received will be used to support conference activities and contribute to annual scholarships awarded by CPAA to students advancing post-secondary education and a career in planning.



COMMUNITY PLANNING
ASSOCIATION of ALBERTA

**take
the
initiative**

2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

To support your consideration of participation and / or formal contribution in this important annual event, please find enclosed the following:

- Conference registration form
- Conference exhibitor registration form
- Conference sponsorship form and sponsorship information
- Conference call for proposals

Should you have any questions in regards to this request, please do not hesitate to contact the CPAA Secretary, Vicki Hackl, at 780-432-6387 or cpaa@cpaa.biz or Chair of the 2020 Conference Committee, Candace Banack at 403-851-2578 or Candace.Banack@cochrane.ca.

Thank you in advance to your consideration. We look forward to your participation and support.

Regards,

Candace Banack, RPP, MCIP

Chair, 2020 CPAA Conference Planning Committee

Encl:

Conference registration form
Conference exhibitor form
Conference sponsorship form and information
Conference call for proposals

2020 ANNUAL PLANNING CONFERENCE & EDUCATION SESSION

REGISTRATION FORM

Delegate Name(s) [with title/positions for name tags]:

.....
.....

Organization:

Address: City:

Postal Code: Email: Phone:

Contact person and email for invoicing and payment:

Dietary Restrictions: No Yes,

Conference registration fee includes: Welcome Reception, Conference Sessions, Hot Buffet Breakfasts, Hot Luncheon & Banquet.

Pre Conference bowling evening (April 26, 2020) fee includes: shoe rental, 90 minutes of bowling, appetizers and two (2) drink tickets. Bowling to be held at Heritage Lanes in Red Deer.

Education Session fee includes: Education Session, Hot Buffet Breakfast, Buffet Lunch

PRE CONFERENCE BOWLING & SOCIAL

- Registration Fee: \$45 for CPAA members
 Registration Fee: \$50 for CPAA non-members

CONFERENCE REGISTRATION

- Conference Registration Fee: \$500.00 for CPAA members
 Registration Fee: \$575.00 for non-members
 Registration Fee included with Sponsorship - If yes, please indicate sponsorship level

Student Registration Fee: \$50.00 Students must be current members of CPAA.

Full-time students please indicate Institution:

.....

EDUCATION SESSION REGISTRATION

- Education Session Registration Fee: \$150.00 for CPAA members
 Education Session Registration Fee: \$175.00 for CPAA non-members

Total Amount Owning: Payment Enclosed Payment to Follow Invoice

GST is not applicable. Credit card payment is not available. However, payment may be made by e-transfer, direct deposit or by cheque, made payable to Community Planning Associate of Alberta.

Cancellation Policy: There will be no refunds, but you may transfer the registration to another person, or conference and/or education session to another individual with the same organization.

Please complete the form and return with payment to

CPAA Office
205 - 10940, 166A Street NW,
Edmonton, AB
T5P 3V5

P | 780-432-6387
E | cpaa@cpaa.biz

Privacy Statement: The CPAA collects personal and commercial information under the Personal Information Protection Act. The use of personal information provided to the CPAA is limited to the purposes of conference administration and to future CPAA outreach and communications to CPAA members, non-members and conference attendees.

2020 CPAA CONFERENCE SPONSOR PACKAGE

SPONSOR FORM

Contact Name:

Organization:

Address: City:

Postal Code: Email: Phone:

TERMS AND CONDITIONS:

1. Benefits will be allocated by the CPAA on a "first come, first served" basis.
2. A sponsorship is secured only upon receipt of sponsorship contribution.
3. CPAA reserves the right to amend the rules and regulations governing sponsorship at any time.
4. CPAA reserves the right to assign sponsorship based on sponsorship level and number of sponsors at each level.
5. Sponsorship refunds will not be issued by the CPAA.

SPONSORSHIP & PAYMENT DETAILS

- Sponsorship Amount \$
- Payment amount enclosed
- Payment to follow
- Please invoice sponsorship amount to above organization

GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

I have read and agree to the terms of the sponsorship/partnership agreements contained herein:

Signature:

Date:

*Please note the deadline for sponsorship is **March 14, 2020***

Please forward completed sponsorship forms to:

CPAA Office
205 - 10940 66A Street NW
Edmonton AB
T5P 3V5

Questions regarding sponsorship should be directed to:

Vicki Hackl, CPAA Secretary
P | 780-432-6387
E | cpaa@cpaa.biz

2020 CPAA CONFERENCE SPONSOR PACKAGE

DIAMOND \$3,000

There may only be one sponsor in this category. The diamond sponsor shall be recognized as a **Principal Sponsor** in all conference materials. A sponsor representative will be invited to speak as part of conference welcoming and closing remarks.

BENEFITS

- Two (2) free registrations for Conference (Value: \$1,000)*
- One (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Primary sponsor in all conference materials and publications
- Primary recognition through prominent on-site signage
- First opportunity to sponsor conference delegate swag items

PLATINUM \$2,000

Sole Sponsor for one activity. Please choose:

- Education Session
- Conference Banquet
- Silent Auction
- Student Participation

BENEFITS

- One (1) free registration for Conference (Value: \$500)* **OR** one (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

GOLD - \$1,700

Sole Sponsor for one activity. Please choose:

- Keynote Speaker
- Two (2) Concurrent Sessions (12 sessions available)
- Banquet Beverages
- Wednesday Plenary Session
- Refreshment breaks (4 to choose from)
- Closing Plenary

BENEFITS

- One (1) free registration for Conference (Value: \$500)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

SILVER \$1,000

Sole Sponsor for one activity. Please choose:

- Banquet Entertainment
- One (1) Concurrent Session (12 sessions available)

BENEFITS

- Two (2) free tickets for the Conference Luncheon and Banquet (Value: \$220)
- One (1) free registration for Education Session (Value: \$150)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

BRONZE \$700

Sole Sponsor for one activity. Please choose:

- Education Session Lunch
- Conference Session Lunch
- Joint Sponsor of Concurrent Session (12 sessions available)
- Conference Program
- Conference Management

BENEFITS

- One (1) free ticket for the Conference Luncheon and Banquet (Value: \$110)
- Recognition on the on-site Master Board of Sponsors.
- Logo placement and listing in conference program

Silent Auction / Scholarship Sponsor (less than \$500)

May include financial or in kind contribution which supports annual CPAA silent auction hosted at conference banquet. The CPAA silent auction raises funds directly for student scholarships to pursue and advance education and a career in planning. Contributing sponsors supporting the silent auction and student scholarships are listed in the conference program.

**Conference Registration includes one ticket for all conference meals.*

**Education Session Registration includes one ticket for all education session meals.*

GST NOT APPLICABLE

2020 CPAA CONFERENCE EXHIBITOR FORM

Contact Name:

Organization

Address City:

Postal Code: Email: Phone:

Exhibitor cost is \$250. You may register separately for the conference which includes one ticket for all meals (Value: \$500.00) and/or for the Education Session (Value: \$150).

PAYMENT DETAILS

- Payment Amount Enclosed
 Payment to follow
 Invoice amount to above organization
 Display included with conference sponsorship

GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

Name:

Signature Date

ARE YOU ALSO A SPONSOR?

- YES
 NO

IF YES, AT WHAT LEVEL?

- DIAMOND
 PLATINUM
 GOLD
 SILVER
 BRONZE
 SUPPORTER

EXHIBITOR SPACE DETAILS:

- Displays will be set up along the perimeter walls in Salon DE within the Conference space - spaces will be assigned
- Each display space consists of a maximum area 8 feet wide by 5 feet deep (including any tables or chairs)
- If requested, a skirted table (8 feet by 2 feet) and two chairs will be included as part of the regular cost
- Displays may be set up as early as 8:00 a.m. Monday April 27, but must be set up and ready by Monday 1:00 p.m. They must be removed from the conference space by 12:15 p.m. Wednesday April 29
- Extra Luncheon and Banquet tickets will be available through the Conference (Lunch: \$40/person; Banquet: \$70/person) if the person at the booth has not registered for the conference

WE, THE ABOVE ORGANIZATION WOULD LIKE TO RESERVE DISPLAY SPACE AS FOLLOWS:

_____ Number of display spaces (Note one banquet ticket included with each space purchased) - \$250 each

_____ Number of complimentary chairs required (Maximum of 2 included with space)

_____ Number of complimentary tables required (skirted) (Maximum of 1 included/space)

_____ Number of electric outlets required

Community Planning Association of Alberta. Please complete the form and return with payment to **CPAA Office**

**205 - 10940 166A Street NW
Edmonton AB T5P 3V5**

**P | 780-432-6387
E | cpaa@cpaa.biz**

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2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

CALL FOR ABSTRACTS

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2020 CPAA
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RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

WELCOME

The upcoming 2020 Community Planning Association of Alberta (CPAA) conference is being held from April 27th to April 29, 2020 at the Black Knight Inn in Red Deer Alberta. This years conference is themed and titled **“Take the Initiative ! Exploring Innovations and Resiliency in Community Planning.”** The theme was chosen as a means to explore and celebrate the innovations and new directions that are being advanced in community planning in Alberta and beyond. CPAA wishes to provide a collaborative space to allow planners, administrators and elected officials to see what other groups are trying out and to learn from current innovations in planning.

You can expect this year’s conference to highlight a wide variety of examples that illustrate innovations and resiliency in community planning. We encourage elected officials, planners and administrators from municipalities across Alberta to attend and participate in the conference. **Last year’s conference sold out, so we encourage you to register early to avoid missing out !**

Innovations and resiliency are broad, can start with anyone and impact everyone around us. As such, we encourage proposals from a wide variety of professionals including planners, elected officials, engineers, administrators, landscape architects, developers, builders, policy analysts, academics, community advocates, journalists and students. We want to hear about what you, your municipality, your community, or your firm is doing differently. What issue were you trying to solve ? Has it been successful? Knowing what you do now, would you change anything? Could other municipalities or groups learn and benefit from your experiences? We want to help you celebrate your innovations while allowing others to learn from your willingness to try something new!

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RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

POTENTIAL TOPICS INCLUDE, BUT ARE NOT LIMITED TO PLANNING INNOVATIONS SPANNING THE FOLLOWING:

- Software and Technology;
- Communications and Engagement Strategies;
- Plan or Policy Writing;
- Industry or Economic Diversification Initiatives;
- Economic Development;
- Managing Nuisance Uses;
- Servicing;
- Managing and / or Planning for Growth or Decline;
- Preservation of Agricultural Lands;
- Inter-municipal Collaboration;
- Environmental Conservation;
- Building Practices;
- Tourism.

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EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

HOW TO SUBMIT YOUR PROPOSAL:

Abstract Submissions must outline the following information:

- Title of the presentation, which clearly indicates the topic
- Name(s) of presenter(s), job title, biography, organization affiliation and contact information, including e-mail address and telephone number
- Presenter's previous speaking experience, including relevant speaking engagements
- Proposed presentation format and preferred time length of session
- Clear and concise description or abstract of the session, no more than 300 words in length
- Specialized equipment requirements

The conference program will include a mix of plenary and concurrent sessions that are designed to appeal to a variety of learning styles.

Sessions may include panel discussions, workshops, mobile tours, and training sessions.

Innovative approaches to presentations are encouraged!

All proposals must be submitted to the CPAA office, cpaa@cpaa.biz

SUBMISSION DEADLINE IS JANUARY 21, 2020.

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IN COMMUNITY PLANNING

PRESENTATION & WORKSHOP FORMATS

Proposal formats could fit one of the following:

SHORT PRESENTATION

30 minutes in length, including 5 to 10 minutes for any questions and discussion (1-2 speakers).

LONG PRESENTATION

1 to 1.5 hours in length, including 20 minutes for any questions and discussion (1-3 speakers). May include interactive presentations, panel discussions and workshops conducted within the conference venue.

TRAINING WORKSHOP

2 or more hours in length on a particular topic (1-2 speakers)

MOBILE TOURS & WORKSHOPS

2 or more hours in length (1-2 leaders). May be walking workshops or involve transportation to local venues and attractions. (Please note the conference venue is in Red Deer.)

Do you have a creative approach to presenting your topic? Please describe in your submission.

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2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

SELECTION CRITERIA & REVIEW PROCESS

The Conference Committee, composed of volunteers from practice and academia, will review all proposals and selection will be based on the following criteria:

- The relevance of the topic to planning and to the conference theme(s);
- The consistency of the submission;
- The presenter's expertise, knowledge and ability to engage and challenge delegates;
- The proposed session's fit within the conference structure.

The Conference Committee may determine that a proposal could or should be presented in a format other than that proposed by the submitter. The submitter will be consulted regarding this option.

The Conference Committee will notify those who have submitted proposals of its decision by email by **February 3, 2020**.

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2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

PRESENTERS

Each presenter or group of presenters:

- Must have a summary of their presentation (no more than 300 words), and a brief biography (no more than 300 words) submitted to the CPAA office at cpaa@cpaa.biz
- Must indicate intent to attend and register for the conference.
- Approved presenters will be responsible for 100 % of the following expenses - travel, accommodation, non-sponsored meals and miscellaneous charges. Approved presenters will not be responsible for conference registration or education session expenses should they choose to attend the duration of the conference.
- A presenter contract shall be sent out to all successful presentation submissions upon confirmation by the conference committee.

If you have any questions, please contact:

Vicki Hackl, CPAA Secretary

P | 780-432-6387

E | cpaa@cpaa.biz

Reminder: you must submit your proposal in accordance with the requirements by January 21, 2020 in order to be considered for this year's conference.

CPAA thanks you for your interest in our conference. While we strive to include all proposals submitted, CPAA reserves the right to select those proposals that best reflect the conference theme and format.



Municipal
Climate Change
Action Centre

RECEIVED
OCT 28 2019
M.D. OF PINCHER CREEK

Celebrating Ten Years of Real Savings and Real Change for Municipalities

In November 2009, the Municipal Climate Change Action Centre signed its first grant with the Government of Alberta. Next month we will celebrate ten years of service – a great time to look back and to set the stage for our next decade.

Over this past summer we conducted qualitative and quantitative surveys with municipalities in Alberta to better understand the Action Centre's value proposition, brand, reputation, strengths and weaknesses, and opportunities to better assist your climate change efforts. The findings from this work suggest that the Action Centre build a clear and consistent positioning statement; build messages that balance both the economic and environmental benefits of clean energy transition; develop a visual identity that better reflects who we are and the value we bring to municipalities; and explore new approaches for the Action Centre and our grant recipients to share information and success stories. After months of hard work, we launched the new brand in September at the Alberta Urban Municipalities Association Fall Convention.

The Action Centre's new logo symbolizes action and motivation. The horizontal icon evokes the feeling of a pathway to success or steps to the future. Built into this icon are the colours of the environment—blue for the water, yellow for the sun, and green for nature. These connected colours form both the shape of a water drop and a spark, representing the power of nature and the spark of an idea. The encompassing circle represents both community and the earth.

In addition to changing the logo, we have a new website where you can: access information about funding for energy efficiency and renewable energy projects; connect with support from our advisory services; learn more about how 130 municipalities have participated in the project showcase; and, explore tools and guides in our Learning Centre.

Come see our new look, meet our staff, and learn more about the Municipal Climate Change Action Centre at upcoming events, such as the Rural Municipalities of Alberta Fall Convention.

Sincerely,

Trina Innes, Director

MAKE A REAL DIFFERENCE

The Municipal Climate Change Action Centre provides funding, technical assistance, and education to support Alberta municipalities, schools and non-profits in addressing climate change by reducing their greenhouse gas emissions.

Since 2009, over 130 Alberta municipalities have undertaken more than 400 projects. Municipalities will see over \$40 million in lifetime energy savings, and avoid 227,000 tonnes of lifetime greenhouse gas emissions (CO₂e).

As of August 2019.

EVERYBODY BENEFITS

Lower energy costs. Immediate and long-term savings for your community. Improve infrastructure. Reduce in greenhouse gas emissions.

What's not to like?

Upgrading lighting, thermostats, HVAC, or weatherization, installing solar photovoltaic systems, integrating electric vehicles into the municipal fleet, or hiring a municipal energy manager, it all adds up to making a real difference for Albertans.

OPEN TO ALL ALBERTA MUNICIPALITIES

City, town, village, county, municipal district—No community and no project is too big or too small to be considered. Find out how you can get funding to implement energy saving initiatives and reduce greenhouse gas emissions in your community.

As part of the Electric Vehicles for Municipalities Program, the City of Medicine Hat received

\$60,000

to offset the cost of two electric ice resurfacers. Making the switch to electric saves fuel costs and GHG emissions, which improves indoor air quality, and health and safety.

As part of the Municipal Energy Manager Program, the Municipal District of Bonnyville, City of Cold Lake and Village of Glendon

partnered to hire a municipal energy manager. The energy manager will develop a work plan that includes an energy management plan, assessing energy management practices within the three municipalities, identifying energy saving opportunities, and leading greenhouse gas reduction projects.

As part of the Recreation Energy Conservation Program, the City of Leduc received

\$604,595

to improve energy efficiency and reduce energy costs at the Leduc Recreation Centre. The lighting retrofit covered the three hockey rinks, curling arena, two pools, two multi-purpose field houses and all exterior lights. In addition to reducing GHG emissions by 478 tonnes annually, the payback period was reduced from almost 10 to 2.5 years.

As part of the Alberta Municipal Solar Program, the Town of Raymond received

\$643,481

to install nine solar PV systems on municipal buildings and land. The 2,983 modules installed have a total capacity of 1.16 Megawatts and are expected to produce 1,302 MWh of electricity per year. In addition to an estimated annual savings of \$130,186, this is Canada's first municipality to be electrically net zero in its operations.

As part of the Alberta Municipal Solar Program, Wheatland County received

\$32,788

in 2016 to complete a 60.2 kW solar PV system on the roof of their Administration Building. The result is 64,650 kWh in electrical energy savings and 41 tonnes of greenhouse gas emissions avoided each year.

As part of the Partners for Climate Protection Program, we are Alberta's first

Regional Climate Change Advisor

to help municipalities through the Federation of Canadian Municipalities and ICLEI Canada's five-step milestone framework that supports development of climate change action plans through workshops and one-on-one consultation.

PROGRAMS THAT PAY OFF

The Municipal Climate Change Action Centre is a partnership between the Government of Alberta, the Alberta Urban Municipalities Association, and Rural Municipalities of Alberta.

We offer a range of funding programs and advisory services to help Alberta municipalities take action to address climate change and benefit from the associated energy savings.

KNOWLEDGE IS POWER

We offer a wealth of information through educational documents, hands-on tools, and webinars in our online Learning Centre. We also offer advisory services to municipalities taking action on climate change. Throughout the year, we talk to municipalities at conferences and events about climate change, renewable energy, energy efficiency and more.

Learn all about our programs at mccac.ca

REAL SAVINGS. REAL CHANGE.

Since 2009, municipalities across the Province of Alberta have taken bold steps to address climate change and reduce greenhouse gas emissions. They have improved their overall energy efficiency and saved money for their communities for years to come. The Municipal Climate Change Action Centre is ready to help you do the same.

Are you ready to make a real difference for your community and the world?

NOW IS YOUR TIME TO TAKE ACTION.

CONTACT US

780.433.4431
Toll-free within Alberta 310.2862
General inquiries contact@mccac.ca

Municipal Climate Change Action Centre
Alberta Municipal Place
300, 8616 51 Avenue
Edmonton, AB, T6E 6E6



Municipal
Climate Change
Action Centre

mccac.ca

REAL SAVINGS. REAL CHANGE.

FOR MUNICIPALITIES



Municipal
Climate Change
Action Centre

HERITAGE Acres

Farm Museum

October 15, 2019

RE : Harvest Gala 2019

The Board of Directors at Heritage Acres would like to take the time to personally thank you for your support with the 2019 Harvest Gala. Your investment in our event not only offered benefit to the Heritage Acres Farm Museum, but supported members in our community. At this event we were able to raise money in support of Pincher Creek's Kootenai Brown Pioneer Village, The Windy Slopes Health Foundation, and 8-year-old Railey VandenHoek to help buy a prosthetic (Railey recently had to undergo a below the knee amputation due to a birth defect that didn't allow her bones to grow properly).

We awarded the first recipient of the Bob Westrop Community Ambassador Award. This award was designed to continue the legacy of what can be considered one of Pincher Creeks most engaged citizens, Bob Westrop.

The purpose of the award is as follows:

- The Bob Westrop Community Ambassador Award has been created to recognize those who make a difference in our community and surrounding Municipal District. The award also highlights exemplary practices in community leadership and engagement; and encourage partnerships among community members and various stakeholders. By doing so, the award inspires all Pincher Creek and area residents, from all walks of life to find new ways of building a stronger community together.

Charles (Charlie) Price was the recipient of the inaugural award, it was my absolute pleasure to announce his name, there were four extremely deserving nominees, and all would have done the award proud. My hope is that we can continue to inspire and thank those to work tirelessly to improve the community for all.

This year the silent auction donations raised money in honor of the Bob Westrop Community Ambassador Award, the winner is able to choose which local charity or organization to which the proceeds are donated. In a twist of fate that completely blindsided Heritage Acres, Charlie chose the Heritage Acres Farm Museum as the recipient of this amazing gift. So, this is our opportunity to not only thank you as organizers of the event, but also as the recipients of your generous support.

Businesses such as yours are just one of the reasons our community is a vibrant as it is.

We wish for you prosperity in the coming year.

Sincerely,



Anna Welsch

Event Organizer, Heritage Acres Board Member

Alberta Council on Aging

An Independent Non-Profit Charitable Organization Since 1967



RECEIVED
OCT 21 2019
M.D. OF PINCHER CREEK

This summer, Alberta Council on Aging invited municipalities throughout Alberta to join us in celebrating International Day of Older Persons.

On October 1, in addition to the ceremony held at the Federal Building, International Day of Older Persons was declared in Barrhead, Bruderheim, Bonnyville, Calgary, Calmar, Drayton Valley, Edmonton, Grande Prairie, Lac la Biche, Legal, Medicine Hat, Okotoks, Ponoka, Red Deer, Sexsmith and St. Paul.

Marking this day gives us the opportunity to reflect on the value of seniors, and raise awareness about the inequalities and barriers older adults face. Let us start planning for next year and make International Day of Older Persons 2020 an even larger province-wide celebration.

Alberta Council on Aging has been working to improve the quality of life for older persons for over fifty-two years through education, advocacy, government and civic engagement. Our outreach is centered on the delivery of Senior Friendly™ programs and publications, and most recently through the Let's Stop Ageism campaign. Our goal is to eliminate ageism and promote inclusiveness of older persons in all Albertan communities.

We invite you to join the Let's Stop Ageism campaign and carry the message in your community. By working together we can:

- **Shift perceptions of what it means to age** and put a positive spin on the natural full life experience
- **Eliminate ageism through increased awareness** around aging stereotypes, discrimination, and myths that negatively impact the lives of older people
- **Ensure the provision of adequate resources for dignified living as people grow older;** including resources for housing, health care, transportation, social and recreational opportunities; and
- **Ensure policy and legislation clearly protects older persons** from the violations of human rights.

Let's Stop Ageism together. Now.

Sincerely,

Rebecca Barrington
Campaign Coordinator

Alberta Council on Aging
PO Box 62099
Edmonton, Alberta
T5M 4B5

Phone: 780.423.7781
Toll Free: 1.888.423.9666
www.acaging.ca
info@acaging.ca

Alberta Council on Aging

An Independent Non-Profit Charitable Organization Since 1967



Let's Stop Ageism campaign

Ageism is defined as the prejudice or discrimination against an age group... especially seniors. The notion is that older people are less valuable to society and less eligible for human rights, however, research shows that seniors will live more safely and independently in a community when the perspective on aging is predominantly a positive one.

Incorporating digital marketing, arts-based events, and educational programming the Let's Stop Ageism awareness campaign will invite Albertans to share in the conversation around ageism, how it affects our communities, and how it can be addressed.

How can you join the campaign?

- **Carry the message of the Let's Stop Ageism campaign** by sharing information on social media, in newsletters, and with your community. Our media kit has a variety of resources to help you spread the word. Learn more: acaging.ca/lets-stop-ageism/
- **Join our Advisory Committee** and advise on campaign initiatives, support the development of educational materials, and be an ambassador for the campaign. Invite us to facilitate an Advisory meeting in your community.
- **Learn more about ageism and how we can address it.** Alberta Council on Aging will come to your community and facilitate our Let's Stop Ageism presentation (free of charge).
- **Share your story.** What do you think about age? We would love to feature your community on our blog and through social media.

Contact **Lauren Guldbrandsen, Community Outreach Coordinator**, for more information on the Let's Stop Ageism campaign and how you can get involved.

Alberta Council on Aging
PO Box 62099
Edmonton, Alberta
T5M 4B5

Phone: 780.423.7781
Toll Free: 1.888.423.9666
www.acaging.ca
info@acaging.ca



District Officer
Southern Alberta District
200 – 2 Highland Park Way NE
Airdrie, Alberta T4A 0R1

Your file

Votre référence

October 10, 2019

Our file

Notre référence

RECEIVED

OCT 18 2019

M.O. OF PINCHER CREEK

Reeve Brian Hammond
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond

Please allow me to introduce myself as the newly appointed District Officer for Southern Alberta RCMP. I am looking forward to meeting you and discussing your priorities for policing.

As your new District Officer I am committed to ensuring that the RCMP is responsive to your needs with the goal of making your community a community of safety and wellbeing. While many crime and social disorder issues are complex, I am confident that by working together and engaging our service partners we will make a difference.

The RCMP, as Canada's National Police Force, remains committed to providing the highest quality police service. We do this through dedicated and committed employees and strong working relationships with our community partners.

Should you require anything further, please do not hesitate to contact me directly at 403-420-4860 or email trevor.daroux@rcmp-grc.gc.ca

Yours truly,

Trevor Daroux, Chief Superintendent
District Officer
Southern Alberta

Jessica McClelland

From: FCSS <fcss@pinchercreek.ca>
Sent: October 28, 2019 1:52 PM
To: Jessica McClelland
Subject: FW: FCSS Funding Update

Hi Jessica

...just in case you didn't get this !!

David

From: Cao <cao@pinchercreek.ca>
Sent: Monday, October 28, 2019 10:45 AM
To: FCSS <fcss@pinchercreek.ca>; Finance <finance@pinchercreek.ca>; Community <community@pinchercreek.ca>
Subject: FW: FCSS Funding Update

FYI

From: Arlene Wright [<mailto:Arlene.Wright@gov.ab.ca>]
Sent: Monday, October 28, 2019 10:38 AM
To: Arlene Wright <Arlene.Wright@gov.ab.ca>
Cc: Ken Dropko <Ken.Dropko@gov.ab.ca>; Joyce Mellott <Joyce.Mellott@gov.ab.ca>; Connor Gaughan <Connor.Gaughan@gov.ab.ca>; Nicole Nowakowski <nicole.nowakowski@gov.ab.ca>; Colleen Burton Ochocki <coordinator@fcssaa.org>; viv003@shaw.ca; director@fcssaa.org; 'Judy Macknee' <assistant@fcssaa.org>
Subject: FCSS Funding Update

Sent on behalf of Ken Dropko.

Good morning FCSS Partners,

As you are aware the 2019-2020 Provincial Budget was tabled on Thursday, October 24th. **The FCSS program will retain its current level of funding.**

Please note the following key points that are relevant to FCSS for this year and for the 2020 calendar year.

November and December payments

- We will be processing the combined November/December payments this week.
- Earlier this month we had provided the October only payment, so this will complete this quarter's funding.

Multi-year Agreements

- As part of Red Tape Reduction, we are in the process of finalizing the funding agreement for 2020 – which will be a three year agreement.

- We are also working at combining the annual and outcome reports into a single report.

Funding Agreements for 2020 for Municipalities

- We are hoping to get the new multi-year agreements online in the next few weeks.
- These individual funding agreements would end on December 31, 2022.
- I will provide greater clarity at the FCSSAA Conference in November when I provide the provincial update.
- Starting January 1, 2020, quarterly payments will be evened out to approximately one quarter of your annual amount.

Funding Agreements for 2020-2021 Metis Settlements

- Metis settlements will begin their multi-year agreements on April 1, 2020.
- These agreements will end on March 31, 2023.

Reporting Requirements

- We are in the midst of reviewing our FCSS reporting requirements, not only as part of Red Tape Reduction but also to ensure we are simplifying the process yet maintaining accountability.
- As we proceed with multi-year agreements and changes to reporting requirements, we will keep you apprised of the changes with respect to required review engagements/audit during these new terms.

Arlene Wright for,
Ken Dropko, MEd
Executive Director, Community and Social Services
Family and Community Services Branch

3rd Floor, 44 Capital Blvd.
10044 108 Street
Edmonton, Alberta T5J 5E6

Tel 780 644 2485
Cell 780 903 4712
Ken.Dropko@gov.ab.ca



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Community and Regional Economic Support (CARES) Program

Overview

The CARES program funds initiatives led by Alberta municipalities, communities and regions that enhance local economic conditions and leverage regional resources to build capacity for sustainable economic development.

The program funds up to 50% of eligible project costs and up to 75% of projects led by First Nations and Métis settlements.

Eligibility

Eligible Entities

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts, special areas).
- Incorporated federal or provincial (Alberta) non-profit organizations, associations or societies.
- Métis settlements and First Nations.
- For-profit organizations can partner with an eligible entity to complete an eligible project.
- Formal and project-based partnerships between combinations of the above entities.

Eligible Activities

For a project to be eligible, it must create a measurable impact or positive outcome in one or more of the following areas:

- improved local business environment and/or regional economic collaboration;
- increased support for entrepreneurs and SMEs to grow and succeed;
- enhanced support for associations, businesses and industries that provide diversification to a community or a region; and/or
- Increased industry and sector competitiveness to lay the foundation for investment and job creation.

The examples listed above are not an exhaustive list of initiatives that an applicant can undertake. Other activities related to economic development may be considered on a case-by-case basis.

Particular attention will be paid to projects with an innovation, investment attraction, or tourism focus.

Other Criteria

The eligible entity must be incorporated for at least one year prior to submitting an application

Matching funding required is between 50% of total project cost for eligible entities and 25% for First Nations and Métis Settlements.

Funding for economic development initiatives begins at \$10,000.

CARES funding can be sought for projects that align with at least one program outcome and must not take more than two years to complete.

Ineligible Project Costs

- **The CARES program does not support project costs related to:** core education, health and wellness, and advancement of specific faith or political based activities.
- travel and accommodation expenses of any kind
- hospitality and entertainment costs (food, alcohol)
- gifts, gift cards, contests, prizes, awards, trophies, plaques
- contingency and miscellaneous costs
- in-kind contributions, in the form of donated goods and services, that exceed 20 per cent of the project's eligible costs, with a cap at \$10,000
- salary expenses for existing staff that exceed 20 per cent of the project's eligible costs
- legal and accounting fees, goods and service taxes (GST), insurance
- membership fees
- sponsorship
- re-granting
- municipal signage
- land acquisition
- major infrastructure
- stand-alone minor infrastructure improvements (eg. renovations) that are not an integral part of the project and are not critical to the project's success
- capital expenditures
- projects that may duplicate existing provincial or federal economic development initiatives in the community or region applying for funding
- non-arm's length transactions
- debt reduction
- lobbying or advocacy activities
- expenses related to preparation of funding applications, committee planning meetings

- fundraising and similar activities not related directly to the project
- retroactive funding for costs that have already been incurred prior to application submission
- expenses occurred in the formation of a new community or regional economic development organization
- permits
- operating costs

Application Process

Applicants are required to fill out and submit their applications through the online application portal accessible through the [CARES program webpage](#) during each intake.

Application intake dates are made available online when finalized.

As part of the submission, applicants are required to provide:

- background on project partners (if applicable);
- letters showing current support for the project;
- a project summary including expected outcomes, objectives, milestones and timelines;
- measures of success and an overview of project risks; and
- a budget.

Applicants are notified of a decision within approximately 90 days of the application intake's closing date.

Questions

For more information on the program's eligibility criteria, application process and reporting requirements please refer to the [CARES program guidelines](#) or contact CARES.program@gov.ab.ca.

MDInfo

From: Rural Municipalities of Alberta (RMA) <rma@rmalberta.com>
Sent: October 25, 2019 4:16 PM
To: MDInfo
Subject: A Message from RMA President Al Kemmere

October 2019 | President's Update

[View this email in your browser](#)



As we move through fall, it is time to share some thoughts on recent happenings impacting our municipalities and province.

From a municipal perspective, items continue to unfold as we attempt to work with the province on policing costs, the replacement for MSI, the oil and gas assessment changes, and the ongoing challenge with uncollected property tax. The importance of these issues is on the agenda for every meeting we are having with various cabinet ministers and MLAs, as all of these issues have an effect on the future management abilities of our member municipalities. To support effective advocacy, we have reached out to your administrators with a survey link to gather updated information on the level of unpaid property taxes – both for general non-residential and specifically for oil and gas operations – in advance of convention. We would appreciate any input by November 8 to inform our advocacy as we engage with provincial elected officials during convention, but will keep the survey open until mid-December to allow you to fill in information as your deadlines for linear properties differ.

Now that we have worked our way through one of the most polarizing elections that I can recall, we know who we will be dealing with on a federal level for the next four years. As you are well aware, Alberta voted most of its support to the federal Conservative Party, which wound up in second place. This leaves us in a position of not having elected any

governing Liberal MPs and no chance to have representation in federal cabinet or caucus. This means we have to find other ways to get our message through to the federal government. Prime Minister Justin Trudeau recently indicated he had reached out to the premiers of Alberta and Saskatchewan, as well as the mayors of the four large cities. In response, we issued a [media release](#) calling on the Prime Minister to engage RMA and the Saskatchewan Association of Rural Municipalities to ensure that the rural perspective is understood as well. Personally, I believe it is time to find a way through the polarizing positions on the environment versus the economy, on the left versus the right, and develop a “Made in Canada” solution that brings us back together as a nation. Let’s remember the importance of balance and mutual benefit in our advocating for our country’s issues and policy.

The provincial budget has also just been delivered and we now have a better idea of where our provincial government is planning on going as they attempt to manage the fiscal challenges that we know we are facing in Alberta. We are pleased to see the completion of the Municipal Sustainability Initiative (MSI) funding for 2019-20, noting that municipalities are taking a significant reduction for this funding starting in 2021. The Government of Alberta’s announcement of a new Local Government Fiscal Framework represents continued support and collaboration between the province and municipalities. However, under this new Framework, we are concerned that funding will grow at only half the rate of provincial revenue each year, as a predictable funding program should reflect a full connection to provincial revenues. We look forward to working with the province to solidify sustainable and predictable municipal funding that builds strong communities moving forward. Please review the [RMA budget summary](#) for key municipal and rural programs.

This month, I am highlighting the work of District 1 Director, Brian Brewin, and his involvement on the Provincial Agricultural Service Board Committee. As the RMA and the ASB Provincial Committee represents the interests of rural Alberta and the agriculture industry, they work together to identify opportunities for joint advocacy to the provincial and federal governments. Both represent member interests promoting the contributions of the agriculture industry and opportunities for advancing the industry. The committee has been actively working on issues related to *Fusarium graminearum*, clubroot, Wildlife Predator Compensation Program Enhancement, maintaining the registration for 2% liquid strychnine, carbon credits, weed control along provincial right of ways and public lands, and access to mental health resources. Progress has been made on several advocacy efforts with programs being implemented, such as the Agricultural Plastics Recycling Pilot Program and a pilot program to review the processes for appeals made to the Minister

under the *Agricultural Pests Act and Weed Control Act*. Brian's involvement on the Provincial ASB is important as the agriculture industry is a major economic driver in many rural municipalities.

As we try to build understanding on the various issues that we face as municipalities, the one thing that is abundantly clear is that we will have a lot to chat about at our upcoming convention. With 23 resolutions, numerous workshops and plenary speakers, and our always interesting Ministerial Forum, I think there will be no shortage of items to network around. As this will be our first convention with the UCP government, there will be learnings all around. A heads up in advance of the conference, we again run in conflict with constituency week for our MLAs, which could have an effect on how many MLAs are able to attend our events. That being said, we are hoping for a good showing and engagement with our provincial government.

It has been another interesting time as our farmers continue to battle with Mother Nature in an effort to get the crop in the bin before winter sets in. Please stay safe as you or your neighbours work through the final days of harvest and get prepared for winter. Hopefully we will have very little crop left to the elements of winter.

See you at the conference!

AI



AI Kemmere

President

Rural Municipalities of Alberta (RMA)



@RuralMA



RMAAlberta.com



LinkedIn

Our mailing address is:

2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA President's Update.



Rural Municipalities of Alberta

Cannabis Enforcement Funding

Written Submission

October 2019



The Rural Municipalities of Alberta (RMA) advocates on behalf of Alberta's rural municipalities. RMA members include sixty-three municipal districts and counties, five specialized municipalities, and the Special Areas Board. Collectively, RMA members provide municipal governance to approximately 85% of Alberta's land mass. Rural municipalities are characterized by large areas, sparse population, a high level of industrial development, and limited services.

Cannabis legalization presents opportunities, challenges and unknowns for rural municipalities, and this continues to be the case as the industry and legal cannabis system is still in a developmental phase. RMA worked closely with the Alberta Cannabis Secretariat and other stakeholders in 2017 and 2018 to inform Alberta's approach to cannabis production, distribution, retail sales and consumption.

RMA appreciates the Government of Alberta's platform commitment to consult with municipalities to address any cost burden they face as a result of cannabis legalization. This submission includes responses to guiding questions provided by the Government of Alberta, as well as other comments.

Sharing of cannabis excise tax revenues

RMA Key Messages:

- Cannabis excise taxes collected by the federal government are intended to be shared by provinces/territories and municipalities.
- The current Municipal Cannabis Transition Program is available to only a small portion of Alberta's municipalities and provides an inadequate amount of funding based on excise tax revenues collected by the Government of Alberta to date.
- Providing a flow-through of a portion of Alberta's excise tax revenues would be the fairest approach to addressing municipal costs related the cannabis legalization and would reduce red tape for both the province and municipalities.

Further RMA Information: The continuation of the Municipal Cannabis Transition Program (MCTP) or development of a similar new program is not an adequate approach to fairly sharing cannabis excise tax revenues between the province and municipalities. When Prime Minister Justin Trudeau announced his plan to increase the portion of federal cannabis excise taxes shared with provinces and territories from 50% to 75%, he indicated in Parliament that the intent of the increase was to ensure that municipalities had adequate resources to address costs. Despite this, the sharing of excise tax revenues with municipalities is inconsistent both between and within jurisdictions and still occurs at the discretion of each provincial/territorial government.

As of July 2019, the Government of Alberta had received over \$30 million in excise tax revenue in approximately six months of cannabis legalization. Extending that over two years (the same time frame as the MCTP) would equate to approximately \$120 million in provincial excise tax revenue. The MCTP provides \$11.15 million over the same two years, which equates to less than 10% of the province's excise tax revenues, and does not include associated revenues from provincially-operated online cannabis retail sales, which provided approximately \$4 million in revenue as of July 2019, as well as wholesale revenues.

Alberta's current approach to providing municipalities with cannabis funding does not reflect the intent of the federal government's excise tax sharing in process or in amount. The excise tax was shared with

provinces with the expectation that they would in turn share it with municipalities in a way that reflects shared costs associated with legalization. Instead, the Government of Alberta has developed a restrictive, application-based grant program that is only available to a small number of municipalities, while others receive no financial support.

RMA's original submission to the Alberta Cannabis Secretariat requested flow-through sharing of 44% of the excise tax revenues that Alberta receives from the Government of Canada. This approach would still be ideal as it would better reflect the shared costs incurred by the province and municipalities and would reduce red tape by allowing flow-through revenue-sharing. It would also ensure that municipalities receive a portion of the tax revenues being paid by local residents purchasing cannabis that are leaving the province to be collected at the federal level.

Guiding Questions

What is the total additional cost your municipality or community has borne from the legalization of cannabis?

RMA Key Messages:

- Determining additional costs incurred to this point will be very difficult, especially for small municipalities.
- Due to reporting requirements associated with the Municipal Cannabis Transition Program, large municipalities are much more likely to have cannabis-specific costs recorded.
- All municipalities are likely to have incurred administrative costs related to legalization.

Further RMA Information: This question will be extremely difficult for most municipalities to answer, as many small municipalities lack the capacity (or need) to subdivide administrative and operational tasks by theme. In other words, many municipalities will likely provide anecdotal information on increased planning and bylaw enforcement requirements, more phone calls from confused or concerned residents related to consumption, and other increased work associated with legalization; however, exact dollar amounts as to the value of the increased work may be much more difficult to pinpoint.

The current Municipal Cannabis Transition Program (MCTP) funding is only available to municipalities that provide their own frontline policing services. The MCTP requires eligible recipients to monitor and report on the costs they incur. As municipalities that receive policing under the Provincial Police Services Agreement are not eligible for MCTP funding, they have had little reason to undertake the additional administrative burden of separating all cannabis-related administrative costs. For this reason, it is important that the Government of Alberta not assume that only those who can report on specific cannabis legalization costs should be eligible to receive funding support, as this will perpetuate the limited scope of the current MCTP. The Federation of Canadian Municipalities' *Municipal Guide to Cannabis Legalization* outlines many non-enforcement related costs likely to be incurred by municipalities due to legalization, including land use planning changes, bylaw amendments, business regulation and licensing, education, and others. In fact, the MCTP program guidelines specifically include administrative activities that have likely been incurred to some extent by all municipalities as eligible under the program. These include:

- Incremental staffing
- Education/outreach
- Studies/research
- Advertising/communications
- Training/capacity building
- Bylaw development/enforcement

While RMA understands that information on municipal costs would be helpful to the province, it is critical that excise tax revenue-sharing not be requisite on quantitative proof of costs. This is particularly true as provincial costs related to cannabis legalization are not known, yet the province has access to multiple revenue streams, including excise taxes, wholesaling and online retailing.

What types of extraordinary (i.e. not routine) costs do you expect to incur going forward?

RMA Key Messages:

- Projecting future costs is very difficult for municipalities as the impact of legalization on public health and social indicators, as well as other factors, is not yet known.
- Some municipalities are likely to face Court costs related to cannabis bylaw-related challenges. It is impossible to predict when, where and how frequently this may occur.
- Municipalities may incur costs related to intoxication detection equipment, particularly as technology continues to evolve and federal support for additional equipment is unknown.
- The ongoing police cost model review will impact the extent to which municipalities incur direct enforcement costs.

Further RMA Information: Projecting future cannabis-related expenses will be challenging for many municipalities due to the likely lack of information they have on expenses incurred to date, and the unpredictability as to potential cost drivers as the cannabis industry continues to mature. Information on the effectiveness of cannabis legalization on meeting federal and provincial goals (keeping cannabis from children, eliminating the black market, etc.) are not yet reliably known, and the local public health and social impacts of these changes are also unclear.

Despite this uncertainty, municipalities are likely to face increased costs linked to Court challenges of municipal bylaws related to the retail sale and consumption of cannabis, particularly as Alberta’s approach to empowering municipalities to determine their own rules around consumption and retail sales leads to inconsistency across the province. It is highly likely that in future years, some municipalities will face challenges to their cannabis-related regulations and will incur costs to defend them in Court.

A second likely expense that municipalities will incur relates to equipment purchases. As the technology of cannabis intoxication continues to evolve, it is possible that current devices may become obsolete or require upgrading. Even if current technology does not significantly change, additional training and equipment is likely needed to adequately monitor Alberta’s (and Canada’s) roads for drug-impaired drivers. In 2017, the Government of Canada made available \$81 million over five years to provinces and territories for training and capacity-building related to cannabis legalization. The Government of Canada

also committed an additional \$161 million for other drug-impaired driving capacity-building, including providing access to drug screening devices. However, RMA is unable to find information on how these funds were used in Alberta or how future requirements for new or additional technology and training will be supported.

A related concern with possible future costs is the outcome of the ongoing police costing model review. Should municipalities currently under the Provincial Police Services Agreement be required to contribute directly to frontline policing, this will expand costs for all municipalities beyond administration and clearly into frontline policing, on top of the bylaw enforcement, community peace officer, and enhanced policing costs that apply to a varying extent in most municipalities.

Describe the unique aspects of your municipality or community that impact the cost of enforcing cannabis legalization (e.g. size and type of municipality).

RMA Key Messages:

- Hosting production facilities carries costs that may differ from hosting retail facilities.
- Although they are currently assessed as agricultural properties, cannabis production facilities have very different service requirements and public safety impacts than traditional agricultural facilities.

Further RMA Information: Rural municipalities are much less likely to host cannabis retail facilities than their urban neighbors but are more likely to host cannabis production facilities. Like all aspects of cannabis legalization, the cost impacts of hosting cannabis production facilities (and the economic benefits) are not yet fully known.

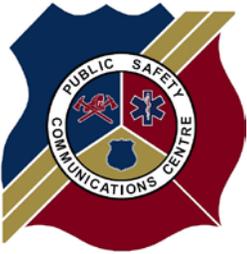
What is known, however, is that cannabis production facilities are much different from standard agriculture properties common across rural Alberta. The RMA's (then AAMDC's) 2017 submission to the Alberta Cannabis Secretariat summarizes this issue:

Although [cannabis] facilities will be producing an agricultural crop, most facilities will be much more industrial in nature than traditional farm operations, and may more intensely consume municipal services, such as water.

In addition, due to the existing illegal market for cannabis, which is expected to continue to some extent for an unknown duration following the legalization process, commercial cannabis production facilities may have a higher requirement for policing and other emergency response measures when compared to traditional agriculture operations.

The AAMDC appreciates the position of some cannabis producers and other stakeholders that for the industry to flourish, production should be treated as agriculture, rather than an industrial activity. However, the AAMDC believes that cannabis facilities will have more local service delivery and infrastructure impacts than most traditional farming operations, and should be assessed to reflect this. Municipalities must be able to collect adequate revenues from such facilities to account for their likely increased service delivery costs, infrastructure and land use impacts.

While this excerpt is related to the assessment of cannabis facilities (which is an ongoing concern for RMA but beyond the scope of this consultation), the main relevant point is that cannabis facilities have a different level of industrialization and services consumption than other agricultural facilities, as well as different public safety impacts. This in turn will drive municipal costs in a way that is not yet fully understood. What is clear is that the current assessment regime for cannabis production facilities does not reflect the costs of servicing such facilities, and providing rural municipalities with a share of cannabis excise taxes would contribute to offsetting these costs.



City of Lethbridge - Public Safety Communications Centre (PSCC)

207 4th Avenue South, Lethbridge, Alberta Canada T1J 0M8

(403) 330-5196

October 23rd, 2019.

Dear Sir/Madam,

I wanted to let you know about a resolution that will be coming forward at the Rural Municipalities of Alberta (RMA) meetings in November, from Wheatland County. The resolution pertains to raising the 9-1-1 Levy for cellular devices.

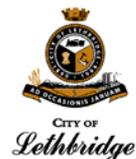
As background, the current telephone systems and technologies used to receive 9-1-1 calls are outdated. Telephone networks are changing from traditional wired systems to internet protocol (IP) based systems. These changes, known as Next Generation 9-1-1 (NG9-1-1), will allow access to new, enhanced, and innovative 9-1-1 services. As an example, callers, in need of emergency assistance, may be able to text, send videos or pictures, and make video calls (i.e. FaceTime, Skype), over the internet via phones, computers, tablets, and other means, to 9-1-1 centers. The Canadian Radio-Television and Telecommunications Commission (CRTC) has mandated that the telephone carriers must have their NG9-1-1 networks established and ready by June 30, 2020. The old systems must be decommissioned by June 30, 2023. This gives Alberta Public Safety Answering Points (PSAPs) a definitive timeline of when their systems must be ready to receive NG9-1-1 calls.

The current 9-1-1 levy for both landline and cellular devices is \$0.44 per month, per telephone. The landline levy has been unchanged for almost two decades. The wireless 9-1-1 levy, managed by the province, has been the same since the program started in 2014.

Transitioning to Next Generation 9-1-1 will be very expensive for both primary and secondary public safety answering points in the province. Currently, funding is only allocated to primary PSAPs. The secondary PSAPs (AHS, RCMP, some fire dispatch agencies) will also require funding to support the necessary technology changes. If the province distributes the existing revenue from the 9-1-1 levy and provides it to both primary and secondary PSAPs, the current funding, to primary PSAPs, will be reduced.

An increase of the wireless 9-1-1 levy will allow for adequate funding for staff and technology changes, related to Next Generation 9-1-1 for both primary and secondary PSAPs. It is unlikely that 9-1-1 centres will be able to sustain their operations with similar service levels unless the funding model is changed.

The resolution from Wheatland County proposes an increase of \$0.20 in the first year with an additional \$0.20 in the second year. I understand that some municipalities may propose a friendly amendment to



increase the levy to \$0.97. The Alberta E9-1-1 Advisory Association (AEAA), comprised of Alberta 9-1-1 Managers and other interested stakeholders, of which the PSCC is a member, supports this proposed increase. The AEAA is concerned with the anticipated implementation costs of NG9-1-1 and the ongoing operational expenses associated with it. Your support of an increase to the 9-1-1 Levy would be appreciated.

If you have any questions about this or any other matters related to 9-1-1 service delivery in your community, please don't hesitate to reach out to me.

Sincerely,

Chris Kearns

Chris Kearns, D.Sc.

Manager

Lethbridge Public Safety Communications Centre (PSCC)

Office: (403) 330-5196

Cell: (403) 894-0574

chris.kearns@lethbridge.ca

Serving Together Making a Difference



HIGHWAY #3 TWINNING DEVELOPMENT ASSOCIATION

Board Meeting Minutes

October 4, 2019

Culver Room - Lethbridge City Hall, Lethbridge, AB

In attendance:

Bill Chapman	Coaldale (President)	Brent Feyter	Fort Macleod (V.P.)
Jack Brewin	Taber (Treasurer)	Gordon Reynolds	Bow Island (Secretary)
Peter Casurella	SouthGrow	Bev Thornton	Alberta South West
Blair Painter	Crowsnest Pass	Don Anderberg	Town of Pincher Creek
Shane Hok	Cypress County	Chantel Timmons	County of Forty Mile
Robert Horvath	Lethbridge County	Merrill Harris	MD of Taber
Linda Henning	Fort MacLeod Chamber	Cindy Helm	S. AB Transportation
Victoria Chester	H3TDA Dir of Advancement		

Maria Fitzpatrick for MLA Shannon Phillips

**By Phone: MLA Drew Barnes Cypress-Medicine Hat

Chair

Bill Chapman H3TDA President

Recorder

Victoria Chester H3TDA Director of Advancement

1. Call to order

Meeting called to order at 10:36 am

2. Introductions

Introduction were made and discussion of snow storm. Welcome Maria Fitzpatrick for MLA Shannon Phillips and MLA Drew Barnes by phone.

3. Approval of the Agenda

MOTION: Blair Painter

CARRIED

4. Approval of Minutes – September 6, 2019

AB Transportation requested corrections, to follow by email from Darren, and later received as follows:

6.7 last sentence “Funding for this project is operational” to be deleted, as funding for these improvements is Capital.

MOTION: Don Anderberg

The minutes of the September 6 meeting of the H3TDA board be approved as amended.

CARRIED

5. Business Arising from the Minutes

5.1 Letter of Support for Crowsnest Pass Hwy 3 Safety Improvement mailed to Minister of Transportation.

5.2 Report on Presentations:

Crowsnest Pass Chamber (Blair); Meeting very well reviewed with lots of questions. Valuable.

AMTA (Jack); Good meeting. Policy revision to include Hwy 3 twinning in top 5 project priorities.

Fort MacLeod Chamber (Brent & Linda); Good information shared.

5.3 AUMA Reports of Hwy 3 Advocacy from those who attended;

Blair Painter: Good meeting with Minister McIver. Aware of situation with Hwy 1 and committed to complete safety improvements even during winter and ready for summer. Big projects wrapping up over 2-3 years, freeing up funding for Hwy 3 twinning and projects in the South.

Jack Brewin: First to meet with Minister McIver. Lots of work needed in the Province, but understood economic benefits of twinning. Overall good meeting.

Dir of Advancement: Introductions were made by Mayor Spearman. The Minister repeated the budget challenges and offered his business card to connect by phone or email.

6. Reports

6.1 **Alberta Transportation Report:** Cindy Helm for Darren Davidson;

No report from Cindy, other than to revise minutes and take notes.

6.2 **MLA Report:** Drew Barnes;

Good News Alberta Motor Transportation Association is putting Hwy 3 twinning on their priorities list! Forwarded Minister McIver's letter [dated September 25th] indicating no funding for Hwy 3 twinning in forthcoming budget funding priority list. Hopeful H3TDA can gain groups like Cavendish & Lamb-weston to help advocate. Future budget is a different story. Medicine Hat UCP Candidate talked about how high a priority Hwy 3 twinning is for his constituency. Let's continue to build advocacy.

Comments that Ministers letter was sent prior to AUMA and positive feeling for 2020 budget. Not being on the current funded list not seen as critical at this point. From conversations at AUMA, our current asks of relatively small amounts for Engineering & URW to twin highway 3 in steps seemed to be palatable to the Minister of Transportation. Ministers letter included note that functional study incomplete for Piikani Nation.

Maria Fitzpatrick did not report, needed to leave early (10:50am)

6.3 **MP Report:** None

6.4 **Presidents Report:** Bill Chapman;

Solicitor General met with Coaldale Council and Bill briefed him on the need for Hwy 3 twinning, as a reminder and a follow-up to Feasibility report provided him several years ago. Encouraged to continue the message.

6.5 **Administrators Report:** Victoria Chester; Written report provided

Sept met with 9 existing and new stakeholders. Connected with Government. Executive meeting Sept 23rd.

Distributed H3TDA current message by email to 50 municipalities in Southern AB for AUMA advocacy.

Lethbridge College fall project confirmed for H3TDA logo/branding. Registration for AB Lobbyist underway.

Q3 work-plan update provided, substantial completion of planned tasks, including 2020 Budget.

MOTION: Shane Hok

The Administrator's report be approved as presented.

CARRIED

6.6 **Finance Report:** Jack Brewin;

Received membership payment from the City of Medicine Hat. \$50,202 current balance.

MOTION: Linda Henning

To accept the financial report as presented.

CARRIED

6.7 **Piikani Nation:** Don Anderberg;

2-3 years ago it was identified that Piikani Nation is a key piece, no known movement and need to get a plan in place.

Dir of Advancement spoke with Darren at their Sept meeting to understand Transportations process and DoA's plan to reachout, but did not emphasize any urgency to Darren.

Piikani Nation has been invited to recent Board meetings and an offer to meet was emailed by DoA, with no meeting set yet. No urgency placed in request and no recent follow-up by DoA.

Could H3TDA be a regular agenda item on Piikani Council; H3TDA provide a report of activities to Piikani Council?

What is the strategy to keep the focus on the status of the Piikani Nation portion of Hwy 3? DoA Work plan, based on the Strategic Plan, identifies steps of engagement with Piikani Nation. Board can move-up the urgency, but DoA hours limited. DoA will follow-up with Darren & Piikani Nation and report next Board mtg.

H3TDA received a response to our congratulatory letter to the Minister of Indigenous Relations with an invite to meet for further discussion. Suggestion higher level of government may be more conducive-valuable and Minister may be the best route to communicate Hwy 3 twinning with Piikani.

Email was previously sent to Minister of Indigenous Relations, if response to email - perhaps letter is not required. Current Government seems to work well with emails. Letters are official and require [ensure] a response.

MOTION: Brent Feyter

For H3TDA to provide Minister of Indigenous Relations at letter requesting support to enter into conversation with Piikani Nation

CARRIED

7. New Business

7.1 New Members Approved by Executive - for Ratification

Chinook Carriers LTD (Trucking - Taber)

Jayco Builders Inc. (RTM- Bow Island)

Hiebert Group (Jade Homes RTM, Hiebert Cabinets, Jasper Homes - Bow Island)

Alberta Sugar Beet Growers Association (Stakeholder – Southern Alberta)

MOTION: Gordon Reynolds

To ratify approval of four new members, as reported.

CARRIED

7.2 Adjacent Municipal Member Fees renew for 2020

Discussion on how 2020 membership fee would be received, what it should look like/best way to communicate. Prior ask was based on per capita, 2020 will be the same. Membership will be calendar year, aligned with fiscal year. Message to be delivered prior to the end of October to include brief accomplishment summary, amount of fee, and offer to provide a presentation. Invoice to be provided January 1 and due within 60-days. Lethbridge and Medicine Hat membership renewal and invoice date will be summer 2020, as both have just recently renewed.

MOTION: Gordon Reynolds

Approve letter requesting municipal support for 2020 H3TDA membership, as recommended

CARRIED

7.3 2020 Budget Draft

H3TDA financial health in question at initiation of contract with SouthGrow. Plan prepared as all-in fee, affordable to H3TDA inclusive of hiring P.T. H3TDA support at a lower rate. The financial health of H3TDA has since improved and projections for 2020 look bright. 2020 Budget includes an increase to the rate for support. Total budget reflects deficit spending of \$4500 in 2019 carry-over income, as spending for 2019 did not start until mid-year. Some expense categories (such as post office box) costs are included with SouthGrow contract, with minimal budget allocation for additional expenses within this category. Budget is an estimate with goals aligning with work plan, Executive will determine in-camera. what - if any , increase will be provided to Director of Advancement.

MOTION: Blair Painter

Approve 2020 Budget as presented

CARRIED

7.4 Letter to Municipalities to add Hwy 3 message to ICF/IDP

Discussion on value in ICF/IDP verses municipal strategic plan. Main goal is message to advocate. IDP not needed.

MOTION: Gordon Reynolds

Include in Membership fee letter; ask to include message in ICF to advocate for Hwy 3 twinning

CARRIED

8. New Information Items

Peaks to Prairies launching (ribbon cutting) of four more electric vehicle charging stations. Sept 30th Pincher Creek, Cardston & Fort MacLeod, and October 1st Kananaskis. 6 out of 20 complete, more coming soon.

9. Next Meeting – Friday, November 1st at 10:30 am – Culver City Room, Lethbridge City Hall

10. Adjournment: 12:16pm

MOTION: Merrill Harris

That the meeting be formally adjourned.

CARRIED

MDInfo

From: Connie Thom <cthom@rdek.bc.ca>
Sent: November 5, 2019 10:57 AM
To: Connie Thom
Cc: Shawn Tomlin
Subject: Elected Officials Meeting: Save the Date

Hello everyone,

The Regional District of East Kootenay is excited to confirm the date for the next Elected Officials Meeting will be Thursday, September 10, 2020. Further details will be provided closer to the event.

Thank you,

Connie Thom
Executive Assistant
Regional District of East Kootenay
19-24 Avenue South
Cranbrook BC V1C 3H8
Ph: 250-489-2791 or 888-478-7335

Mayors/Reeves Liaison Committee Meeting

Tuesday, November 12, 2019

5:00 p.m. to 6:00 p.m. Edmonton Convention Centre

Salon 4, Meeting Level

AGENDA

- A. Call to Order
- B. Adoption and additions to Agenda
- C. Adoption of Minutes from March 18, 2019
- D. Election of Chairman and Vice Chairman
- E. Items from Municipalities - Submitted in Advance

None

- F. Items from Municipalities - Submitted from the Floor

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

- G. Adjournment

**MINUTES OF THE MAYORS AND REEVES LIAISON COMMITTEE MEETING HELD ON
MARCH 18, 2019 AT THE SHAW CONFERENCE CENTRE, SALON 4, IN EDMONTON, ALBERTA.**

A. Call to Order

Chairman Bart Guyon called the meeting to order at 5:32 p.m.

B. Additions to and Adoption of the Agenda

Chairman Bart Guyon called for any additions to the agenda.

Submitted from the Floor:

1. Legal battle with Vermilion Energy - Northern Sunrise County
2. Tire Tax - Beaver County
3. Canada Target One - County of Grande Prairie
4. Inspections on commercial vehicles over 1100 kgs - Municipal District of Willow Creek

MOVED BY Nick Gelych Lac Ste. Anne County to approve the agenda.

CARRIED

C. Adoption of Minutes of November 18, 2018

MOVED by Amber Link Wheatland County to approve the minutes of November 18, 2018 meeting.

CARRIED

D. Items from Municipalities - Submitted in Advance

- D1. Update on Rural Education Symposium - Joe Blakeman

Joe Blakeman Lac Ste. Anne County emphasized that the rural funding model needs to be changed for education and encouraged the group to speak to their MLAs with the goal to keep rural schools open.

- D2. Condition of Infrastructure - Athabasca County

Larry Armfelt Athabasca County spoke to the deteriorating condition of Hwy 55.

D3. Bridge Funding/Downloading - Athabasca County

Larry Armfelt Athabasca County spoke to the lack of bridge funding for municipalities and suggested a press release from the RMA stating that these concerns be sent to every candidate running in the provincial election.

Al Kemmere RMA responded that the RMA is an advocate for funding for municipalities and that they would be laying out their election strategy over next few days. He indicated that the RMA supports funding for municipal infrastructure not provincial and that the members would need to guide the RMA if they were to change the strategy funding for highways versus municipal structures.

E. Items from Municipalities - Submitted from the floor

E1. Legal Battle with Vermilion Energy - Northern Sunrise County

Back ground:

In mid-2017 Northern Sunrise County was notified by RMRF legal firm that Northern Sunrise County (as well as other municipalities) did not appear at a court session to state the municipalities interest in applying for status as a secured creditor in order to receive payment for outstanding linear taxes from either Virginia Hills Oil Corp or Dolomite Energy Corp. An appeal with filed by Northern Sunrise County's legal counsel in July 2017 regarding this case. Throughout the past 20 months RMRF legal counsel has been arguing their case as a creditor to receive outstanding linear taxes. In November 2017 RMA approved a resolution providing funding, as per policy, to assist with legal fees associated with this appeal in an act of solidarity as the overruling of this case is imperative for all municipalities that are owed taxes and outstanding penalties from an insolvent organization. Northern Sunrise County along with Lamont County and the MD of Opportunity continue to take the case forward through their respective legal counsels. In February 2019 Northern Sunrise County was advised that the appeal was not successful and their legal counsel recommended that an application be brought for leave to appeal to the Supreme Court of Canada and that should leave be granted a further appeal to the Supreme Court of Canada be taken. The three municipalities have decided to pursue these steps. They asked for the financial support of all municipalities as they move forward on this undertaking as although there is a tremendous amount of money at stake for the three municipalities that pales in comparison to the amount at stake to all municipalities in respect of all of the oil and gas insolvencies involving linear property. The financial resources that the three municipalities have expended on this to date is a strain on their budgets and operations.

Ron Govenlock Woodlands County compared the situation with Northern Sunrise County with the issue of jurisdictions of airports and that when the cost of defending or advocating is borne by one municipality pockets are not deep for legal bills. We need to work together to fund the legal costs to fight these kind of corporations.

Al Kemmere RMA responded regarding financial support and that a resolution would be needed to change the policy. The RMA can act as a collections group for information, but would need a resolution to guide them to go forward to spend the money and stated that the only way to change policy is by resolution.

Carolyn Kolebaba Northern Sunrise County asked if this topic could this been considered as an emergent resolution.

Al Kemmere RMA reminded the group of the emergent resolution process.

Group discussion ensued.

E2. Tire Tax

Jim Kallal Beaver County spoke to the tire tax municipalities are paying on grader tires and suggested the RMA make application for municipalities to be exempt.

Al Kemmere RMA gave a rationale for the tire tax and noted that a resolution would be the proper process to bring this forward.

E3. Canada Target 1 Biodiversity Goal

Leanne Beaupre County of Grand Prairie expressed concerns with the Canada Target 1 Biodiversity Conservation Program federal government agreement with United Nations and that 17% of land is to be dedicated to conservation and asked if anyone had any more information.

Al Kremmer RMA responded that the RMA is trying to get as much information on this as possible and noted that if municipalities were able to add their data on reserved land it would help the province reach the percentage without having to go beyond the target.

Discussion continued with comments on the Y2Y map, lack of consultation with municipalities, how the province should do more than talk at municipalities, they should include municipalities in the plan. These goals can be met using a partnership approach. Everyone was encouraged to read the document.

E4. Inspections on commercial vehicles over 1100 kgs - Municipal District of Willow Creek

Glen Alm MD of Willow Creek voiced his concern with commercial vehicles over 1100 kgs, including fire trucks, having to be inspected daily and the strain on resources this puts on volunteer fire departments.

Group discussion ensued with comments that this was an auditor issue not an inspection issue, ther counties have failed the audit, but since passed and that this is a non-issue if you follow the subsections within the standards.

Al Kremmer RMA noted that this topic has been submitted as an emergent resolution.

F. ADJOURNMENT

MOVED by Lorin Tkachuk Lac La Biche County to adjourn 6:33 p.m.
CARRIED

DRAFT



BROWNLEE LLP
Barristers & Solicitors

SAVE THE DATE



EMERGING TRENDS IN MUNICIPAL LAW

The latest trends to keep
building strong communities
and adapt to challenging times

Calgary

February 6, 2020

Best Western Premier Calgary Plaza
Hotel & Conference Centre

Edmonton

February 13, 2020

Edmonton Expo Centre

BrownleeLaw.com

An Exclusive Legal Educational Seminar for Municipal Elected Officials & Employees of Municipalities Only.

Event to be held at:

Calgary:

Emerging Trends in Municipal Law

Date: Thursday, February 6, 2020

Time: 8:00am-5:00pm

Location: The Best Western Premier Calgary Plaza Hotel

Address: 1316 33 Street NE

→ [Register here: YYC](#)

Registration \$180 + GST per person

Discounted room rates are available at the Best Western Premier Calgary Plaza Hotel from \$125 for double occupancy. Call 1-403-248-8888 only available until January 6, 2020.

Edmonton:

Emerging Trends in Municipal Law

Date: Thursday, February 13, 2020

Time: 8:00am-5:00pm

Location: Edmonton Expo Centre

Address: 7515 118 Ave NW

→ [Register Here: YEG](#)

Registration \$180 + GST per person

Discounted room rates are available at the Sutton Place Hotel from \$144 a night. Only available until January 29, 2020. Call 1.866.378.8866 or [click here](#) to book.

**Emerging Trends is proud to be going green! We recommend you use the conference materials which will be available online closer to the date. Please note, we will not have any printed materials on-site.*

Event is by Invitation Only.

We hope you can make it!

Cheers,

Brownlee LLP



PRESCILLA THOMPSON | MARKETING ASSISTANT | BROWNLEE LLP

MARKETING

m. 780-497-4800 | **d.** 780-970-5739 | **f.** 780-424-3254 | pthompson@brownleelaw.com

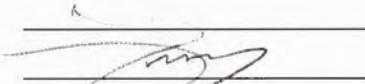
2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8

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Recommendation to Council

TITLE: Recycling Agreement – Funding Increase			
PREPARED BY: Roland Milligan		DATE: November 7, 2019	
DEPARTMENT: Development and Community Services			
		ATTACHMENTS:	
Department Supervisor	Date		
APPROVALS:			
	<u>2019/11/07</u>		<u>07 Nov. 2019</u>
Department Director	Date	CAO	Date

RECOMMENDATION:
 That Council increase the funding to the Recycling Depot up to \$750 per month, plus shipping costs as required, in accordance with Part C (5) of the Recycle Depot Operations Agreement, for the two remaining months of the agreement

BACKGROUND:

The operator of the jointly run Recycling Depot recently presented to Council regarding the lack of market for recycled paper and cardboard, and how this is affecting the operation of the depot. The operator has requested an additional \$1500 per month to continue operations.

The operator has also recently presented this information to the Town. At the Town’s Council meeting of November 5, 2019, the Town passed a motion to pay the operator the asked for increase in funding (\$750 form each municipality) per month plus the shipping costs as required.

As per Part C (5) of the Operations Agreement, “In the event that a recyclable material becomes cost negative (where the costs of processing and storing the material exceeds the available price) and the Municipalities agree that the depot should continue to accept the material; the deficit incurred by the Contractor will be refunded according to the formula outlined in the RECYCLING DEPOT FUNDING AGREEMENT (50% per municipality).”

As the agreements terminate at the end of this year, the issue will have to be revisited soon.

FINANCIAL IMPLICATIONS:

\$750 per month plus shipping costs for the remainder of 2019.



TOWN OF PINCHER CREEK
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0
PHONE: 403-627-3156 FAX: 403-627-4784
e-mail: reception@pinchercreek.ca
web page: www.pinchercreek.ca



November 7, 2019

KJ Cameron Service Industries Ltd.
Box 1175
Pincher Creek, Alberta
T0K 1W0
pcbottledepot@outlook.com

Re: Request for Funding

Dear Mr. Whitfield,

Thank you for your request for funding in accordance with the Recycle Depot Operations Agreement.

Please be advised that Council for the Town of Pincher Creek passed the following resolution at their November 6, 2019 regular meeting of Council;

That Council for the Town of Pincher Creek provide the Towns portion of additional funding of \$750 per month as per section C item 5 of the present agreement with KJ Cameron Service Industries Ltd., and investigate other recycling alternatives during this remaining period.

Again, thank you for your request and providing this valuable service to the community.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Laurie Wilgosh".

Laurie Wilgosh, LGA
Town of Pincher Creek

/lg

Cc: Municipal District of Pincher Creek #9